

**KILROY**  
**REALTY**  
CORPORATION

Suite #200 • 12200 W. Olympic Boulevard • Los Angeles • California • 90064  
Fax (310) 481-6550 • Tel. (310) 481-8400

January 8, 2004

To Whom It May Concern:

Common Stock:

The Company's distributions per share of Common Stock CUSIP #49427F108, traded under the symbol KRC, are to be classified as follows for income tax purposes:

Record Date	Payable Date	Total Distribution per Share	2003 Taxable Ordinary Dividend	2003 Return of Capital	2003 Qualified 5-Yr Gain	2003 Unrecapt. Sect. 1250 Gain	2003 Post May 5 Capital Gain Distribution	2004 Distribution
12/31/02	1/17/03	\$.495000	.303246	.172447	.003459	.009079	.006769	
3/31/03	4/17/03	.495000	.303246	.172447	.003459	.009079	.006769	
6/30/03	7/17/03	.495000	.303246	.172447	.003459	.009079	.006769	
9/30/03	10/17/03	.495000	.303246	.172447	.003459	.009079	.006769	
12/31/03	1/16/04	.495000						.495000

Preferred Stock:

The Company did not make any distributions in 2003 on its Series E Preferred Stock CUSIP #49427F-40-5, which is traded under the symbol KRC\_pe.

Sincerely,

/S/ ANN MARIE WHITNEY

Ann Marie Whitney  
Senior Vice President and Controller