

Section 1: 10-K (ANNUAL REPORT)

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
WASHINGTON, DC 20549

FORM 10-K

Annual Report Pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934

For the fiscal year ended December 31, 2019

Transition Report Pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934

For the transition period from _____ to _____

Commission File Number: 000-19202

ChoiceOne Financial Services, Inc.

(Exact Name of Registrant as Specified in its Charter)

Michigan
(State or Other Jurisdiction of
Incorporation or Organization)

38-2659066
(I.R.S. Employer Identification No.)

109 East Division Street, Sparta, Michigan
(Address of Principal Executive Offices)

49345
(Zip Code)

(616) 887-7366
(Registrant's Telephone Number, Including Area Code)

Securities registered pursuant to Section 12(b) of the Act:

Title of each class	Trading symbol(s)	Name of each exchange on which registered
Common stock	COFS	NASDAQ Capital Market

Securities registered pursuant to Section 12(g) of the Securities Exchange Act of 1934: None.

Indicate by check mark if the registrant is a well-known seasoned issuer, as defined in Rule 405 of the Securities Act. Yes No

Indicate by check mark if the registrant is not required to file reports pursuant to Section 13 or Section 15(d) of the Act. Yes No

Indicate by check mark whether the Registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the Registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes No

Indicate by check mark whether the registrant has submitted electronically every Interactive Data File required to be submitted pursuant to Rule 405 of Regulation S-T (§ 232.405 of this chapter) during the preceding 12 months (or for such shorter period that the registrant was required to submit such files). Yes No

Indicate by check mark whether the registrant is a large accelerated filer, an accelerated filer, a non-accelerated filer, smaller reporting company, or an emerging growth company. See definitions of "large accelerated filer", "accelerated filer", "smaller reporting company", and "emerging growth company" in Rule 12b-2 of the Exchange Act.

Large accelerated filer

Accelerated filer

Non-accelerated filer

Smaller reporting company

Emerging growth company

If an emerging growth company, indicate by check mark if the registrant has elected not to use the extended transition period for complying with any new or revised financial accounting standards provided pursuant to Section 13(a) of the Exchange Act.

Indicate by check mark whether the registrant is a shell company (as defined in Rule 12b-2 of the Exchange Act). Yes No

As of June 30, 2019, the aggregate market value of common stock held by non-affiliates of the Registrant was \$99.7 million. This amount is based on an average bid price of \$26.25 per share for the Registrant's stock as of such date.

As of February 28, 2020, the Registrant had 7,248,492 shares of common stock outstanding.

DOCUMENTS INCORPORATED BY REFERENCE

Portions of the definitive Proxy Statement of ChoiceOne Financial Services, Inc. for the Annual Meeting of Shareholders to be held on May 27, 2020 are incorporated by reference into Part III of this Form 10-K.

CHOICEONE FINANCIAL SERVICES, INC.
Form 10-K ANNUAL REPORT

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FORWARD-LOOKING STATEMENTS

This report and the documents incorporated into this report contain forward-looking statements that are based on management's beliefs, assumptions, current expectations, estimates and projections about the financial services industry, the economy, and ChoiceOne Financial Services, Inc. Words such as "anticipates," "believes," "expects," "forecasts," "intends," "is likely," "plans," "predicts," "projects," "may," "could," "estimates," "look forward," "continue," "future," and variations of such words and similar expressions are intended to identify such forward-looking statements. Management's determination of the provision and allowance for loan losses, the carrying value of goodwill, loan servicing rights, other real estate owned, and the fair value of investment securities (including whether any impairment on any investment security is temporary or other-than-temporary and the amount of any impairment) and management's assumptions concerning pension and other postretirement benefit plans involve judgments that are inherently forward-looking. Examples of forward-looking statements also include, but are not limited to, statements regarding the outlook and expectations of ChoiceOne and Community Shores Bank Corporation ("Community Shores") with respect to their planned merger, the strategic benefits and financial benefits of the merger, including the expected impact of the transaction on the combined company's future financial performance (including anticipated accretion to earnings per share, cost savings, the tangible book value earn-back period and other operating and return metrics), and the timing of the closing of the transaction. All of the information concerning interest rate sensitivity is forward-looking. All statements with references to future time periods are forward-looking. These statements are not guarantees of future performance and involve certain risks, uncertainties and assumptions ("risk factors") that are difficult to predict with regard to timing, extent, likelihood, and degree of occurrence. Therefore, actual results and outcomes may materially differ from what may be expressed, implied or forecasted in such forward-looking statements. Furthermore, ChoiceOne Financial Services, Inc. undertakes no obligation to update, amend, or clarify forward-looking statements, whether as a result of new information, future events, or otherwise. Such risks, uncertainties, and assumptions with respect to the pending acquisition of Community Shores include, among others, the following:

- the failure to obtain necessary regulatory approvals when expected or at all (and the risk that such approvals may result in the imposition of conditions that could adversely affect the combined company or the expected benefits of the transaction);
- the failure of Community Shores to obtain shareholder approval, or to satisfy any of the other closing conditions to the transaction, on a timely basis or at all;
- the occurrence of any event, change or other circumstances that could give rise to the right of one or both of the parties to terminate the merger agreement;
- the possibility that the anticipated benefits of the transaction, including anticipated cost savings and strategic gains, are not realized when expected or at all, including as a result of the impact of, or problems arising from, the integration of the two companies or as a result of the strength of the economy, competitive factors in the areas where ChoiceOne and Community Shores do business, or as a result of other unexpected factors or events;
- the impact of purchase accounting with respect to the transaction, or any change in the assumptions used regarding the assets purchased and liabilities assumed to determine their fair value;
- diversion of management's attention from ongoing business operations and opportunities;
- potential adverse reactions or changes to business or employee relationships, including those resulting from the announcement or completion of the transaction; and
- the outcome of any legal proceedings that may be instituted against ChoiceOne or Community Shores.

Risk factors include, but are not limited to, the risk factors disclosed in Item 1A of this report. These are representative of the risk factors that could cause a difference between an ultimate actual outcome and a preceding forward-looking statement.

PART I

Explanatory Note

On October 1, 2019, ChoiceOne Financial Services, Inc. ("ChoiceOne" or the "Company") completed the merger of County Bank Corp. ("County") with and into ChoiceOne with ChoiceOne surviving the merger. Accordingly, the reported consolidated financial condition and operating results as of and for the year ended December 31, 2019 include the impact of the merger, which was effective as of October 1, 2019. For additional details regarding the merger with County, see Note 21 (Business Combination) of the Notes to the Consolidated Financial Statements included in Item 8 of this report.

Item 1. Business

General

ChoiceOne is a financial holding company registered under the Bank Holding Company Act of 1956, as amended ("BHC Act"). The Company was incorporated on February 24, 1986, as a Michigan corporation. The Company was formed to create a bank holding company for the purpose of acquiring all of the capital stock of ChoiceOne Bank, which became a wholly owned subsidiary of the Company on April 6, 1987. Effective November 1, 2006, the Company merged with Valley Ridge Financial Corp. ("VRFC"), a one-bank holding company for Valley Ridge Bank ("VRB"). In December 2006, VRB was consolidated into ChoiceOne Bank. Effective October 1, 2019, County, a one-bank holding company for Lakestone Bank & Trust ("Lakestone"), merged with and into the Company. It is expected that Lakestone will be consolidated into ChoiceOne Bank in May 2020. ChoiceOne Bank owns all of the outstanding common stock of ChoiceOne Insurance Agencies, Inc., an independent insurance agency headquartered in Sparta, Michigan (the "Insurance Agency"), and Lakestone owns all of the outstanding capital stock of Lakestone Financial Services, Inc. ("Lakestone Financial").

The Company's business is primarily concentrated in a single industry segment banking. ChoiceOne Bank and Lakestone (together referred to as the "Banks") are full-service banking institutions that offer a variety of deposit, payment, credit and other financial services to all types of customers. These services include time, savings, and demand deposits, safe deposit services, and automated transaction machine services. Loans, both commercial and consumer, are extended primarily on a secured basis to corporations, partnerships and individuals. Commercial lending covers such categories as business, industry, agricultural, construction, inventory and real estate. The Banks' consumer loan departments make direct and indirect loans to consumers and purchasers of residential and real property. In addition, Lakestone provides trust and wealth management services. No material part of the business of the Company or the Banks is dependent upon a single customer or very few customers, the loss of which would have a materially adverse effect on the Company.

ChoiceOne Bank's primary market areas lie within Kent, Muskegon, Newaygo, and Ottawa counties in western Michigan, and Lakestone Bank's in Lapeer, Macomb, and St. Clair counties in southeastern Michigan in the communities where the Banks' respective offices are located. The Banks serve these markets through 27 full-service offices. The Company and the Banks have no foreign assets or income.

At December 31, 2019, the Company had consolidated total assets of \$1.4 billion, net loans of \$798.0 million, total deposits of \$1.2 billion and total shareholders' equity of \$192.1 million. For the year ended December 31, 2019, the Company recognized consolidated net income of \$7.2 million. The principal source of revenue for the Company and the Banks is interest and fees on loans. On a consolidated basis, interest and fees on loans accounted for 64%, 64%, and 60% of total revenues in 2019, 2018, and 2017, respectively. Interest on securities accounted for 13%, 14%, and 13% of total revenues in 2019, 2018, and 2017, respectively. For more information about the Company's financial condition and results of operations, see the consolidated financial statements and related notes included in Part II, Item 8 of this report.

Pending Acquisition

On January 3, 2020, ChoiceOne and Community Shores Bank Corporation ("Community Shores") entered into an Agreement and Plan of Merger providing for the merger of Community Shores with and into ChoiceOne, with ChoiceOne as the surviving corporation. Subject to the terms and conditions of the merger agreement, upon completion of the merger, each share of Community Shores common stock outstanding immediately prior to the merger will be converted into the right to receive, at the election of each Community Shores shareholder, an amount of cash equal to \$5.00 or 0.17162 shares of ChoiceOne common stock, in each case subject to the limitation that the total number of shares of Community Shores common stock to be converted into shares of ChoiceOne common stock will equal not less than 50% and not more than 75% of the total outstanding shares of Community Shores common stock as of the effective time of the merger.

Completion of the merger with Community Shores is subject to certain customary closing conditions, including, among others, receipt of the requisite approval by the Community Shores shareholders, receipt of required regulatory approvals, the absence of any law or order prohibiting completion of the merger, the effectiveness of the registration statement to be filed by ChoiceOne with respect to the shares of ChoiceOne common stock to be issued in the merger and the absence of a material adverse effect (as defined in the merger agreement).

The foregoing description of the merger and merger agreement with Community Shores is qualified in its entirety by reference to the merger agreement, which was filed as Exhibit 2.1 to ChoiceOne's Form 8-K filed January 6, 2020.

Competition

The Banks' competition primarily comes from other financial institutions located within Kent, Muskegon, Newaygo, and Ottawa counties in western Michigan and Lapeer, Macomb, and St. Clair counties in southeastern Michigan. There are a number of larger commercial banks within the Banks' primary market areas. The Banks also compete with a large number of other financial institutions, such as savings and loan associations, insurance companies, consumer finance companies, credit unions, internet banks and other financial technology companies, and commercial finance and leasing companies for deposits, loans and service business. Money market mutual funds, brokerage houses and nonfinancial institutions provide many of the financial services offered by the Banks. Many of these competitors have substantially greater resources than the Banks. The principal methods of competition for financial services are price (the rates of interest charged for loans, the rates of interest paid for deposits and the fees charged for services) and the convenience and quality of services rendered to customers.

Supervision and Regulation

Banks and bank holding companies are extensively regulated. The Company is subject to supervision and regulation by the Board of Governors of the Federal Reserve System (the "Federal Reserve Board"). The Company's activities are generally limited to owning or controlling banks and engaging in such other activities as the Federal Reserve Board may determine to be closely related to banking. Prior approval of the Federal Reserve Board, and in some cases various other government agencies, is required for the Company to acquire control of any additional bank holding companies, banks or other operating subsidiaries. Under Federal Reserve Board policy, the Company is expected to act as a source of financial strength to the Banks and to commit resources to support them.

The Banks are chartered under state law and are subject to regulation by the Michigan Department of Insurance and Financial Services ("DIFS"). State banking laws place restrictions on various aspects of banking, including permitted activities, loan interest rates, branching, payment of dividends and capital and surplus requirements. The Banks are members of the Federal Reserve System and are also subject to regulation by the Federal Reserve Board. The Banks' deposits are insured by the Federal Deposit Insurance Corporation (the "FDIC") to the maximum extent provided by law. The Banks are members of the Federal Home Loan Bank system, which provides certain advantages to the Banks, including favorable borrowing rates for certain funds.

The Company is a legal entity separate and distinct from the Banks. The Company's primary source of funds available to pay dividends to shareholders is dividends paid to it by the Banks. There are legal limitations on the extent to which the Banks can lend or otherwise supply funds to the Company. In addition, payment of dividends to the Company by the Banks is subject to various state and federal regulatory limitations.

The FDIC formed the Deposit Insurance Fund ("DIF") in accordance with the Federal Deposit Insurance Reform Act of 2005 ("Reform Act") to create a stronger and more stable insurance system. The FDIC maintains the insurance reserves of the DIF by assessing depository institutions an insurance premium. The DIF insures deposit accounts of the Banks up to a maximum amount of \$250,000 per separately insured depositor. FDIC insured depository institutions are required to pay deposit insurance premiums based on the risk an institution poses to the DIF. In February 2011, the FDIC finalized rules, effective for assessments occurring after April 1, 2011, which redefined an institution's assessment base as average consolidated total assets minus average Tier 1 capital. The new rules also established the initial base assessment rate for Risk Category 1 institutions, such as the Banks, at 5 to 9 basis points (annualized). Effective July 1, 2016, the FDIC amended its rules to eliminate Risk Categories for small banks, replacing them with a method based on a bank's CAMELS composite rating and several financial ratios. On that date, the Banks' initial base assessment rate was reduced to 3 basis points, since the Federal Deposit Insurance Reserve Ratio reached 1.15% as of June 30, 2016.

The Deposit Insurance Funds Act of 1996 authorized the Financing Corporation ("FICO") to impose periodic assessments on all depository institutions. The purpose of these periodic assessments is to spread the cost of the interest payments on the outstanding FICO bonds issued to recapitalize the Savings Association Insurance Fund ("SAIF") over a larger number of institutions.

The federal banking agencies have adopted guidelines to promote the safety and soundness of federally-insured depository institutions. These guidelines establish standards for, among other things, internal controls, information systems, internal audit systems, loan documentation, credit underwriting, interest rate exposure, asset growth, compensation, fees and benefits, asset quality and earnings.

The Company and the Banks are subject to regulatory "risk-based" capital guidelines. Failure to meet these capital guidelines could subject the Company or the Banks to a variety of enforcement remedies, including issuance of a capital directive, the termination of deposit insurance by the FDIC, a prohibition on accepting brokered deposits, and other restrictions on its business. In addition, the Banks would generally not receive regulatory approval of any application that requires the consideration of capital adequacy, such as a branch or merger application, unless it could demonstrate a reasonable plan to meet the capital requirement within a reasonable period of time.

Under Federal Reserve Board policy, the Company is expected to act as a source of financial strength to the Banks and to commit resources to support the Banks. In addition, if DIFS deems the Banks' capital to be impaired, DIFS may require the Banks to restore their capital by a special assessment on the Company as the Banks' sole shareholder. If the Company fails to pay any assessment, the Company's directors will be required, under Michigan law, to sell the shares of the Banks' stock owned by the Company to the highest bidder at either a public or private auction and use the proceeds of the sale to restore the Banks' capital.

The Federal Deposit Insurance Corporation Improvement Act (“FDICIA”) requires, among other things, federal banking agencies to take “prompt corrective action” in respect of depository institutions that do not meet minimum capital requirements. FDICIA sets forth the following five capital categories: “well-capitalized,” “adequately-capitalized,” “undercapitalized,” “significantly-undercapitalized” and “critically-undercapitalized.” A depository institution’s capital category will depend upon how its capital levels compare with various relevant capital measures as established by regulation, which include Tier 1 and total risk-based capital ratio measures and a leverage capital ratio measure. Under certain circumstances, the appropriate banking agency may treat a well-capitalized, adequately-capitalized, or undercapitalized institution as if the institution were in the next lower capital category.

Federal banking regulators are required to take specified mandatory supervisory actions and are authorized to take other discretionary actions with respect to institutions in the three undercapitalized categories. The severity of the action depends upon the capital category in which the institution is placed. Subject to a narrow exception, the banking regulator must generally appoint a receiver or conservator for an institution that is critically undercapitalized. An institution in any of the undercapitalized categories is required to submit an acceptable capital restoration plan to its appropriate federal banking agency. An undercapitalized institution is also generally prohibited from paying any dividends, increasing its average total assets, making acquisitions, establishing any branches, accepting or renewing any brokered deposits or engaging in any new line of business, except under an accepted capital restoration plan or with FDIC approval.

On July 3, 2013, the FDIC Board of Directors approved the Regulatory Capital Interim Final Rule, implementing Basel III. This rule redefines Tier 1 capital as two components (Common Equity Tier 1 and Additional Tier 1), creates a new capital ratio (Common Equity Tier 1 Risk-based Capital Ratio) and implements a capital conservation buffer. It also revises the prompt corrective action thresholds and makes changes to risk weights for certain assets and off-balance-sheet exposures. The Banks were required to transition into the new rule beginning on January 1, 2015.

Banks are subject to a number of federal and state laws and regulations, which have a material impact on their business. These include, among others, minimum capital requirements, state usury laws, state laws relating to fiduciaries, the Truth in Lending Act, the Truth in Savings Act, the Equal Credit Opportunity Act, the Fair Housing Act, the Fair Credit Reporting Act, the Expedited Funds Availability Act, the Community Reinvestment Act, the Real Estate Settlement Procedures Act, the Service Members Civil Relief Act, the USA PATRIOT Act, the Bank Secrecy Act, regulations of the Office of Foreign Assets Controls, the Dodd-Frank Wall Street Reform and Consumer Protection Act of 2010, electronic funds transfer laws, redlining laws, predatory lending laws, antitrust laws, environmental laws, money laundering laws and privacy laws. The monetary policy of the Federal Reserve Board may influence the growth and distribution of bank loans, investments and deposits, and may also affect interest rates on loans and deposits. These policies may have a significant effect on the operating results of banks.

In general, the BHC Act limits the business of bank holding companies to banking, managing or controlling banks and other activities that the Federal Reserve Board has determined to be closely related to the business of banking. In addition, bank holding companies that qualify and elect to be financial holding companies may engage in any activities that are financial in nature or complementary to a financial activity and do not pose a substantial risk to the safety and soundness of depository institutions or the financial system without prior approval of the Federal Reserve Board. Activities that are financial in nature include securities underwriting and dealing, insurance underwriting and making merchant banking investments.

In order for the Company to maintain financial holding company status, both the Company and the Banks must be categorized as “well-capitalized” and “well-managed” under applicable regulatory guidelines. If the Company or either of the Banks ceases to meet these requirements, the Federal Reserve Board may impose corrective capital and/or managerial requirements and place limitations on the Company’s ability to conduct the broader financial activities permissible for financial holding companies. In addition, if the deficiencies persist, the Federal Reserve Board may require the Company to divest of the Banks. The Company and the Banks were each categorized as “well-capitalized” and “well-managed” as of December 31, 2019.

Bank holding companies may acquire banks and other bank holding companies located in any state in the United States without regard to geographic restrictions or reciprocity requirements imposed by state banking law. Banks may also establish interstate branch networks through acquisitions of and mergers with other banks. The establishment of *de novo* interstate branches or the acquisition of individual branches of a bank in another state (rather than the acquisition of an out-of-state bank in its entirety) is allowed only if specifically authorized by state law.

Michigan banking laws do not significantly restrict interstate banking. The Michigan Banking Code permits, in appropriate circumstances and with the approval of the Department of Insurance and Financial Services, (1) acquisition of Michigan banks by FDIC-insured banks, savings banks or savings and loan associations located in other states, (2) sale by a Michigan bank of branches to an FDIC-insured bank, savings bank or savings and loan association located in a state in which a Michigan bank could purchase branches of the purchasing entity, (3) consolidation of Michigan banks and FDIC-insured banks, savings banks or savings and loan associations located in other states having laws permitting such consolidation, (4) establishment of branches in Michigan by FDIC-insured banks located in other states, the District of Columbia or U.S. territories or protectorates having laws permitting a Michigan bank to establish a branch in such jurisdiction, and (5) establishment by foreign banks of branches located in Michigan.

Banks are subject to the provisions of the Community Reinvestment Act (“CRA”). Under the terms of the CRA, the appropriate federal bank regulatory agency is required, in connection with its examination of a bank, to assess the bank’s record in meeting the credit needs of the community served by that bank, including low- and moderate-income neighborhoods, consistent with the safe and sound operation of the institution. Under the CRA, institutions are assigned a rating of “outstanding,” “satisfactory,” “needs to improve,” or “substantial non-compliance.” The regulatory agency’s assessment of the bank’s record is made available to the public. Further, a bank’s federal regulatory agency is required to assess the CRA compliance record of any bank that has applied to establish a new branch office that will accept deposits, relocate an office, or merge or consolidate with, or acquire the assets or assume the liabilities of, a federally regulated financial institution. In the case of a bank holding company applying for approval to acquire a bank or another bank holding company, the Federal Reserve Board will assess the CRA compliance record of each subsidiary bank of the applicant bank holding company, and such compliance records may be the basis for denying the application. Upon receiving notice that a subsidiary bank is rated less than “satisfactory,” a financial holding company will be prohibited from additional activities that are permitted to be conducted by a financial holding company and from acquiring any company engaged in such activities. The CRA rating of each of the Banks was “Satisfactory” as of its most recent examination.

Effects of Compliance With Environmental Regulations

The nature of the business of the Banks is such that they hold title, on a temporary or permanent basis, to a number of parcels of real property. These include properties owned for branch offices and other business purposes as well as properties taken in or in lieu of foreclosure to satisfy loans in default. Under current state and federal laws, present and past owners of real property may be exposed to liability for the cost of cleanup of environmental contamination on or originating from those properties, even if they are wholly innocent of the actions that caused the contamination. These liabilities can be material and can exceed the value of the contaminated property. Management is not presently aware of any instances where compliance with these provisions will have a material effect on the capital expenditures, earnings or competitive position of the Company or the Banks, or where compliance with these provisions will adversely affect a borrower’s ability to comply with the terms of loan contracts.

Employees

As of February 28, 2020, the Company, the Banks and the Insurance Agency employed 339 employees, of which 270 were full-time employees. The Company, the Banks, and the Insurance Agency believe their overall relations with their employees are good.

Statistical Information

Additional statistical information describing the business of the Company appears on the following pages and in Management’s Discussion and Analysis of Financial Condition and Results of Operations and in Item 7 of this report and in the Consolidated Financial Statements and the notes thereto in Item 8 of this report. The following statistical information should be read in conjunction with Management’s Discussion and Analysis of Financial Condition and Results of Operations and the Consolidated Financial Statements and notes in this report.

Securities Portfolio

The carrying value of securities categorized by type as of December 31 was as follows:

(Dollars in thousands)	2019	2018	2017
Equity securities	\$ 2,851	\$ 2,847	\$ —
U.S. Government and federal agency	\$ 17,215	\$ 33,529	\$ 35,126
U.S. Treasury notes and bonds	2,008	1,947	1,960
State and municipal	173,924	103,928	100,048
Mortgage-backed securities	142,760	21,575	9,820
Corporate	2,672	5,102	5,151
Equity securities	—	—	2,892
Trust preferred securities	1,000	500	500
Asset-backed securities	—	21	94
Total	\$ 339,579	\$ 166,602	\$ 155,591

The Company did not hold investment securities from any one issuer at December 31, 2019, that were greater than 10% of the Company's shareholders' equity, exclusive of U.S. Government and U.S. Government agency securities.

Presented below is the fair value of securities as of December 31, 2019 and 2018, a schedule of maturities of securities as of December 31, 2019, and the weighted average yields of securities as of December 31, 2019:

(Dollars in thousands)	Securities maturing within:				Fair Value at Dec. 31, 2019	Fair Value at Dec. 31, 2018
	Less than 1 Year	1 Year - 5 Years	5 Years - 10 Years	More than 10 Years		
U.S. Government and federal agency	\$ 9,099	\$ 2,026	\$ 6,090	\$ —	\$ 17,215	\$ 33,529
U.S. Treasury notes and bonds	—	2,008	—	—	2,008	1,947
State and municipal (1)	16,450	50,121	64,436	42,917	173,924	103,928
Corporate	300	2,372	—	—	2,672	5,102
Trust preferred securities	1,000	—	—	—	1,000	500
Asset-backed securities	—	—	—	—	—	21
Total debt securities	26,849	56,527	70,526	42,917	196,819	145,027
Mortgage-backed securities	8	77,251	60,607	4,894	142,760	21,575
Equity securities (2)	—	—	1,000	1,851	2,851	2,847
Total	\$ 26,857	\$ 133,778	\$ 132,133	\$ 49,662	\$ 342,430	\$ 169,449

	Weighted average yields:				
	Less than 1 Year	1 Year - 5 Years	5 Years - 10 Years	More than 10 Years	Total
U.S. Government and federal agency	1.88%	1.98%	2.43%	—%	2.09%
U.S. Treasury notes and bonds	—	1.85	—	—	1.85
State and municipal (1)	2.89	2.88	2.94	1.23	2.50
Corporate	2.03	2.74	—	—	2.66
Trust preferred securities	5.25	—	—	—	5.25
Mortgage-backed securities	3.67	2.51	2.26	3.03	2.42
Equity securities (2)	—	—	4.56	—	0.92

(1) The yield is computed for tax-exempt securities on a fully tax-equivalent basis at an incremental tax rate of 21% for 2019.

(2) Equity securities are preferred and common stock that may or may not have a stated maturity.

Loan Portfolio

The Company's loan portfolio categorized by loan type (excluding loans held for sale and loans to other financial institutions) is presented below for the respective years ended December 31:

(Dollars in thousands)

	2019	2018	2017	2016	2015
Agricultural	\$ 57,339	\$ 49,109	\$ 48,464	\$ 44,614	\$ 40,232
Commercial and industrial	148,083	91,406	104,386	96,088	94,347
Consumer	38,854	24,382	24,513	21,596	20,090
Real estate - commercial	326,379	139,453	123,487	110,762	97,736
Real estate - construction	13,411	8,843	6,613	6,153	5,390
Real estate - residential	217,982	95,880	91,322	89,787	91,509
Total loans, gross	\$ 802,048	\$ 409,073	\$ 398,785	\$ 369,000	\$ 349,304

Maturities and Sensitivities of Loans to Changes in Interest Rates

The following schedule presents the maturities of loans (excluding residential real estate and consumer loans) as of December 31, 2019. All loans over one year in maturity (excluding residential real estate and consumer loans) are also presented classified according to the sensitivity to changes in interest rates as of December 31, 2019.

(Dollars in thousands)

Loan Type	Less than 1 Year	1 Year - 5 Years	More than 5 Years	Total
Agricultural	\$ 15,610	\$ 17,779	\$ 23,950	\$ 57,339
Commercial and industrial	47,846	52,336	47,901	148,083
Real estate - commercial	24,727	130,333	171,319	326,379
Real estate - construction	12,126	1,285	—	13,411
Totals	\$ 100,309	\$ 201,733	\$ 243,170	\$ 545,212

(Dollars in thousands)

Loan Sensitivity to Changes in Interest Rates	Less than 1 Year	1 Year - 5 Years	More than 5 Years	Total
Loans with fixed interest rates	\$ 39,463	\$ 174,100	\$ 132,544	\$ 346,107
Loans with floating or adjustable interest rates	60,846	27,633	110,626	199,105
Totals	\$ 100,309	\$ 201,733	\$ 243,170	\$ 545,212

Loan maturities are classified according to the contractual maturity date or the anticipated amortization period, whichever is appropriate. The anticipated amortization period is used in the case of loans where a balloon payment is due before the end of the loan's normal amortization period. At the time the balloon payment is due, the loan can either be rewritten or payment in full can be requested. The decision regarding whether the loan will be rewritten or a payment in full will be requested will be based upon the loan's payment history, the borrower's current financial condition, and other relevant factors.

Risk Elements

The following loans were classified as nonperforming as of December 31:

(Dollars in thousands)

	2019	2018	2017	2016	2015
Loans accounted for on a nonaccrual basis	\$ 4,687	\$ 1,532	\$ 1,096	\$ 1,983	\$ 2,198
Accruing loans which are contractually past due 90 days or more as to principal or interest payments	—	—	258	229	29
Loans defined as "troubled debt restructurings"	1,726	2,254	2,896	2,853	3,271
Totals	\$ 6,413	\$ 3,786	\$ 4,250	\$ 5,065	\$ 5,498

A loan is placed on nonaccrual status at the point in time at which the collectability of principal or interest is considered doubtful.

The table below illustrates interest forgone and interest recorded on nonperforming loans for the years presented:

(Dollars in thousands)

	2019		2018		2017	
Interest on non-performing loans that would have been earned had the loans been in an accrual or performing status	\$	474	\$	224	\$	218
Interest on non-performing loans that was actually recorded when received	\$	104	\$	122	\$	145

Potential Problem Loans

At December 31, 2019, there were no loans not disclosed above where known information about possible credit problems of borrowers caused management to have serious doubts as to the ability of such borrowers to comply with the present loan repayment terms. Specific loss allocations totaling \$355,000 from the allowance for loan losses had been allocated for all nonperforming and potential problem loans as of December 31, 2019. However, the entire allowance for loan losses is also available for any potential problem loans.

Loan Concentrations

As of December 31, 2019, there was no concentration of loans exceeding 10% of total loans that is not otherwise disclosed as a category of loans pursuant to Item III.A. of Industry Guide 3.

Other Interest-Bearing Assets

As of December 31, 2019, there were no other interest-bearing assets requiring disclosure under Item III.C.1. or 2. of Industry Guide 3 if such assets were loans.

Summary of Loan Loss Experience

The following schedule presents a summary of activity in the allowance for loan losses for the periods shown and the percentage of net charge-offs during each period to average gross loans outstanding during the period:

(Dollars in thousands)	2019	2018	2017	2016	2015
Allowance for loan losses at beginning of year	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194	\$ 4,173
Charge-offs:					
Agricultural	—	—	—	—	—
Commercial and industrial	83	58	439	37	30
Consumer	292	282	253	218	291
Real estate - commercial	589	—	—	—	—
Real estate - construction	—	—	—	—	—
Real estate - residential	25	25	43	102	140
Total charge-offs	989	365	735	357	461
Recoveries:					
Agricultural	65	33	—	—	1
Commercial and industrial	22	107	21	31	64
Consumer	136	112	169	149	121
Real estate - commercial	26	61	258	89	47
Real estate - construction	—	—	40	—	—
Real estate - residential	124	113	62	171	149
Total recoveries	373	426	550	440	382
Net charge-offs (recoveries)	616	(61)	185	(83)	79
Provision for loan losses	—	35	485	—	100
Allowance for loan losses at end of year	\$ 4,057	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194
Allowance for loan losses as a percentage of:					
Total loans as of year end	0.51%	1.14%	1.15%	1.16%	1.21%
Nonaccrual loans, accrual loans past due 90 days or more and troubled debt restructurings	63%	123%	108%	84%	76%
Ratio of net charge-offs during the period to average loans outstanding during the period	0.12%	(0.02)%	0.05%	(0.02)%	0.02%
Loan recoveries as a percentage of prior year's charge-offs	102%	58%	154%	95%	36%

(1) Additions to the allowance for loan losses charged to operations during the periods shown were based on management's judgment after considering factors such as loan loss experience, evaluation of the loan portfolio, and prevailing and anticipated economic conditions. The evaluation of the loan portfolio is based upon various risk factors such as the financial condition of the borrower, the value of collateral and other considerations, which, in the opinion of management, deserve current recognition in estimating loan losses.

The following schedule presents an allocation of the allowance for loan losses to the various loan categories as of the years ended December 31:

(Dollars in thousands)	2019	2018	2017	2016	2015
Agricultural	\$ 471	\$ 481	\$ 506	\$ 433	\$ 420
Commercial and industrial	655	892	1,001	688	586
Consumer	270	254	262	305	297
Real estate - commercial	1,663	1,926	1,761	1,438	1,030
Real estate - construction	76	38	35	62	46
Real estate - residential	640	537	726	1,013	1,388
Unallocated	282	545	286	338	427
Total allowance	\$ 4,057	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194

The lower level in the allowance allocation to commercial and industrial loans was due to lower historical charge-off levels. The decline in the allocation to commercial real estate loans was caused by net charge-offs in 2019 which were not completely replaced by a provision allocation. The reduction in both the unallocated and total allowance for loan losses balances in 2019 resulted from net charge-offs during the year with a provision of \$0.

Management periodically reviews the assumptions, loss ratios and delinquency trends in estimating the appropriate level of its allowance for loan losses and believes the unallocated portion of the total allowance was sufficient at December 31, 2019.

The following schedule presents the stratification of the loan portfolio by category, based on the amount of loans outstanding as a percentage of total loans for the respective years ended December 31.

	2019	2018	2017	2016	2015
Agricultural	7%	12%	12%	12%	12%
Commercial and industrial	18	22	26	26	26
Consumer	5	6	6	6	6
Real estate - commercial	40	34	31	30	28
Real estate - construction	2	2	2	2	2
Real estate - residential	28	24	23	24	26
Total loans	100%	100%	100%	100%	100%

Deposits

The following schedule presents the average deposit balances by category and the average rates paid thereon for the respective years:

(Dollars in thousands)	2019		2018		2017	
Noninterest-bearing demand	\$ 186,411	—%	\$ 148,495	—%	\$ 136,353	—%
Interest-bearing demand and money market deposits	278,444	0.56	209,542	0.33	208,049	0.18
Savings	109,028	0.07	76,102	0.02	76,107	0.02
Certificates of deposit	136,537	1.87	109,834	1.34	104,936	0.75
Total	\$ 710,420	0.63%	\$ 543,973	0.40%	\$ 525,445	0.22%

The following table illustrates the maturities of certificates of deposits issued in denominations of \$100,000 or more as of December 31, 2019:

(Dollars in thousands)	
Maturing in less than 3 months	\$ 25,279
Maturing in 3 to 6 months	27,958
Maturing in 6 to 12 months	21,400
Maturing in more than 12 months	10,771
Total	\$ 85,408

At December 31, 2019, the Banks had no material foreign deposits.

Short-Term Borrowings

Federal funds purchased by the Company are unsecured overnight borrowings from correspondent banks. Federal funds purchased are due the next business day. The table below provides additional information regarding these short-term borrowings:

(Dollars in thousands)

	2019	2018	2017
Outstanding balance at December 31	\$ —	\$ 4,800	\$ —
Average interest rate at December 31	—%	2.80%	—%
Average balance during the year	\$ 2,289	\$ 2,174	\$ 703
Average interest rate during the year	2.48%	2.31%	1.47%
Maximum month end balance during the year	\$ 15,000	\$ 13,000	\$ 5,470

Repurchase agreements include advances by the Banks' customers that are not covered by federal deposit insurance. These agreements are direct obligations of the Company and are secured by securities held in safekeeping at a correspondent bank. The table below provides additional information regarding these short-term borrowings:

(Dollars in thousands)

	2019	2018	2017
Outstanding balance at December 31	\$ —	\$ —	\$ 7,148
Average interest rate at December 31	—%	—%	0.05%
Average balance during the year	\$ —	\$ 1,412	\$ 4,958
Average interest rate during the year	—%	0.05%	0.05%
Maximum month end balance during the year	\$ —	\$ 7,148	\$ 8,440

Advances from the Federal Home Loan Bank ("FHLB") with original repayment terms less than one year are considered short-term borrowings for the Company. These advances are secured by residential real estate mortgage loans and U.S. government agency securities. The advances have maturities ranging from 1 month to 12 months from the date of issue.

The table below provides additional information regarding these short-term borrowings:

(Dollars in thousands)

	2019	2018	2017
Outstanding balance at December 31	\$ 33,000	\$ 5,000	\$ 20,268
Average interest rate at December 31	2.12%	2.57%	1.36%
Average balance during the year	\$ 18,765	\$ 11,752	\$ 22,830
Average interest rate during the year	2.38%	1.92%	1.21%
Maximum month end balance during the year	\$ 53,000	\$ 25,000	\$ 40,273

There were no other categories of short-term borrowings whose average balance outstanding exceeded 30% of shareholders' equity in 2019, 2018 or 2017.

Return on Equity and Assets

The following schedule presents certain financial ratios of the Company for the years ended December 31:

	2019	2018	2017
Return on assets (net income divided by average total assets)	0.85%	1.15%	0.98%
Return on equity (net income dividend by average equity)	6.48%	9.55%	8.22%
Dividend payout ratio (dividends declared per share divided by net income per share)	80.97%	35.08%	37.57%
Equity to assets ratio (average equity divided by average total assets)	13.08%	12.04%	11.91%

Item 1A. Risk Factors

The Company is subject to many risks and uncertainties. Although the Company seeks ways to manage these risks and develop programs to control risks to the extent that management can control them, the Company cannot predict the future. Actual results may differ materially from management's expectations. Some of these significant risks and uncertainties are discussed below. The risks and uncertainties described below are not the only ones that the Company faces. Additional risks and uncertainties of which the Company is unaware, or that it currently does not consider to be material, also may become important factors that affect the Company and its business. If any of these risks were to occur, the Company's business, financial condition or results of operations could be materially and adversely affected.

Investments in the Company's common stock involve risk.

The market price of the Company's common stock may fluctuate significantly in response to a number of factors, including:

- The impact associated with the novel coronavirus outbreak, COVID-19
- Variations in quarterly or annual operating results
- Changes in dividends per share
- Changes in interest rates
- New developments, laws or regulations in the banking industry
- Acquisitions or business combinations involving the Company or its competition
- Regulatory actions, including changes to regulatory capital levels, the components of regulatory capital and how regulatory capital is calculated
- Volatility of stock market prices and volumes
- Changes in market valuations of similar companies
- New litigation or contingencies or changes in existing litigation or contingencies
- Changes in accounting policies or procedures as may be required by the Financial Accounting Standards Board or other regulatory agencies
- Rumors or erroneous information
- Credit and capital availability
- Issuance of additional shares of common stock or other debt or equity securities of the Company

Asset quality could be less favorable than expected.

A significant source of risk for the Company arises from the possibility that losses will be sustained because borrowers, guarantors and related parties may fail to perform in accordance with the terms of their loan agreements. Most loans originated by the Company are secured, but some loans are unsecured depending on the nature of the loan. With respect to secured loans, the collateral securing the repayment of these loans includes a wide variety of real and personal property that may be insufficient to cover the obligations owed under such loans. Collateral values may be adversely affected by changes in prevailing economic, environmental and other conditions, including declines in the value of real estate, changes in interest rates, changes in monetary and fiscal policies of the federal government, terrorist activity, environmental contamination and other external events.

The Company's allowance for loan losses may not be adequate to cover actual loan losses.

The risk of nonpayment of loans is inherent in all lending activities and nonpayment of loans may have a material adverse effect on the Company's earnings and overall financial condition, and the value of its common stock. The Company makes various assumptions and judgments about the collectability of its loan portfolio and provides an allowance for potential losses based on a number of factors. If its assumptions are wrong, the allowance for loan losses may not be sufficient to cover losses, which could have an adverse effect on the Company's operating results, and may cause it to increase the allowance in the future. The actual amount of future provisions for loan losses cannot now be determined and may exceed the amounts of past provisions for loan losses. Federal and state banking regulators, as an integral part of their supervisory function, periodically review the allowance for loan losses. These regulatory agencies may require the Company to increase its provision for loan losses or to recognize further loan charge-offs based upon their judgments, which may be different from the Company's judgments. Any increase in the allowance for loan losses could have a negative effect on the Company's regulatory capital ratios, net income, financial condition and results of operations. In addition, a large portion of the loan portfolio was marked to fair value as part of the merger with County and does not carry an allowance as management determined no credit deterioration had occurred since the effective date of the merger.

General economic conditions in the state of Michigan could be less favorable than expected.

The Company is affected by general economic conditions in the United States, although most directly within Michigan. An economic downturn within Michigan could negatively impact household and corporate incomes. This impact may lead to decreased demand for both loan and deposit products and increase the number of customers who fail to pay interest or principal on their loans.

The Company could be adversely affected by the soundness of other financial institutions, including defaults by larger financial institutions.

The Company's ability to engage in routine funding transactions could be adversely affected by the actions and commercial soundness of other financial institutions. Financial services institutions are interrelated as a result of credit, trading, clearing, counterparty or other relationships between financial institutions. The Company has exposure to multiple counterparties, and it routinely executes transactions with counterparties in the financial industry. As a result, defaults by, or even rumors or questions about, one or more financial services institutions, or the financial services industry generally, could lead to market-wide liquidity problems and losses or defaults by the Company or by other institutions. This is sometimes referred to as "systemic risk" and may adversely affect financial intermediaries, such as clearing agencies, clearing houses, banks, securities firms and exchanges, with which the Company interacts on a daily basis, and therefore could adversely affect the Company.

If the Company does not adjust to changes in the financial services industry, its financial performance may suffer.

The Company's ability to maintain its financial performance and return on investment to shareholders will depend in part on its ability to maintain and grow its core deposit customer base and expand its financial services to its existing customers. In addition to other banks, competitors include credit unions, securities dealers, brokers, mortgage bankers, investment advisors, internet banks and other financial technology companies, and finance and insurance companies. The increasingly competitive environment is, in part, a result of changes in the economic environment within the state of Michigan, regulation, changes in technology and product delivery systems and consolidation among financial service providers. New competitors may emerge to increase the degree of competition for the Company's customers and services. Financial services and products are also constantly changing. The Company's financial performance will also depend in part upon customer demand for the Company's products and services and the Company's ability to develop and offer competitive financial products and services.

Changes in interest rates could reduce the Company's income and cash flow.

The Company's income and cash flow depends, to a great extent, on the difference between the interest earned on loans and securities, and the interest paid on deposits and other borrowings. Market interest rates are beyond the Company's control, and they fluctuate in response to general economic conditions and the policies of various governmental and regulatory agencies including, in particular, the Federal Reserve Board. Changes in monetary policy, including changes in interest rates and interest rate relationships, will influence the origination of loans, the purchase of investments, the generation of deposits and the rate received on loans and securities and paid on deposits and other borrowings.

Interest rates on our outstanding financial instruments might be subject to change based on regulatory developments, which could adversely affect our revenue, expenses, and the value of those financial instruments.

LIBOR and certain other "benchmarks" are the subject of recent national, international, and other regulatory guidance and proposals for reform. These reforms may cause such benchmarks to perform differently than in the past or have other consequences which cannot be predicted. On July 27, 2017, the United Kingdom's Financial Conduct Authority, which regulates LIBOR, publicly announced that it intends to stop persuading or compelling banks to submit LIBOR rates after 2021. It is unclear whether, at that time, LIBOR will cease to exist or if new methods of calculating LIBOR will be established. If LIBOR ceases to exist or if the methods of calculating LIBOR change from current methods for any reason, interest rates on our floating rate obligations, loans, deposits, and other financial instruments tied to LIBOR rates, as well as the revenue and expenses associated with those financial instruments, may be adversely affected. Further, any uncertainty regarding the continued use and reliability of LIBOR as a benchmark interest rate could adversely affect the value of our floating rate obligations, loans, deposits, and other financial instruments tied to LIBOR rates.

The Company is subject to liquidity risk in its operations, which could adversely affect its ability to fund various obligations.

Liquidity risk is the possibility of being unable to meet obligations as they come due or capitalize on growth opportunities as they arise because of an inability to liquidate assets or obtain adequate funding on a timely basis, at a reasonable cost and within acceptable risk tolerances. Liquidity is required to fund various obligations, including credit obligations to borrowers, loan originations, withdrawals by depositors, repayment of debt, dividends to shareholders, operating expenses and capital expenditures. Liquidity is derived primarily from retail deposit growth and earnings retention, principal and interest payments on loans and investment securities, net cash provided from operations and access to other funding. If the Company is unable to maintain adequate liquidity, then its business, financial condition and results of operations would be negatively affected.

Legislative or regulatory changes or actions could adversely impact the Company or the businesses in which it is engaged.

The Company and the Banks are subject to extensive state and federal regulation, supervision and legislation that govern almost all aspects of their operations. Laws and regulations may change from time to time and are primarily intended for the protection of consumers, depositors and the deposit insurance fund, and not to benefit the Company's shareholders. The impact of any changes to laws and regulations or other actions by regulatory agencies may negatively impact the Company or its ability to increase the value of its business. Regulatory authorities have extensive discretion in connection with their supervisory and enforcement activities, including the imposition of restrictions on the operation of an institution, the classification of assets by the institution and the adequacy of an institution's allowance for loan losses. Future regulatory changes or accounting pronouncements may increase the Company's regulatory capital requirements or adversely affect its regulatory capital levels. Additionally, actions by regulatory agencies against the Company or the Banks could require the Company to devote significant time and resources to defending its business and may lead to penalties that materially affect the Company.

The Company relies heavily on its management and other key personnel, and the loss of any of them may adversely affect its operations.

The Company is and will continue to be dependent upon the services of its management team and other key personnel. Losing the services of one or more key members of the Company's management team could adversely affect its operations.

The Company may be a defendant in a variety of litigation and other actions, which may have a material adverse effect on the Company's financial condition and results of operations.

The Company and the Banks are regularly involved in a variety of litigation arising out of the normal course of business. The Company's insurance may not cover all claims that may be asserted against it, and any claims asserted against it, regardless of merit or eventual outcome, may harm its reputation or cause the Company to incur unexpected expenses, which could be material in amount. Should the ultimate expenses, judgments or settlements in any litigation exceed the Company's insurance coverage, they could have a material adverse effect on the Company's financial condition and results of operations. In addition, the Company may not be able to obtain appropriate types or levels of insurance in the future, nor may it be able to obtain adequate replacement policies with acceptable terms, if at all.

If the Company cannot raise additional capital when needed, its ability to further expand its operations through organic growth or acquisitions could be materially impaired.

The Company is required by federal and state regulatory authorities to maintain specified levels of capital to support its operations. The Company may need to raise additional capital to support its current level of assets or its growth. The Company's ability to raise additional capital will depend on conditions in the capital markets at that time, which are outside its control, and on its financial performance. The Company cannot assure that it will be able to raise additional capital in the future on terms acceptable to it or at all. If the Company cannot raise additional capital when needed, its ability to maintain its current level of assets or to expand its operations through organic growth or acquisitions could be materially limited.

Unauthorized disclosure of sensitive or confidential client or customer information, whether through a breach of computer systems or otherwise, could severely harm the Company's business.

As part of its business, the Company collects, processes and retains sensitive and confidential client and customer information on behalf of itself and other third parties. Despite the security measures the Company has in place for its facilities and systems, and the security measures of its third party service providers, the Company may be vulnerable to security breaches, acts of vandalism, computer viruses, misplaced or lost data, programming and/or human errors or other similar events. Any security breach involving the misappropriation, loss or other unauthorized disclosure of confidential customer information, whether by the Company or by its vendors, could severely damage the Company's reputation, expose it to the risks of litigation and liability, disrupt the Company's operations and have a material adverse effect on the Company's business.

The Company's information systems may experience an interruption or breach in security.

The Company relies heavily on communications and information systems to conduct its business and deliver its products. Any failure, interruption or breach in security of these systems could result in failures or disruptions in the Company's customer relationship management, general ledger, deposit, loan and other systems. While the Company has policies and procedures designed to prevent or limit the effect of the failure, interruption or security breach of its information systems, there can be no assurance that any such failures, interruptions or security breaches of the Company's information systems or its customers' information or computer systems would not damage the Company's reputation, result in a loss of customer business, subject the Company to additional regulatory scrutiny, or expose the Company to civil litigation and financial liability, any of which could have a material adverse effect on the Company's financial condition and results of operations.

Cybersecurity incidents could disrupt business operations, result in the loss of critical and confidential information, and adversely impact our reputation and results of operations.

Global cybersecurity threats and incidents can range from uncoordinated individual attempts to gain unauthorized access to information technology (IT) systems to sophisticated and targeted measures known as advanced persistent threats, directed at the Company and/or its third party service providers. Although we employ comprehensive measures to prevent, detect, address and mitigate these threats (including access controls, employee training, data encryption, vulnerability assessments, continuous monitoring of our IT networks and systems and maintenance of backup and protective systems), cybersecurity incidents, depending on their nature and scope, could potentially result in the misappropriation, destruction, corruption or unavailability of critical data and confidential or proprietary information (our own or that of third parties) and the disruption of business operations. The potential consequences of a material cybersecurity incident include reputational damage, litigation with third parties and increased cybersecurity protection and remediation costs, which in turn could materially adversely affect our results of operations.

Environmental liability associated with commercial lending could result in losses.

In the course of its business, the Company may acquire, through foreclosure, properties securing loans it has originated or purchased that are in default. Particularly in commercial real estate lending, there is a risk that hazardous substances could be discovered on these properties. In this event, the Company might be required to remove these substances from the affected properties at the Company's sole cost and expense. The cost of this removal could substantially exceed the value of affected properties. The Company may not have adequate remedies against the prior owner or other responsible parties and could find it difficult or impossible to sell the affected properties. These events could have an adverse effect on the Company's business, results of operations and financial condition.

The Company depends upon the accuracy and completeness of information about customers.

In deciding whether to extend credit to customers, the Company relies on information provided to it by its customers, including financial statements and other financial information. The Company may also rely on representations of customers as to the accuracy and completeness of that information and on reports of independent auditors on financial statements. The Company's financial condition and results of operations could be negatively impacted to the extent that the Company extends credit in reliance on financial statements that do not comply with generally accepted accounting principles or that are misleading or other information provided by customers that is false or misleading.

The Company operates in a highly competitive industry and market area.

The Company faces substantial competition in all areas of its operations from a variety of different competitors, many of which are larger and may have more financial resources. Such competitors primarily include national and regional banks within the various markets where the Company operates, as well as internet banks and other financial technology companies. The Company also faces competition from many other types of financial institutions, including savings and loan associations, credit unions, finance companies, brokerage firms, insurance companies and other financial intermediaries. The financial services industry could become even more competitive as a result of legislative, regulatory and technological changes and continued consolidation. Banks, securities firms and insurance companies can merge under the umbrella of a financial holding company, which can offer virtually any type of financial service, including banking, securities underwriting, insurance (both agency and underwriting) and merchant banking. The Company competes with these institutions both in attracting deposits and in making new loans. Technology has lowered barriers to entry into the market and made it possible for non-banks to offer products and services traditionally provided by banks, such as automatic transfer and automatic payment systems. Many of the Company's competitors have fewer regulatory constraints and may have lower cost structures, such as credit unions that are not subject to federal income tax. Due to their size, many competitors may be able to achieve economies of scale and, as a result, may offer a broader range of products and services as well as better pricing for those products and services than the Company can.

Severe weather, natural disasters, acts of war or terrorism and other external events could significantly impact the Company's business.

Severe weather, natural disasters, acts of war or terrorism, risks posed by an outbreak of a widespread epidemic or pandemic of disease (or widespread fear thereof), including the impact of the novel coronavirus outbreak, COVID-19, and other adverse external events could have a significant impact on the Company's ability to conduct business. Such events could affect the stability of the Company's deposit base, impair the ability of borrowers to repay outstanding loans, impair the value of collateral securing loans, cause significant property damage, result in loss of revenue and/or cause the Company to incur additional expenses.

The effects of the novel coronavirus outbreak, COVID-19, on the financial condition of the Banks' borrowers are currently not completely known. As a result of the outbreak, it is possible that certain of the Banks' borrowers may be negatively impacted. The Banks may begin to experience requests for payment extensions and, ultimately, some borrowers may be unable to make payments in accordance with the terms of their loan agreements, which in turn may have a negative effect on the Company's financial condition and results of operations.

The Company relies on dividends from the Banks for most of its revenue.

The Company is a separate and distinct legal entity from the Banks. It receives substantially all of its revenue from dividends from the Banks. These dividends are the principal source of funds to pay cash dividends on the Company's common stock. Various federal and/or state laws and regulations limit the amount of dividends that the Banks may pay to the Company. If the Banks are unable to pay dividends to the Company, the Company may not be able to pay cash dividends on its common stock. The earnings of the Banks have been the principal source of funds to pay cash dividends to shareholders. Over the long-term, cash dividends to shareholders are dependent upon earnings, as well as capital requirements, regulatory restraints and other factors affecting the Company and the Banks.

Additional risks and uncertainties could have a negative effect on financial performance.

Additional factors could have a negative effect on the financial performance of the Company and the Company's common stock. Some of these factors are financial market conditions, changes in financial accounting and reporting standards, new litigation or changes in existing litigation, regulatory actions and losses.

Item 1B. Unresolved Staff Comments

None.

Item 2. Properties

The Company's headquarters are located at 109 East Division, Sparta, Michigan 49345. The headquarters location is owned by the Company and is not subject to any mortgage.

28 of the Company's 29 branch locations are designed for use and operation as a bank, are well maintained, and are suitable for current operations. One location is a leased loan production office. The Company's management believes all offices are adequately covered by property insurance. Of the 29 branch locations, 27 are owned and 2 are leased. Below is a comprehensive listing of the Company's branch locations:

Almont	5515 Van Dyke Road	Almont, Michigan	Owned
Armada	72890 North Avenue	Armada, Michigan	Owned
Attica	4515 Imlay City Road	Attica, Michigan	Owned
Capac	206 North Main Street	Capac, Michigan	Owned
Cedar Springs	4170 17 Mile Road	Cedar Springs, Michigan	Owned
Comstock Park	5050 Alpine Avenue NW	Comstock Park, Michigan	Owned
Coopersville	661 West Randall	Coopersville, Michigan	Owned
Deerfield	30 West Burnside Road	Fostoria, Michigan	Owned
Elba	5508 Davison Road	Lapeer, Michigan	Owned
Emmett	3177 Main Street	Emmett, Michigan	Owned
Fremont	1423 West Main Street	Fremont, Michigan	Owned
Grand Rapids	330 Market Avenue SW	Grand Rapids, Michigan	Owned
Grant	10 West Main Street	Grant, Michigan	Owned
Imlay City	1875 South Cedar Street	Imlay City, Michigan	Owned
Kent City	450 West Muskegon	Kent City, Michigan	Owned
Lapeer – Main	83 West Nepessing Street	Lapeer, Michigan	Owned
Lapeer – South	637 South Main Street	Lapeer, Michigan	Owned
Loan Production Office	609 A, Huron Avenue	Port Huron, Michigan	Leased
Memphis	81111 Main Street	Memphis, Michigan	Owned
Metamora	3414 South Lapeer Street	Metamora, Michigan	Owned
Muskegon	5475 East Apple Avenue	Muskegon, Michigan	Owned
Newaygo	246 West River Valley Drive	Newaygo, Michigan	Owned
Ravenna	3069 Slocum Road	Ravenna, Michigan	Owned
Rockford – Downtown	890 East Division Street NE	Rockford, Michigan	Owned
Rockford – Belding Road	6795 Courtland Drive	Rockford, Michigan	Owned
Sparta – Appletree	440 West Division	Sparta, Michigan	Leased
Sparta – Main	109 East Division	Sparta, Michigan	Owned
Wealth Management Center	1175 South Lapeer Road	Lapeer, Michigan	Owned
Yale	3 North Main Street	Yale, Michigan	Owned

Item 3. Legal Proceedings

As of December 31, 2019, there were no significant pending legal proceedings to which the Company or the Banks is a party or to which any of their properties were subject, except for legal proceedings arising in the ordinary course of business. In the opinion of management, pending legal proceedings will not have a material adverse effect on the consolidated financial condition of the Company.

Item 4. Mine Safety Disclosures

Not applicable.

PART II**Item 5. Market for Registrant's Common Equity, Related Stockholder Matters and Issuer Purchases of Equity Securities****STOCK INFORMATION**

The Company's common stock is traded on the NASDAQ Capital Market under the symbol COFS. The range of high and low bid prices for shares of common stock for each quarterly period during the past two years is as follows:

	2019		2018	
	Low	High	Low	High
First Quarter	\$ 24.50	\$ 26.05	\$ 20.41	\$ 23.14
Second Quarter	24.85	30.00	22.81	26.50
Third Quarter	28.65	31.75	26.15	29.99
Fourth Quarter	28.55	32.99	24.75	27.95

The prices listed above are over-the-counter market quotations reported to ChoiceOne by its market makers. The over-the-counter market quotations reflect inter-dealer prices without retail markup, markdown or commission and may not necessarily represent actual transactions. As of February 28, 2020, the closing price for shares of ChoiceOne common stock was \$33.00.

As of February 28, 2020, there were 1,119 shareholders of record of ChoiceOne common stock.

The following table summarizes the quarterly cash dividends declared per share of common stock during 2019 and 2018:

	2019		2018	
First Quarter	\$ 0.20	\$ 0.17		
Second Quarter	0.20	0.18		
Third Quarter	0.80	0.18		
Fourth Quarter	0.20	0.18		
Total	\$ 1.40	\$ 0.71		

ChoiceOne's principal source of funds to pay cash dividends is the earnings and dividends paid by the Banks. The Banks are restricted in their ability to pay cash dividends under current banking regulations. See Note 20 to the consolidated financial statements for a description of these restrictions. Based on information presently available, management expects ChoiceOne to declare and pay regular quarterly cash dividends in 2020, although the amount of the quarterly dividends will be dependent on market conditions and ChoiceOne's requirements for cash and capital, among other things.

On October 23, 2019, the Company issued 665 shares of common stock to its directors pursuant to the Directors' Stock Purchase Plan for an aggregate cash price of \$19,000. The Company relied on the exemption contained in Section 4(6) of the Securities Act of 1933 in connection with these sales.

Information regarding the Company's equity compensation plans may be found in Item 12 of this report and is here incorporated by reference.

ISSUER PURCHASES OF EQUITY SECURITIES

The following table provides information regarding ChoiceOne's purchases of its common stock during the quarter ended December 31, 2019.

Period	Total Number of Shares Purchased	Average Price Paid per Share	Total Number of Shares Purchased as Part of a Publicly Announced Plan	Maximum Number of Shares that May Yet be Purchased Under the Plan
October 1 - October 31, 2019				
Employee Transactions	—	\$ —	—	
Repurchase Plan	—	\$ —	—	68,650
November 1 - November 30, 2019				
Employee Transactions (1)	2,432	\$ 30.00	2,432	
Repurchase Plan	—	\$ —	—	66,218
December 1 - December 31, 2019				
Employee Transactions	—	\$ —	—	
Repurchase Plan	—	\$ —	—	66,218

(1) Shares submitted for the purchase of stock options.

Item 6. Selected Financial Data

ChoiceOne Financial Services, Inc.

SELECTED FINANCIAL DATA

(Dollars in thousands, except per share data)

	2019	2018	2017	2016	2015
For the year					
Net interest income	\$ 27,773	\$ 22,064	\$ 20,563	\$ 19,343	\$ 18,362
Provision for loan losses	—	35	485	—	100
Noninterest income	9,168	6,920	7,811	7,881	7,702
Noninterest expense	28,476	20,461	19,334	18,972	18,276
Income before income taxes	8,465	8,488	8,555	8,252	7,688
Income tax expense	1,295	1,155	2,387	2,162	1,945
Net income	7,171	7,333	6,168	6,090	5,743
Cash dividends declared	5,806	2,572	2,317	2,231	2,170
Per share *					
Basic earnings	\$ 1.58	\$ 2.03	\$ 1.70	\$ 1.68	\$ 1.59
Diluted earnings	1.58	2.02	1.70	1.68	1.58
Cash dividends declared	1.40	0.71	0.64	0.62	0.60
Shareholders' equity (at year end)	26.52	22.25	21.14	19.73	19.22
Average for the year					
Securities	\$ 210,492	\$ 170,461	\$ 177,125	\$ 173,119	\$ 152,361
Gross loans	534,646	404,494	388,609	357,880	342,382
Deposits	710,419	543,973	525,445	479,670	443,972
Federal Home Loan Bank advances	18,980	12,002	22,830	26,049	19,989
Shareholders' equity	110,610	76,801	75,026	72,134	68,439
Assets	845,851	637,790	629,748	586,299	551,762
At year end					
Securities	\$ 348,888	\$ 173,016	\$ 159,158	\$ 177,955	\$ 163,323
Gross loans	802,048	409,073	398,785	369,000	349,304
Deposits	1,154,602	577,015	539,853	512,386	474,696
Federal Home Loan Bank advances	33,198	5,233	20,268	12,301	11,332
Shareholders' equity	192,139	80,477	76,550	71,698	69,842
Assets	1,386,128	670,544	646,544	607,371	567,746
Selected financial ratios					
Return on average assets	0.85%	1.15%	0.98%	1.04%	1.04%
Return on average shareholders' equity	6.48	9.55	8.22	8.44	8.39
Cash dividend payout as a percentage of net income	80.97	35.08	37.57	36.63	37.79
Shareholders' equity to assets (at year end)	13.86	12.00	11.84	11.80	12.30

* Per share amounts have been adjusted for the 5% stock dividends paid in 2017 and 2018.

Note - All 2019 financial data includes the impact of the merger with County, which was effective as of October 1, 2019.

Item 7. Management's Discussion and Analysis of Financial Condition and Results of Operations

The following discussion is designed to provide a review of the consolidated financial condition and results of operations of ChoiceOne, and its wholly-owned subsidiaries. This discussion should be read in conjunction with the consolidated financial statements and related footnotes.

Explanatory Note

On October 1, 2019, ChoiceOne completed the merger of County Bank Corp ("County") with and into ChoiceOne with ChoiceOne surviving the merger. Accordingly, the reported consolidated financial condition and operating results as of and for the year ended December 31, 2019 include the impact of the merger, which was effective as of October 1, 2019. For additional details regarding the merger with County, see Note 21 (Business Combination) of the Notes to the Consolidated Financial Statements included in Item 8 of this report.

RESULTS OF OPERATIONS

Summary

ChoiceOne's net income for 2019 was \$7,171,000, compared to \$7,333,000 in 2018. Excluding \$1,769,000 in merger-related expenses, after tax, net income for 2019 amounted to \$8,940,000. In this report, the term merger-related expenses includes expenses related to the merger with County and the pending merger with Community Shores Bank Corporation.

Total assets have grown to \$1.4 billion as of December 31, 2019 compared to \$671 million as of December 31, 2018; the increase was primarily related to the merger with County. Net loans grew \$394 million from December 31, 2018 to December 31, 2019. This loan growth coupled with a larger securities portfolio helped total interest income for 2019 to grow \$7,948,000 compared to the prior year. All loan growth was attributed to the merger with County. Full year and fourth quarter 2019 interest income on loans included \$75,000 of accretion of the discount recorded on the Lakestone loans acquired in the merger with County. ChoiceOne also saw deposit growth during 2019 of \$578 million. ChoiceOne Bank experienced \$33 million of growth in local deposits which was offset by a reduction of \$32 million of brokered deposits, while the remainder was attributed to the merger with County. The interest cost of deposits and other funding increased by \$2,239,000 in 2019 compared to 2018; \$1,119,000 of the increase was related to ChoiceOne Bank funds while the remainder was attributed to Lakestone.

Total noninterest income increased \$2,248,000 in 2019 compared to the prior year. Gains on sales of loans increased due to lower interest rates encouraging refinance activity and a favorable housing market in ChoiceOne's market areas. Customer service charges increased largely due to the impact of the merger with County in the fourth quarter of 2019.

Total noninterest expense increased \$8,015,000 in 2019 compared to 2018. Much of the increase was caused by merger related expenses and Lakestone Bank's expenses included in the fourth quarter of 2019. The increase in salaries and benefits expense was related to annual wage increases and the addition of Lakestone in the fourth quarter of 2019. Other noninterest expenses were also higher in the fourth quarter and twelve months ended December 31, 2019 compared to the same periods in the prior year due to growth in the related costs and the addition of Lakestone in the fourth quarter of 2019.

Net income for 2018 was \$7,333,000, which represented an increase of \$1,165,000 or 19% from 2017. Growth in net income resulted primarily from an increase in net interest income in 2018 compared to 2017, a reduction of tax expense related to the Tax Cut and Jobs Act and a decline in the provision for loan losses. This impact was partially offset by a reduction in noninterest income and growth in noninterest expense in 2018 compared to the prior year. The benefit of \$7.3 million of growth in average earning assets in 2018 compared to 2017 was aided by an 11 basis point increase in ChoiceOne's net interest spread. Net loan recoveries of \$61,000 in 2018 allowed ChoiceOne to take a minimal provision for loan losses, compared to net charge-offs of \$185,000 in 2017 which necessitated a provision expense of \$485,000. A decline in noninterest income of \$891,000 in 2018 compared to 2017 was primarily due to a nonrecurring gain of \$908,000 on the sale of a portion of ChoiceOne's investment book of business that occurred in the fourth quarter of 2017. The increase of \$1,127,000 in noninterest expense in 2018 compared to the prior year was primarily caused by higher salaries and benefits expense and other noninterest expense.

Dividends

Cash dividends of \$5,806,000 or \$1.40 per common share were declared in 2019, compared to \$2,572,000 or \$0.71 per common share in 2018 and \$2,317,000 or \$0.64 per common share in 2017. Dividends in 2019 included a special dividend of \$0.60 per share paid on September 30, 2019 in connection with the merger with County. The dividend yield on ChoiceOne's common stock was 4.38% as of the end of 2019, compared to 2.84% in 2018, and 2.86% in 2017. The cash dividend payout as a percentage of net income was 81% in 2019, compared to 35% in 2018 and 38% in 2017. In addition, a 5% stock dividend was paid on May 31, 2018, which caused \$4,335,000 to be transferred from retained earnings to paid-in capital. A 5% stock dividend was also paid on May 31, 2017 and produced a transfer of \$3,779,000 from retained earnings to paid-in capital.

Table 1 – Average Balances and Tax-Equivalent Interest Rates

(Dollars in thousands)	Year ended December 31,								
	2019			2018			2017		
	Average Balance	Interest	Rate	Average Balance	Interest	Rate	Average Balance	Interest	Rate
Assets:									
Loans (1) (2)	\$ 534,646	\$ 26,791	5.01%	\$ 404,494	\$ 20,038	4.95%	\$ 388,609	\$ 17,974	4.63%
Taxable securities (3)	152,094	3,955	2.60	114,570	2,896	2.53	122,150	2,371	1.94
Nontaxable securities (1)	58,398	1,867	3.20	55,891	1,858	3.32	54,975	2,142	3.90
Other	14,992	268	1.79	7,504	131	1.74	9,465	102	1.08
Interest-earning assets	760,130	32,881	4.33	582,459	24,923	4.28	575,199	22,589	3.93
Noninterest-earning assets (4)	85,721			55,331			54,549		
Total assets	<u>\$ 845,851</u>			<u>\$ 637,790</u>			<u>\$ 629,748</u>		
Liabilities and Shareholders' Equity:									
Interest-bearing demand deposits	\$ 278,444	\$ 1,559	0.56%	\$ 209,542	\$ 688	0.33%	\$ 208,049	\$ 385	0.18%
Savings deposits	109,028	79	0.07	76,102	17	0.02	76,107	14	0.02
Certificates of deposit	136,537	2,550	1.87	109,834	1,470	1.34	104,936	790	0.75
Advances from Federal Home Loan Bank	18,980	455	2.40	12,002	235	1.96	22,830	276	1.21
Other	2,289	57	2.48	3,586	51	1.42	5,661	13	0.23
Interest-bearing liabilities	545,278	4,700	0.86	411,066	2,461	0.60	417,583	1,478	0.36
Demand deposits	186,411			148,495			136,353		
Other noninterest-bearing liabilities	3,552			1,428			786		
Total liabilities	735,241			560,989			554,722		
Shareholders' equity	110,610			76,801			75,026		
Total liabilities and shareholders' equity	<u>\$ 845,851</u>			<u>\$ 637,790</u>			<u>\$ 629,748</u>		
Net interest income (tax-equivalent basis)- interest spread		28,181	3.47%		22,462	3.68%		21,111	3.57%
Tax-equivalent adjustment (1)		(408)			(398)			(548)	
Net interest income		<u>\$ 27,773</u>			<u>\$ 22,064</u>			<u>\$ 20,563</u>	
Net interest income as a percentage of interest-earning assets (tax-equivalent basis)			3.71%			3.86%			3.67%

- (1) Interest on nontaxable securities and loans has been adjusted to a fully tax-equivalent basis to facilitate comparison to the taxable interest-earning assets. The adjustment uses an incremental tax rate of 21% for 2019 and 2018 and 34% for 2017.
- (2) Interest on loans included net origination fees charged on loans of approximately \$866,000, \$1,087,000, and \$1,003,000 in 2019, 2018, and 2017, respectively.
- (3) Interest on taxable securities includes dividends on Federal Home Loan Bank and Federal Reserve Bank stock.
- (4) Noninterest-earning assets include loans in nonaccrual status, which averaged approximately \$2,965,000, \$1,266,000, and \$1,486,000 in 2019, 2018, and 2017, respectively.

Table 2 – Changes in Tax-Equivalent Net Interest Income

(Dollars in thousands)	Year ended December 31,					
	2019 Over 2018			2018 Over 2017		
	Total	Volume	Rate	Total	Volume	Rate
Increase (decrease) in interest income (1)						
Loans (2)	\$ 6,753	\$ 6,519	\$ 234	\$ 2,064	\$ 754	\$ 1,310
Taxable securities	1,059	973	86	525	(155)	680
Nontaxable securities (2)	9	82	(73)	(284)	35	(319)
Other	137	133	4	29	(24)	53
Net change in interest income	7,958	7,707	251	2,334	610	1,724
Increase (decrease) in interest expense (1)						
Interest-bearing demand deposits	871	277	594	303	3	300
Savings deposits	62	10	52	3	—	3
Certificates of deposit	1,080	411	669	680	39	641
Advances from Federal Home Loan Bank	220	159	61	(41)	(165)	124
Other	6	(22)	28	38	(7)	45
Net change in interest expense	2,239	835	1,404	983	(130)	1,113
Net change in tax-equivalent net interest income	\$ 5,719	\$ 6,872	\$ (1,153)	\$ 1,351	\$ 740	\$ 611

- (1) The volume variance is computed as the change in volume (average balance) multiplied by the previous year's interest rate. The rate variance is computed as the change in interest rate multiplied by the previous year's volume (average balance). The change in interest due to both volume and rate has been allocated to the volume and rate changes in proportion to the relationship of the absolute dollar amounts of the change in each.
- (2) Interest on tax-exempt securities and loans has been adjusted to a fully tax-equivalent basis using an incremental tax rate of 21% for 2019 and 2018, and 34% for 2017.

Net Interest Income

The presentation of net interest income on a tax-equivalent basis is not in accordance with generally accepted accounting principles ("GAAP"), but is customary in the banking industry. This non-GAAP measure ensures comparability of net interest income arising from both taxable and tax-exempt loans and investment securities. The adjustments to determine net interest income on a tax-equivalent basis were \$408,000, \$398,000 and \$548,000 for the years ended 2019, 2018 and 2017, respectively. These adjustments were computed using a 21% federal income tax rate in 2019 and 2018, and 34% federal income tax rate in 2017.

Tax-equivalent net interest income increased \$5,719,000 in 2019 compared to 2018. The increase was attributed to an increase of \$177.7 million in average interest-earning assets, partially offset by the impact of a decline of 21 basis points in ChoiceOne's net interest spread. The reduction in the net interest spread resulted from an increase of 26 basis points in the average rate paid on interest-bearing liabilities, while the average rate earned on interest-earning assets increased 5 basis points.

The average balance of loans increased \$130.2 million in 2019 compared to 2018, \$105.8 million of which was due to Lakestone loans which were included in the fourth quarter of 2019. The remaining growth was primarily from residential real estate loans, whose average balance increased \$22.6 million in 2019 compared to 2018. In addition to the average balance growth, the average rate earned on loans increased 6 basis points in 2019 compared to 2018 as a result of higher general market interest rates and higher rates charged on new loan originations. Tax-equivalent interest income on loans increased \$6.8 million in 2019 compared to the prior year. The average balance of total securities grew \$40.0 million in 2019 compared to the prior year. The inclusion of Lakestone securities in the fourth quarter of 2019 caused an average balance increase of \$45.0 million, while the average balance of ChoiceOne Bank securities was \$5.0 million lower in 2019 than in 2018. The average balance growth and a minimal change in the average rate earned on securities caused interest income from securities to grow \$1.1 million in 2019 compared to the prior year. An average balance in other interest-earning assets of \$15.0 million in 2019, as compared to the balance of \$7.5 million in 2018, caused interest income to increase \$137,000.

Overall higher general market interest rates in 2019 compared to 2018 caused the average rate paid to be higher for all interest-bearing liability categories. The average balance of interest-bearing demand deposits increased \$68.9 million in 2019 compared to 2018. The effect of this increase and a 23 basis point increase in the average rate paid caused interest expense to be \$871,000 higher in 2019 than in the prior year. The average balance of certificates of deposit was \$26.7 million higher in 2019 than in 2018. Growth in the average balance plus the impact of a 53 basis point increase in the average rate paid caused interest expense to grow \$1,080,000. A \$7.0 million increase in the average balance of Federal Home Loan Bank advances coupled with a 44 basis point increase in the average rate paid caused interest expense to grow \$220,000 in 2019 compared to the prior year.

ChoiceOne's tax-equivalent net interest income spread was 3.47% in 2019 and 3.68% in 2018. The decrease in the net interest income spread resulted from a lower level of growth in the average rate earned on interest-earning assets than the rate paid on interest-bearing liabilities.

Tax-equivalent net interest income increased \$1,351,000 in 2018 compared to 2017. The increase was attributed to an increase of \$6.7 million in interest-earning assets and 11 basis points of growth in ChoiceOne's net interest spread. The increase in the net interest spread resulted from growth of 35 basis points in the average rate on interest-earning assets, while the average rate on interest-bearing liabilities increased 24 basis points.

The average balance of loans increased \$15.9 million in 2018 compared to 2017. Most of the increase resulted from growth of \$14.0 million in commercial real estate loans. Growth in the average balance of consumer loans and residential real estate loans was largely offset by declines in the average balance of agricultural and commercial and industrial loans in 2018 compared to the prior year. In addition to the average balance growth, the average rate earned on loans increased 32 basis points in 2018 compared to 2017 as a result of higher general market interest rates and higher rates charged on new loan originations. Tax-equivalent interest income on loans increased \$2.1 million in 2018 compared to the prior year. A decrease in the average balance of total securities of \$6.7 million in 2018 compared to 2017 was primarily due to the sale of \$35 million of securities in the fourth quarter of 2017. The lower average balance of securities was more than offset by higher average interest rates earned, which caused interest income from securities to grow \$242,000 in 2018 compared to the prior year.

Increases in general market interest rates in 2018 compared to 2017 caused the average rate paid to be higher for all interest-bearing liability categories, except for savings deposits. The average balance of interest-bearing demand deposits increased \$1.5 million in 2018 compared to 2017. The effect of this increase and a 15 basis point increase in the average rate paid caused interest expense to be \$303,000 higher in 2018 than in the prior year. The average balance of certificates of deposit was \$4.9 million higher in 2018 than in 2017. Growth in the average balance plus the impact of a 59 basis point increase in the average rate paid caused interest expense to grow \$680,000. A \$10.8 million decline in the average balance of Federal Home Loan Bank advances, partially offset by a 75 basis point increase in the average rate paid, caused interest expense to decrease \$41,000 in 2018 compared to the prior year. Although the average balance of other interest-bearing liabilities was \$2.1 million lower in 2018 than in 2017, an increase of 119 basis points caused interest expense to grow by \$38,000.

ChoiceOne's tax-equivalent net interest income spread was 3.68% for 2018 and 3.57% for 2017. The increase in the net interest income spread resulted from the average rate earned on interest-earning assets increasing more than the average rate paid on interest-bearing liabilities.

On March 3, 2020 the Federal Reserve Open Market Committee lowered the federal funds rate by 50 basis points which was followed by a reduction of 100 basis points on March 15, 2020. Operating in an environment with lower interest rates is expected to have a negative effect on both ChoiceOne's interest income and interest spread. ChoiceOne management continues to monitor rates and their effect on income as part of the Asset/Liability Risk Committee to determine what strategic decisions will need to be made in both rate up and rate down environments.

Provision and Allowance For Loan Losses

Table 3 – Provision and Allowance For Loan Losses

(Dollars in thousands)

	2019	2018	2017	2016	2015
Allowance for loan losses at beginning of year	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194	\$ 4,173
Charge-offs:					
Agricultural	—	—	—	—	—
Commercial and industrial	83	58	439	37	30
Real estate - commercial	589	—	—	—	—
Real estate - construction	—	—	—	—	—
Real estate - residential	25	25	43	102	140
Consumer	292	282	253	218	291
Total	989	365	735	357	461
Recoveries:					
Agricultural	65	33	—	—	1
Commercial and industrial	22	107	21	31	64
Real estate - commercial	26	61	258	89	47
Real estate - construction	—	—	40	—	—
Real estate - residential	124	113	62	171	149
Consumer	136	112	169	149	121
Total	373	426	550	440	382
Net charge-offs (recoveries)	616	(61)	185	(83)	79
Provision for loan losses	—	35	485	—	100
Allowance for loan losses at end of year	\$ 4,057	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194
Allowance for loan losses as a percentage of:					
Total loans as of year end	0.51%	1.14%	1.15%	1.16%	1.20%
Nonaccrual loans, accrual loans past due 90 days or more and troubled debt restructurings	63%	123%	108%	84%	76%
Ratio of net charge-offs (recoveries) to average total loans outstanding during the year	0.12%	(0.02)%	0.05%	(0.02)%	0.02%
Loan recoveries as a percentage of prior year's charge-offs	102%	58%	154%	95%	36%

The provision for loan losses was \$0 in 2019 compared to \$35,000 in 2018. No provision was deemed necessary in 2019 based on ChoiceOne's review of the losses inherent in the loan portfolio and the related allowance for loan losses. The allowance for loan losses as a percentage of total loans decreased to 0.51% of loans as of December 31, 2019, compared to 1.14% as of the end of 2018 and 1.15% as of the end of 2017. The decline was due to the acquisition of \$424 million of loans from the merger with County. A fair value market adjustment of \$4.7 million related to these loans existed as of the end of 2019. This fair value adjustment is not considered an allowance for loan losses but was recorded upon the acquisition of the loans from County. The coverage ratio of the allowance for loan losses to nonperforming loans was 63% as December 31, 2019, compared to 123% and 108% as of the ends of 2018 and 2017, respectively. The decline in the coverage ratio resulted primarily from an increase of \$2.6 million in nonperforming loans during 2019. ChoiceOne had \$355,000 of specific allowance allocations for problem loans as of the end of 2019, compared to \$297,000 as of the prior year end. Special allowance amounts have been allocated where the fair values of loans were considered to be less than their carrying values. ChoiceOne obtains valuations on collateral dependent loans when the loan is considered by management to be impaired and uses the valuation amounts in the determination of fair value. Management believes the specific reserves allocated to certain problem loans at the end of 2019 and 2018 were reasonable based on the circumstances surrounding each particular borrower.

The following schedule presents an allocation of the allowance for loan losses to the various loan categories as of the years ended December 31:

(Dollars in thousands)

	2019	2018	2017	2016	2015
Agricultural	\$ 471	\$ 481	\$ 506	\$ 433	\$ 420
Commercial and industrial	655	892	1,001	688	586
Real estate - commercial	1,663	1,926	1,761	1,438	1,030
Real estate - construction	76	38	35	62	46
Real estate - residential	640	537	726	1,013	1,388
Consumer	270	254	262	305	297
Unallocated	282	545	286	338	427
Total allowance for loan losses	\$ 4,057	\$ 4,673	\$ 4,577	\$ 4,277	\$ 4,194

Loans acquired from the merger with County were considered for the allowance for loan losses, but no allowance allocation was deemed necessary as management concluded there was no deterioration in credit subsequent to the effective date of the merger, and the recorded fair value adjustments were adequate based on management's assessment of losses incurred. The decrease in the allowance allocation to commercial and industrial loans was due to a 9.4% decline in the balance in this loan category in 2019. The decrease in the allocation to commercial real estate loans resulted from lower historical charge-off levels in 2019 than in 2018. The increase in the allocation to residential real estate loans resulted from an 8.9% increase in the balance in this loan category in 2019. Changes in historical charge-off levels and environmental factors affected all loan categories.

Management maintains the allowance at a level that it believes adequately provides for losses inherent in the loan portfolio. Such losses are estimated by a variety of factors, including specific examination of certain borrowing relationships and consideration of historical losses incurred on certain types of credits. Current economic conditions and collateral values affect loss estimates. Management focuses on early identification of problem credits through ongoing reviews by management and the independent loan review function. Based on the current state of the economy and a recent review of the loan portfolio, management believes that the allowance for loan losses as of December 31, 2019 was adequate. As charge-offs, changes in the level of nonperforming loans, and changes within the composition of the loan portfolio occur, the provision and allowance for loan losses will be reviewed by the Banks' management and adjusted as necessary.

Noninterest Income

Total noninterest income increased \$2,248,000 in 2019 compared to 2018, a large portion of which was due to Lakestone's noninterest income included in the fourth quarter of 2019. Customer service charges increased \$752,000 in 2019 compared to the prior year due to higher overdraft fees, checking account service charges, and net debit card fees. Gains on sales of loans grew \$948,000 in 2019 compared to the prior year as relatively low interest rates for residential real estate loans has increased the level of residential mortgage originations. Earnings on life insurance policies included \$288,000 from a death claim recorded in the fourth quarter of 2019. The growth in other noninterest income was primarily due to trust income and other income from Lakestone in the fourth quarter of 2019.

Total noninterest income decreased \$891,000 in 2018 compared to 2017. Customer service charges increased \$391,000 in 2018 compared to the prior year due to higher overdraft fees, checking account service charges, and net debit card fees. Insurance and investment commissions were \$491,000 lower and the gain on sale of investment book of business was \$908,000 lower in 2018 than in 2017 as a result of the sale of a majority of ChoiceOne's investment book of business in the fourth quarter of 2017. Gains on sales of loans declined \$262,000 in 2018 compared to the prior year as higher interest rates for residential real estate loans and a low inventory of homes for sale in ChoiceOne's market areas has reduced the level of residential mortgage originations. The \$314,000 improvement in net gains on sales of securities in 2018 compared to 2017 was caused by ChoiceOne's sale of securities for a loss in the fourth quarter of 2017.

Noninterest Expense

Total noninterest expense increased \$8,015,000 in 2019 compared to 2018, a large portion of which was due to Lakestone's noninterest expense included in the fourth quarter of 2019. Salaries and benefits expense grew \$3,404,000 in 2019 compared to the prior year. The majority of the increase was due to Lakestone's expenses in the fourth quarter of 2019 and a portion was also due to merger-related costs. Commission and bonus expenses were higher in the current year than the prior year while health insurance costs were lower. Occupancy and equipment expense grew \$835,000 in 2019 compared to 2018, with the increase caused by Lakestone's expenses and costs related to the two offices opened by ChoiceOne in 2018. An increase of \$1,005,000 in data processing expenses resulted from Lakestone's expenses and higher debit card processing costs. The growth of \$1,763,000 in professional fees in 2019 compared to the prior year was principally due to costs related to the merger with County. Advertising and promotional expense was \$220,000 higher in 2019 than 2018 due to Lakestone expenses and costs related to a checking account promotion campaign in 2019. FDIC insurance expense declined in 2019 compared to the prior year as an insurance credit was created when the FDIC insurance fund reached 1.35% of total deposits. Growth of \$576,000 in other noninterest expense in the current year compared to the prior year was caused by Lakestone expenses and various changes in general expense accounts.

Total noninterest expense increased \$1,127,000 in 2018 compared to 2017. Salaries and benefits expense grew \$748,000 due to higher costs related to salaries and health insurance, the impact of which was partially offset by lower commission expense as a result of the sale of the majority of the investment book of business in 2017. Part of the salaries increase was caused by staffing for ChoiceOne's two new offices that opened in 2018. A decline of \$174,000 in occupancy and equipment expense resulted from lower equipment depreciation in 2018 than in 2017. Professional fees increased \$183,000 in 2018 compared to the prior year as a result of higher external and internal audit costs connected with new audit requirements for ChoiceOne's internal controls over financial reporting in 2018 and higher consulting costs. Other noninterest expense was \$440,000 higher in 2018 than in the prior year. Higher loan related costs, expenses connected to low income housing tax credits, and general growth in operating expenses contributed to the growth.

Income Taxes

Income tax expense was \$139,000 higher in 2019 than in 2018. The increase was due to certain merger-related expenses incurred in 2019 which were nondeductible. Income tax expense was \$1,233,000 less in 2018 than in 2017. The reduction was principally caused by the effect of the Tax Cut and Jobs Act passed in December 2017, which reduced ChoiceOne's federal tax rate from 34% to 21%. The effective tax rate was 15% in 2019, compared to 14% in 2018 and 28% in 2017.

Financial Condition

Summary

Total assets were \$1.4 billion as of December 31, 2019, which represented an increase of \$715.6 million from the end of 2018. \$711.9 million of the increase resulted from the merger with County noted above. Cash and due from banks increased \$39.6 million of which \$20.6 million came from Lakestone. The investment securities portfolio grew \$173.0 million in 2019 due to the addition of \$187.7 million from Lakestone and offset by a decline in the ChoiceOne Bank portfolio due to maturities and calls which were not redeployed to securities. Loans to other financial institutions grew \$30.4 million with \$27.7 million of this increase coming from Lakestone. Both Lakestone and ChoiceOne obtain loans from other financial institutions. As of December 31, 2019, loans from other financial institutions were \$23.4 million for ChoiceOne and \$28.4 million for Lakestone. Net loans grew \$393 million from December 31, 2018 to December 31, 2019. All loan growth was attributed to the merger with County. The largest increases were in the commercial real estate and residential real estate categories which grew by \$186.9 million and \$122.1 million respectively. Total deposits increased \$577.6 million, of which \$573.6 million was obtained from the merger with County. Local deposits with ChoiceOne Bank grew \$32.9 million while brokered certificates of deposit were reduced \$32.1 million in 2019.

Securities

The Company's securities balances as of December 31 were as follows:

(Dollars in thousands)

	2019	2018
Equity securities	\$ 2,851	\$ 2,847
<u>Available for Sale Securities</u>		
U.S. Government and federal agency	\$ 17,215	\$ 33,529
U.S. Treasury notes and bonds	2,008	1,947
State and municipal	173,924	103,928
Mortgage-backed	142,760	21,575
Corporate	2,672	5,102
Trust preferred securities	1,000	500
Asset-backed securities	—	21
Total	\$ 339,579	\$ 166,602

As noted above total investment securities increased \$173.0 million from December 31, 2018 to December 31, 2019. A total of \$187.7 million was obtained from the merger with County. Approximately \$209.8 million of securities were purchased in 2019, \$178.9 million of which were part of a restructuring of Lakestone's portfolio that occurred early in the fourth quarter of 2019. Securities totaling \$40.8 million were called or matured in 2019. Principal payments for municipal and mortgage-backed securities totaling \$7.0 million were received during 2019. Approximately \$178.9 million of securities were sold during the year for net gains of \$22,000. Securities totaling \$177.7 million were sold as part of the restructuring of Lakestone's portfolio in 2019. Each Bank's Investment Committee continues to monitor the portfolio and purchases securities as it considers prudent.

Equity securities included a money market preferred security (MMP) of \$1.0 million and common stock of \$1.9 million as of December 31, 2019. As of December 31, 2018, equity securities included an MMP of \$0.9 million and common stock of \$1.9 million.

Loans

The Company's loan portfolio as of December 31 was as follows:

(Dollars in thousands)

	2019		2018	
Agricultural	\$	57,339	\$	49,109
Commercial and industrial		148,083		91,406
Consumer		38,854		24,382
Real estate - commercial		326,379		139,453
Real estate - construction		13,411		8,843
Real estate - residential		217,982		95,880
Total loans	\$	802,048	\$	409,073

As noted above the loan portfolio (excluding loans held for sale and loans to other financial institutions) increased \$393.0 million from December 31, 2018 to December 31, 2019. Economic factors in ChoiceOne's market areas are continuing to improve in most industry sectors. Growth in all categories is due to the merger with County with minimal organic growth due to a large number of paydowns occurring during the year.

Both ChoiceOne Bank and Lakestone entered into an agreement during 2017 to provide a line of credit to facilitate funding of residential mortgage loan originations at other financial institutions. The loans are short-term in nature and are designed to provide funding for the time period between the loan origination and its subsequent sale in the secondary market. The balance of the lines of credit held by the Banks was \$51.0 million as of December 31, 2019 and ChoiceOne Bank held \$20.6 million as of December 31, 2018.

Information regarding impaired loans can be found in Note 3 to the consolidated financial statements included in this report. In addition to its review of the loan portfolio for impaired loans, management also monitors various nonperforming loans. Nonperforming loans are comprised of (1) loans accounted for on a nonaccrual basis; (2) loans, not included in nonaccrual loans, which are contractually past due 90 days or more as to interest or principal payments; and (3) loans, not included in nonaccrual or past due 90 days or more, which are considered troubled debt restructurings. Troubled debt restructurings consist of loans where the terms have been modified to assist the borrowers in making their payments. The modifications can include capitalization of interest onto the principal balance, reduction in interest rate, and extension of the loan term.

The balances of these nonperforming loans as of December 31 were as follows:

(Dollars in thousands)

	2019		2018	
Loans accounted for on a nonaccrual basis	\$	4,687	\$	1,532
Loans contractually past due 90 days or more as to principal or interest payments		—		—
Loans considered troubled debt restructurings which are not included above		1,726		2,254
Total	\$	6,413	\$	3,786

Nonaccrual loans included \$379,000 in agricultural loans, \$776,000 in commercial and industrial loans, \$16,000 in consumer loans, \$2,185,000 in commercial real estate loans, and \$1,331,000 in residential real estate loans as of December 31, 2019. Nonaccrual loans included \$393,000 in agricultural loans, \$62,000 in consumer loans, \$123,000 in commercial real estate loans, and \$954,000 in residential real estate loans as of December 31, 2018. The primary reason for the increase in nonaccrual loans in 2019 was the movement of one large commercial relationship into nonaccrual status during the year. Loans considered troubled debt restructurings which were not on a nonaccrual basis and were not 90 days or more past due as to principal or interest payments consisted of \$391,000 in commercial real estate loans and \$1,335,000 in residential real estate loans at December 31, 2019, compared to \$19,000 in commercial and industrial loans, \$14,000 in consumer loans, \$500,000 in commercial real estate loans, and \$1,721,000 in residential real estate loans at December 31, 2018.

Management also maintains a list of loans that are not classified as nonperforming loans but where some concern exists as to the borrowers' abilities to comply with the original loan terms. These loans totaled \$14.0 million as of December 31, 2019, compared to \$1.8 million as of December 31, 2018.

Deposits and Other Funding Sources

The Company's deposit balances as of December 31 were as follows:

(Dollars in thousands)

	2019		2018
Noninterest-bearing demand deposits	\$ 287,460	\$	153,542
Interest-bearing demand deposits	236,154		135,425
Money market deposits	263,666		86,720
Savings deposits	206,050		75,615
Local certificates of deposit	158,985		91,343
Brokered certificates of deposit	2,287		34,370
Total deposits	<u>\$ 1,154,602</u>	<u>\$</u>	<u>577,015</u>

Total deposits increased \$577.6 million from December 31, 2018 to December 31, 2019, of which \$573.6 million was obtained from the merger with County. Excluding deposits related to Lakestone, noninterest-bearing and interest-bearing demand deposits grew a total of \$11.2 million as the Banks' depositors valued the liquidity available in this deposit category. Higher rates paid on local certificates of deposit in 2019 compared to 2018 as a result of rising general market interest rates helped to generate depositor interest in this category and contributed to the \$18.3 million of growth during 2019 excluding Lakestone deposits. Brokered certificates of deposit decreased \$32.1 million in 2019 as organic loan growth was minimal.

Federal funds purchased declined \$4.8 million from December 31, 2018 to December 31, 2019 as overnight funding was replaced by local deposits growth. Federal Home Loan Bank advances increased \$28.0 million in 2019 as advances were used to meet short term funding needs. ChoiceOne Bank's blanket collateral agreement covering agricultural real estate loans and residential real estate loans and Lakestone's blanket collateral agreement covering commercial real estate loans and residential real estate loans were pledged against each bank's outstanding advances at the end of 2019. Approximately \$78.6 million of additional advances were available as of December 31, 2019 based on the collateral pledged by the Banks.

In 2020, management will continue to focus its marketing efforts toward growth in local deposits. If local deposit growth is insufficient to support asset growth, management believes that advances from the FHLB and brokered certificates of deposit can address corresponding funding needs.

Shareholders' Equity

Total shareholders' equity increased \$111.7 million from December 31, 2018 to December 31, 2019. The merger with County caused \$107.9 million of equity to be issued in consideration for County's stock. The remaining growth in equity resulted from the retention of earnings in 2019 as net income exceeded dividends paid by \$1.4 million. Accumulated other comprehensive income increased by \$2.2 million in 2019 principally as a result of available for sale securities moving from a net unrealized loss at the end of 2018 to a net unrealized gain as of the end of 2019. Equity issuances net of shares repurchased also contributed \$448,000 to equity during 2019.

Note 20 to the consolidated financial statements presents regulatory capital information for ChoiceOne and the Banks at the end of 2019 and ChoiceOne and ChoiceOne Bank at the end of 2018. Management will monitor these capital ratios during 2020 as they relate to asset growth and earnings retention. ChoiceOne's Board of Directors and management do not plan to allow capital to decrease below those levels necessary to be considered "well capitalized" by regulatory guidelines. At December 31, 2019, the Banks were categorized as "well-capitalized."

Table 4 – Contractual Obligations

The following table discloses information regarding the maturity of ChoiceOne’s contractual obligations at December 31, 2019:

(Dollars in thousands)	Payment Due by Period				
	Total	Less than 1 year	1 - 3 Years	3 - 5 Years	More than 5 Years
Time deposits	\$ 161,272	\$ 121,653	\$ 29,039	\$ 10,523	\$ 57
Advances from Federal Home Loan Bank	33,198	33,037	79	82	—
Operating leases	514	138	259	103	14
Other obligations	891	587	146	117	41
Total	\$ 195,875	\$ 155,415	\$ 29,523	\$ 10,825	\$ 112

Liquidity and Interest Rate Risk

Net cash from operating activities was \$9.2 million in 2019 compared to \$10.0 million in 2018. Net cash from investing activities was \$36.4 million in 2019 compared to \$43.9 million used in 2018. The increase was caused by higher net proceeds from sales of securities in 2019 compared to 2018, limited net growth in loans in 2019 outside of Lakestone loans added compared to more significant growth in 2018, and cash received as a result of the merger with County. Net cash flows from financing activities were a negative \$5.7 million in 2019 compared to a positive \$16.8 million in 2018. The change was caused by less growth in deposits in 2019 outside of Lakestone deposits than the prior year and a decline in the balance of federal funds purchased in 2019 in contrast with an increase in 2018. This was partially offset by net proceeds from Federal Home Loan Bank advances in 2019 compared to net paydowns in 2018.

ChoiceOne’s primary market risk exposure occurs in the form of interest rate risk. Liquidity risk also can have an impact but to a lesser extent. ChoiceOne’s business is transacted in U.S. dollars with no foreign exchange risk exposure. Agricultural loans comprise a relatively small portion of ChoiceOne’s total assets. Management believes that ChoiceOne’s exposure to changes in commodity prices is insignificant.

Management believes that the current level of liquidity is sufficient to meet the Banks’ normal operating needs. This belief is based upon the availability of deposits from both the local and national markets, maturities of securities, normal loan repayments, income retention, federal funds purchased lines of credit from correspondent banks, and advances available from the FHLB. Liquidity risk deals with ChoiceOne’s ability to meet its cash flow requirements. These requirements include depositors desiring to withdraw funds and borrowers seeking credit. Relatively short-term liquid funds exist in the form of lines of credit to purchase federal funds at correspondent banks. As of December 31, 2019, the amount of federal funds available for purchase from the Banks’ correspondent banks totaled approximately \$95.5 million. ChoiceOne’s federal funds purchased balance was \$0 as of December 31, 2019 and \$4.8 million as of December 31, 2018. ChoiceOne Bank also has a line of credit secured by ChoiceOne’s commercial loans with the Federal Reserve Bank of Chicago for \$66.6 million, which is designated for nonrecurring short-term liquidity needs. Longer-term liquidity needs may be met through local deposit growth, maturities of securities, normal loan repayments, advances from the FHLB, brokered certificates of deposit, and income retention. Approximately \$78.6 million of borrowing capacity was available from the FHLB based on agricultural real estate loans, commercial real estate loans, and residential real estate loans pledged as collateral at the end of 2019. The acceptance of brokered certificates of deposit is not limited as long as the Banks are categorized as “well capitalized” under regulatory guidelines.

NON-GAAP FINANCIAL MEASURES

This report contains references to net income excluding tax-effected merger-related expenses, which is a financial measure that is not defined in U.S. generally accepted accounting principles (“GAAP”). Management believes this non-GAAP financial measure provides additional information that is useful to investors in helping to understand the underlying financial performance of ChoiceOne.

Non-GAAP financial measures have inherent limitations. Readers should be aware of these limitations and should be cautious with respect to the use of such measures. To compensate for these limitations, we use non-GAAP measures as comparative tools, together with GAAP measures, to assist in the evaluation of our operating performance or financial condition. Also, we ensure that these measures are calculated using the appropriate GAAP or regulatory components in their entirety and that they are computed in a manner intended to facilitate consistent period-to-period comparisons. ChoiceOne’s method of calculating these non-GAAP financial measures may differ from methods used by other companies. These non-GAAP financial measures should not be considered in isolation or as a substitute for those financial measures prepared in accordance with GAAP or in-effect regulatory requirements.

NON-GAAP Reconciliation
(Unaudited)

The non-GAAP measures presented in the table below reflect the adjustments of the reported U.S. GAAP results for significant items that management does not believe are reflective of the Company's current and ongoing operations.

(In Thousands, Except Per Share Data)	Year Ended December 31,	
	2019	2018
Income before income tax	\$ 8,465	\$ 8,488
Adjustment for pre-tax merger expenses	2,001	—
Adjusted income before income tax	10,466	8,488
Income tax expense	1,294	1,155
Tax impact of adjustment for pre-tax merger expenses	232	—
Adjusted income tax expense	1,526	1,155
Net income	7,171	7,333
Adjustment for pre-tax merger expenses, net of tax impact	1,769	—
Adjusted net income	\$ 8,940	\$ 7,333
Basic earnings per share	\$ 1.58	\$ 2.03
Effect of merger expenses, net of tax impact	0.39	—
Adjusted basic earnings per share	\$ 1.97	\$ 2.03
Diluted earnings per share	\$ 1.58	\$ 2.02
Effect of merger expenses, net of tax impact	0.39	—
Adjusted diluted earnings per share	\$ 1.97	\$ 2.02

CRITICAL ACCOUNTING POLICIES AND ESTIMATES

Management's discussion and analysis of financial condition and results of operations as well as disclosures found elsewhere in this report are based upon the Company's consolidated financial statements, which have been prepared in accordance with accounting principles generally accepted in the United States of America. The preparation of these financial statements requires the Company to make estimates and judgments that affect the reported amounts of assets, liabilities, revenues and expenses. Material estimates that are particularly susceptible to significant change in the near-term relate to the determination of the market value of securities, the amount of the allowance for loan losses, loan servicing rights, carrying value of goodwill, and income taxes. Actual results could differ from those estimates.

Securities

Debt securities available for sale may be sold prior to maturity due to changes in interest rates, prepayment risks, yield, availability of alternative investments, liquidity needs, credit rating changes, or other factors. Debt securities classified as available for sale are reported at their fair value with changes flowing through other comprehensive income. Declines in the fair value of securities below their cost that are considered to be "other than temporary" are recorded as losses in the income statement. In estimating whether a fair value decline is considered to be "other than temporary," management considers the length of time and extent that the security's fair value has been less than its carrying value, the financial condition and near-term prospects of the issuer, and the Banks' ability and intent to hold the security for a period of time sufficient to allow for any anticipated recovery in fair value.

Market values for securities available for sale are obtained from outside sources and applied to individual securities within the portfolio. The difference between the amortized cost and the fair value of securities is recorded as a valuation adjustment and reported net of tax effect in other comprehensive income.

Effective January 1, 2018, equity securities are reported at their fair value with changes in market value flowing through net income. Prior to 2018, equity securities were accounting for in a manner similar to available for sale debt securities.

Allowance for Loan Losses

The allowance for loan losses is maintained at a level believed adequate by management to absorb probable incurred losses inherent in the consolidated loan portfolio. Management's evaluation of the adequacy of the allowance for loan losses is an estimate based on reviews of individual loans, assessments of the impact of current economic conditions on the portfolio and historical loss experience of seasoned loan portfolios.

Management believes the accounting estimate related to the allowance for loan losses is a "critical accounting estimate" because (1) the estimate is highly susceptible to change from period to period because of assumptions concerning the changes in the types and volumes of the portfolios and current economic conditions and (2) the impact of recognizing an impairment or loan loss could have a material effect on the Company's assets reported on the balance sheet as well as its net income.

Loan Servicing Rights

Loan servicing rights represent the estimated value of servicing loans that are sold with servicing retained by ChoiceOne and are initially recorded at estimated fair value. Servicing rights are expensed in proportion to, and over the period of, estimated net servicing revenues. Management's accounting treatment of loan servicing rights is estimated based on current prepayment speeds that are typically market driven.

Management believes the accounting estimate related to loan servicing rights is a "critical accounting estimate" because (1) the estimate is highly susceptible to change from period to period because of significant changes within long-term interest rates affecting the prepayment speeds for current loans being serviced and (2) the impact of recognizing an impairment loss could have a material effect on ChoiceOne's net income. Management has obtained a third-party valuation of its loan servicing rights to corroborate its current carrying value at the end of each reporting period.

Goodwill

Generally accepted accounting principles require that the fair values of the assets and liabilities of an acquired entity be recorded at their fair value on the date of acquisition. The fair values are determined using both internal computations and information obtained from outside parties when deemed necessary. The net difference between the price paid for the acquired company and the net value of its balance sheet is recorded as goodwill. Accounting principles also require that goodwill be evaluated for impairment on an annual basis or more frequently whenever events or changes in circumstances indicate that the carrying value may not be recoverable. Under recently issued accounting pronouncements, ChoiceOne is permitted to first perform a qualitative assessment to determine whether it is more likely than not (that is, a likelihood of more than 50 percent) that the fair value of equity is less than its carrying value. If the conclusion is that it is more likely than not that the fair value of equity is more than its carrying value, no further testing in the form of a quantitative assessment is necessary. If the conclusion is that it is more likely than not that the fair value of equity is less than its carrying value, then a two-step quantitative assessment test is performed to identify any potential goodwill impairment.

Management performed a qualitative assessment of goodwill as of June 30, 2019. The analysis was performed including evaluation of the share price, book value, and financial results of ChoiceOne as compared to the previous year. Additionally, industry and market conditions were evaluated and compared. Average deal prices in the Midwest of closed transactions have indicated increases in deal values to tangible common equity, deal values to earnings, and core deposit premiums when compared to the observed prices used in the last quantitative assessment of goodwill in 2016. Further, macro-economic trends have been on a positive trajectory recently and there have been no adverse legal, regulatory, contractual, political or other factors that have materially impacted ChoiceOne. Upon completion of the qualitative assessment, ChoiceOne believes that it was more likely than not that the fair value of ChoiceOne's equity exceeded the carrying value at the assessment date and there was no further quantitative assessment necessary.

Taxes

Income taxes include both a current and deferred portion. Deferred tax assets and liabilities are recorded to account for differences in the timing of the recognition of revenues and expenses for financial reporting and tax purposes. Generally accepted accounting principles require that deferred tax assets be reviewed to determine whether a valuation allowance should be established using a "more likely than not" standard. Based on its review of ChoiceOne's deferred tax assets as of December 31, 2019, management determined that no valuation allowance was necessary.

Item 7A. Quantitative and Qualitative Disclosures About Market Risk

Interest rate risk is related to liquidity because each is affected by maturing assets and sources of funds. ChoiceOne's Asset/Liability Management Committee (the "ALCO") attempts to stabilize the interest rate spread and avoid possible adverse effects when unusual or rapid changes in interest rates occur. The ALCO uses a simulation model to measure the Banks' interest rate risk. The model incorporates changes in interest rates on rate-sensitive assets and liabilities. The degree of rate sensitivity is affected by prepayment assumptions that exist in the assets and liabilities. One method the ALCO uses of measuring interest rate sensitivity is the ratio of rate-sensitive assets to rate-sensitive liabilities. An asset or liability is considered to be rate-sensitive if it matures or otherwise reprices within a given time frame.

Table 5 documents the maturity or repricing schedule for ChoiceOne's rate-sensitive assets and liabilities for selected time periods:

Table 5 – Maturities and Repricing Schedule

(Dollars in thousands)	As of December 31, 2019				
	0 - 3 Months	3 - 12 Months	1 - 5 Years	Over 5 Years	Total
Assets					
Equity securities at fair value	\$ 2,851	\$ —	\$ —	\$ —	\$ 2,851
Securities available for sale	118,677	28,907	71,355	120,640	339,579
Federal Home Loan Bank stock	3,524	—	—	—	3,524
Federal Reserve Bank stock	—	—	—	2,934	2,934
Loans held for sale	3,095	—	—	—	3,095
Loans to other financial institutions	51,048	—	—	—	51,048
Loans	215,190	132,230	364,124	90,504	802,048
Cash surrender value of life insurance policies	—	—	—	31,979	31,979
Rate-sensitive assets	\$ 394,385	\$ 161,137	\$ 435,479	\$ 246,057	\$ 1,237,058
Liabilities					
Interest-bearing demand deposits	\$ 236,154	\$ —	\$ —	\$ —	\$ 236,154
Money market deposits	263,666	—	—	—	263,666
Savings deposits	206,050	—	—	—	206,050
Certificates of deposit	38,932	82,721	39,562	57	161,272
Advances from FHLB	10,009	23,028	161	—	33,198
Rate-sensitive liabilities	\$ 754,811	\$ 105,749	\$ 39,723	\$ 57	\$ 900,340
Rate-sensitive assets less rate-sensitive liabilities:					
Asset (liability) gap for the period	\$ (360,426)	\$ 55,388	\$ 395,756	\$ 246,000	\$ 336,718
Cumulative asset (liability) gap	\$ (360,426)	\$ (305,038)	\$ 90,718	\$ 336,718	

Under this method, the ALCO measures interest rate sensitivity by focusing on the one-year repricing gap. ChoiceOne's ratio of rate-sensitive assets to rate-sensitive liabilities that matured or repriced within a one-year time frame was 65% at December 31, 2019, compared to 63% at December 31, 2018. Table 5 above shows the entire balance of interest-bearing demand deposits, savings deposits, money market deposits, and overnight repurchase agreements in the shortest repricing term. Although these categories have the ability to reprice immediately, management has some control over the actual timing or extent of the changes in interest rates on these liabilities. The ALCO plans to continue to monitor the ratio of rate-sensitive assets to rate-sensitive liabilities on a quarterly basis in 2020. As interest rates change during 2020, the ALCO will attempt to match its maturing assets with corresponding liabilities to maximize ChoiceOne's net interest income.

Another method the ALCO uses to monitor its interest rate sensitivity is to subject rate-sensitive assets and liabilities to interest rate shocks. At December 31, 2019, management used a simulation model to subject its assets and liabilities up to an immediate 400 basis point increase. The maturities of loans and mortgage-backed securities were affected by certain prepayment assumptions. Maturities for interest-bearing core deposits were based on an estimate of the period over which they would be outstanding. The maturities of advances from the FHLB were based on their contractual maturity dates. In the case of variable rate assets and liabilities, repricing dates were used to determine their values. The simulation model measures the effect of immediate interest rate changes on both net interest income and shareholders' equity.

Table 6 provides an illustration of hypothetical interest rate changes as of December 31, 2019 and 2018:

Table 6 – Sensitivity to Changes in Interest Rates

(Dollars in thousands)	2019			
	Net Interest Income	Percent Change	Market Value of Equity	Percent Change
Change in Interest Rate				
400 basis point rise	\$ 46,575	4%	\$ 258,936	1%
300 basis point rise	46,184	3%	261,284	2%
200 basis point rise	45,754	2%	260,998	2%
100 basis point rise	45,243	1%	261,204	2%
Base rate scenario	44,654	—%	256,047	—%
100 basis point decline	43,573	-2%	236,307	-8%
200 basis point decline	41,407	-7%	202,759	-21%
300 basis point decline	40,453	-9%	204,270	-20%
400 basis point decline	39,996	-10%	209,687	-18%

(Dollars in thousands)	2018			
	Net Interest Income	Percent Change	Market Value of Equity	Percent Change
Change in Interest Rate				
400 basis point rise	\$ 23,929	2%	\$ 162,529	-4%
300 basis point rise	23,884	1%	165,869	-2%
200 basis point rise	23,794	1%	167,245	-1%
100 basis point rise	23,669	1%	169,173	—%
Base rate scenario	23,534	—%	168,501	—%
100 basis point decline	22,769	-3%	156,542	-7%
200 basis point decline	21,316	-9%	135,114	-20%
300 basis point decline	20,392	-13%	113,880	-32%
400 basis point decline	19,959	-15%	114,152	-32%

As of December 31, 2019, the Banks were within their guidelines for immediate rate shocks up and down for all net interest income scenarios and for the up rate scenarios and the down 100 and 200 basis points scenarios for the market value of shareholders' equity. The Banks' percent change in the 300 and 400 basis points down scenarios for the market value of shareholders' equity was slightly higher than the policy guidelines. As of December 31, 2018, ChoiceOne Bank was within its guidelines for immediate rate shocks up and down for all net interest income scenarios and for the up rate scenarios and the down 100 and down 200 basis points scenarios for the market value of shareholders' equity. ChoiceOne Banks' percent change in the 300 and 400 basis points down scenarios for the market value of shareholders' equity was slightly higher than the policy guidelines. The ALCO plans to continue to monitor the effect of changes in interest rates on both net interest income and shareholders' equity and will make changes in the duration of its rate-sensitive assets and rate-sensitive liabilities where necessary.

Item 8. Financial Statements and Supplementary Data

Report of Independent Registered Public Accounting Firm

To the Stockholders and Board of Directors of ChoiceOne Financial Services, Inc.

Opinion on the Financial Statements

We have audited the accompanying balance sheets of ChoiceOne Financial Services, Inc. (the “Company”) as of December 31, 2019 and 2018, the related statements of income, comprehensive income, stockholders’ equity, and cash flows for each of the years in the three-year period ended December 31, 2019, and the related notes (collectively referred to as the “financial statements”). In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Company as of December 31, 2019 and 2018 and the results of its operations and its cash flows for each of the years in the three-year period ended December 31, 2019 in conformity with accounting principles generally accepted in the United States of America.

We also have audited the Company’s internal control over financial reporting as of December 31, 2019 in accordance with the standards of the Public Company Accounting Oversight Board (United States) (“PCAOB”), based on criteria established in *Internal Control-Integrated Framework* (2013) issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO). Our report dated March 16, 2020 expresses an unqualified opinion.

Basis for Opinion

The Company’s management is responsible for these financial statements. Our responsibility is to express an opinion on the Company’s financial statements based on our audits. We are a public accounting firm registered with the PCAOB and are required to be independent with respect to the Company in accordance with the U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audits in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether due to error or fraud. Our audits included performing procedures to assess the risks of material misstatement of the financial statements, whether due to error or fraud, and performing procedures that respond to those risks. Such procedures included examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements. Our audits also included evaluating the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that our audits provide a reasonable basis for our opinion.

/s/Plante & Moran, PLLC

We have served as the Company’s auditor since 2006.

Auburn Hills, Michigan

March 16, 2020

ChoiceOne Financial Services, Inc.
CONSOLIDATED BALANCE SHEETS

(Dollars in thousands)

	December 31,	
	2019	2018
Assets		
Cash and due from banks	\$ 59,308	\$ 19,690
Time deposits in other financial institutions	250	—
Cash and cash equivalents	<u>59,558</u>	<u>19,690</u>
Equity securities at fair value (Note 2)	2,851	2,847
Securities available for sale (Note 2)	339,579	166,602
Federal Home Loan Bank stock	3,524	1,994
Federal Reserve Bank stock	2,934	1,573
Loans held for sale	3,095	831
Loans to other financial institutions	51,048	20,644
Loans (Note 3)	802,048	409,073
Allowance for loan losses (Note 3)	(4,057)	(4,673)
Loans, net	<u>797,991</u>	<u>404,400</u>
Premises and equipment, net (Note 5)	24,265	15,879
Other real estate owned, net (Note 7)	929	102
Cash value of life insurance policies	31,979	14,899
Goodwill (Note 6)	52,870	13,728
Core deposit intangible (Note 6)	6,006	—
Other assets	9,499	7,355
Total assets	<u>\$ 1,386,128</u>	<u>\$ 670,544</u>
Liabilities		
Deposits – noninterest-bearing (Note 8)	\$ 287,460	\$ 153,542
Deposits – interest-bearing (Note 8)	867,142	423,473
Total deposits	<u>1,154,602</u>	<u>577,015</u>
Federal funds purchased	—	4,800
Advances from Federal Home Loan Bank (Note 10)	33,198	5,233
Other liabilities (Notes 11 and 13)	6,189	3,019
Total liabilities	<u>1,193,989</u>	<u>590,067</u>
Shareholders' Equity (Note 20)		
Preferred stock; shares authorized: 100,000; shares outstanding: none	—	—
Common stock and paid-in capital, no par value; shares authorized: 12,000,000; shares outstanding: 7,245,088 in 2019 and 3,616,483 in 2018 (Note 14)	162,610	54,523
Retained earnings	28,051	26,686
Accumulated other comprehensive income (loss), net	1,478	(732)
Total shareholders' equity	<u>192,139</u>	<u>80,477</u>
Total liabilities and shareholders' equity	<u>\$ 1,386,128</u>	<u>\$ 670,544</u>

See accompanying notes to consolidated financial statements.

ChoiceOne Financial Services, Inc.
CONSOLIDATED STATEMENTS OF INCOME

(Dollars in thousands, except per share data)

	Years ended December 31,		
	2019	2018	2017
Interest income			
Loans, including fees	\$ 26,777	\$ 20,033	\$ 17,964
Securities:			
Taxable	3,956	2,896	2,556
Tax exempt	1,472	1,465	1,419
Other	268	131	102
Total interest income	32,473	24,525	22,041
Interest expense			
Deposits	4,188	2,175	1,189
Advances from Federal Home Loan Bank	455	235	276
Other	57	51	13
Total interest expense	4,700	2,461	1,478
Net interest income	27,773	22,064	20,563
Provision for loan losses (Note 3)	—	35	485
Net interest income after provision for loan losses	27,773	22,029	20,078
Noninterest income			
Customer service charges	5,277	4,525	4,135
Insurance and investment commissions	310	335	826
Gains on sales of loans (Note 4)	1,951	1,003	1,265
Net gains/(losses) on sales of securities (Note 2)	22	34	(280)
Net gains on sales and write-downs of other assets (Note 7)	55	83	26
Earnings on life insurance policies	773	385	398
Change in market value of equity securities	—	71	—
Gain on sale of investment book of business	—	—	908
Other	780	484	533
Total noninterest income	9,168	6,920	7,811
Noninterest expense			
Salaries and benefits (Notes 13 and 14)	14,401	10,997	10,249
Occupancy and equipment (Note 5)	3,557	2,722	2,896
Data processing	3,210	2,205	2,279
Professional fees	3,112	1,349	1,166
Supplies and postage	407	408	399
Advertising and promotional	528	308	298
Intangible amortization (Note 6)	353	—	—
FDIC insurance	45	185	200
Other	2,863	2,287	1,847
Total noninterest expense	28,476	20,461	19,334
Income before income tax	8,465	8,488	8,555
Income tax expense (Note 11)	1,294	1,155	2,387
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Basic earnings per share (Note 15)	\$ 1.58	\$ 2.03	\$ 1.70
Diluted earnings per share (Note 15)	\$ 1.58	\$ 2.02	\$ 1.70
Dividends declared per share	\$ 1.40	\$ 0.71	\$ 0.64

See accompanying notes to consolidated financial statements.

CONSOLIDATED STATEMENTS OF COMPREHENSIVE INCOME

(Dollars in thousands)

	Years ended December 31,		
	2019	2018	2017
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Other comprehensive income (loss):			
Changes in net unrealized gains (losses) on investment securities available for sale, net of tax expense (benefit) of \$583, \$(196), and \$324 for the years ended December 31, 2019, 2018, and 2017, respectively	2,246	(737)	628
Reclassification adjustment for realized gain on sale of investment securities available for sale included in net income, net of tax expense (benefit) of \$5, \$7, and \$(95) for the years ended December 31, 2019, 2018, and 2017, respectively	(18)	(27)	185
Change in adjustment for postretirement benefits, net of tax expense (benefit) of \$(5), \$10, and \$(9) for the years ended December 31, 2019, 2018, and 2017, respectively	(18)	39	(17)
Other comprehensive income (loss), net of tax	2,210	(725)	796
Comprehensive income	\$ 9,381	\$ 6,608	\$ 6,964

See accompanying notes to consolidated financial statements.

ChoiceOne Financial Services, Inc.
CONSOLIDATED STATEMENTS OF CHANGES IN SHAREHOLDERS' EQUITY

(Dollars in thousands, except per share data)	Number of Shares	Common Stock and Paid in Capital	Retained Earnings	Accumulated Other Comprehensive Income/(Loss), Net	Total
Balance, January 1, 2017	3,277,944	\$ 46,299	\$ 25,997	\$ (598)	\$ 71,698
Net income			6,168		6,168
Other comprehensive loss				796	796
Shares issued	8,776	149			149
Shares repurchased	(8,800)	(203)			(203)
Effect of employee stock purchases		13			13
Stock options exercised and issued (1)	1,463	13			13
Stock-based compensation expense		240			240
Restricted stock units issued	5,197				—
Stock dividend declared (5%)	163,989	3,779	(3,786)		(7)
Effect of tax law change on other comprehensive income			(39)	39	—
Cash dividends declared (\$0.64 per share) (2)(3)			(2,317)		(2,317)
Balance, December 31, 2017	3,448,569	\$ 50,290	\$ 26,023	\$ 237	\$ 76,550
Net income			7,333		7,333
Other comprehensive loss				(725)	(725)
Shares issued	7,904	126			126
Shares repurchased	(20,628)	(523)			(523)
Effect of employee stock purchases		13			13
Stock options exercised and issued (1)	1,241				—
Stock-based compensation expense		282			282
Restricted stock units issued	7,303				—
Adoption effect of ASU 2016-01 (4)			244	(244)	—
Stock dividend declared (5%)	172,094	4,335	(4,342)		(7)
Cash dividends declared (\$0.71 per share) (2)(3)			(2,572)		(2,572)
Balance, December 31, 2018	3,616,483	\$ 54,523	\$ 26,686	\$ (732)	\$ 80,477
Net income			7,171		7,171
Other comprehensive income				2,210	2,210
Shares issued	8,118	25			25
Shares repurchased	(2,228)	(67)			(67)
Effect of employee stock purchases		14			14
Stock options exercised and issued (1)	3,913	78			78
Stock-based compensation expense		398			398
Restricted stock units issued	14,930				—
Merger with County Bank Corp, net of issuance costs	3,603,872	107,639			107,639
Cash dividends declared (\$1.40 per share)			(5,806)		(5,806)
Balance, December 31, 2019	7,245,088	\$ 162,610	\$ 28,051	\$ 1,478	\$ 192,139

(1) The amount shown represents the number of shares issued in cashless transactions where some taxes are netted on a portion of the exercises.

(2) Adjusted for 5% stock dividend issued on May 31, 2017.

(3) Adjusted for 5% stock dividend issued on May 31, 2018.

(4) ASU 2016-01 is further addressed in Note 1 to the financial statements.

See accompanying notes to consolidated financial statements.

ChoiceOne Financial Services, Inc.
CONSOLIDATED STATEMENTS OF CASH FLOWS

(Dollars in thousands)

	Years ended December 31,		
	2019	2018	2017
Cash flows from operating activities:			
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Adjustments to reconcile net income to net cash from operating activities:			
Provision for loan losses	—	35	485
Depreciation	1,610	1,183	1,389
Amortization	1,517	893	1,061
Compensation expense on employee and director stock purchases, stock options, and restricted stock units	373	344	317
Net (gains)/losses on sales of securities	(22)	(34)	280
Net change in market value of equity securities	—	(71)	—
Gains on sales of loans	(1,951)	(1,003)	(1,265)
Loans originated for sale	(63,920)	(33,555)	(43,171)
Proceeds from loan sales	62,763	34,872	42,883
Earnings on bank-owned life insurance	(485)	(385)	(398)
Proceeds from BOLI policy	605	—	—
Earnings on death benefit from bank-owned life insurance	(288)	—	—
(Gains)/losses on sales of other real estate owned	(54)	(79)	(18)
Proceeds from sales of other real estate owned	938	515	663
Deferred federal income tax (benefit)/expense	310	209	62
Net change in:			
Other assets	2,128	(875)	417
Other liabilities	(1,493)	573	(783)
Net cash from operating activities	<u>9,202</u>	<u>9,955</u>	<u>8,090</u>
Cash flows from investing activities:			
Sales of securities available for sale	178,450	2,634	57,595
Sales of equity securities	463	91	33
Maturities, prepayments and calls of securities available for sale	47,816	13,443	17,572
Purchases of securities available for sale	(209,763)	(31,450)	(56,123)
Purchases or calls of FHLB stock	(1)	—	—
Loan originations and payments, net	(485)	(24,366)	(35,723)
Additions to premises and equipment	(766)	(4,207)	(1,656)
Cash received from merger with County Bank Corp	20,638	—	—
Net cash from investing activities	<u>36,352</u>	<u>(43,855)</u>	<u>(18,302)</u>
Cash flows from financing activities:			
Net change in deposits	3,986	37,162	27,467
Net change in repurchase agreements	—	(7,148)	(765)
Net change in fed funds purchased	(8,600)	4,800	—
Proceeds from Federal Home Loan Bank advances	115,000	128,500	212,500
Payments on Federal Home Loan Bank advances	(110,035)	(143,535)	(204,533)
Issuance of common stock	142	77	98
Repurchase of common stock	(67)	(523)	(203)
Cash dividends and fractional shares from stock dividend and merger	(5,815)	(2,580)	(2,324)
Cash related to equity issuance for merger	(297)	—	—
Net cash from financing activities	<u>(5,686)</u>	<u>16,753</u>	<u>32,240</u>
Net change in cash and cash equivalents	39,868	(17,147)	22,028
Beginning cash and cash equivalents	19,690	36,837	14,809
Ending cash and cash equivalents	<u>\$ 59,558</u>	<u>\$ 19,690</u>	<u>\$ 36,837</u>
Supplemental disclosures of cash flow information:			
Cash paid for interest	\$ 4,500	\$ 2,300	\$ 1,465
Cash paid for income taxes	1,035	850	2,120
Loans transferred to other real estate owned	347	432	314

See accompanying notes to consolidated financial statements.

Note 1 – Summary of Significant Accounting Policies

Principles of Consolidation

The consolidated financial statements include ChoiceOne Financial Services, Inc. (“ChoiceOne”), its wholly-owned subsidiaries, ChoiceOne Bank and Lakestone Bank & Trust (together referred to as the “Banks”), ChoiceOne Bank’s wholly-owned subsidiary, ChoiceOne Insurance Agencies, Inc. (the “Insurance Agency”) and Lakestone’s wholly-owned subsidiary, Lakestone Financial Services, Inc. (“Lakestone Financial”). Intercompany transactions and balances have been eliminated in consolidation.

Merger with County

On October 1, 2019, ChoiceOne completed the merger of County Bank Corp (“County”) with and into ChoiceOne with ChoiceOne surviving the merger. Accordingly, the reported consolidated financial condition and operating results as of and for the year ended December 31, 2019 include the impact of the merger, which was effective as of October 1, 2019. For additional details regarding the merger with County, see Note 21 (Business Combination) below.

Nature of Operations

The Banks are full-service community banks that offer commercial, consumer, and real estate loans as well as traditional demand, savings and time deposits to both commercial and consumer clients within ChoiceOne Bank’s primary market areas in Kent, Muskegon, Newaygo, and Ottawa counties in western Michigan and Lakestone Bank’s primary market areas in Lapeer, Macomb, and St. Clair counties in southeastern Michigan. Substantially all loans are secured by specific items of collateral including business assets, consumer assets, and real estate. Commercial loans are expected to be repaid from the cash flows from operations of businesses. Real estate loans are collateralized by either residential or commercial real estate.

The Insurance Agency is a wholly-owned subsidiary of the ChoiceOne Bank. The Insurance Agency sells insurance policies such as life and health for both commercial and consumer clients. The Insurance Agency also offers alternative investment products such as annuities and mutual funds through a registered broker. Lakestone Financial is a wholly-owned subsidiary of Lakestone, which earns revenues through the sale of annuities and other third party investment products.

Together, the Banks and the Insurance Agency and Lakestone Financial account for substantially all of ChoiceOne’s assets, revenues and operating income.

Use of Estimates

To prepare financial statements in conformity with accounting principles generally accepted in the United States of America, ChoiceOne’s management makes estimates and assumptions based on available information. These estimates and assumptions affect the amounts reported in the financial statements and the disclosures provided. Actual results may differ from these estimates. Estimates associated with securities available for sale, the allowance for loan losses, other real estate owned, loan servicing rights, goodwill, and fair values of certain financial instruments are particularly susceptible to change.

Cash and Cash Equivalents

Cash and cash equivalents are defined to include cash on hand, demand deposits with other banks, and federal funds sold. Cash flows are reported on a net basis for customer loan and deposit transactions, deposits with other financial institutions, and short-term borrowings with original terms of 90 days or less.

Securities

Debt securities are classified as available for sale because they might be sold before maturity. Debt securities classified as available for sale are carried at fair value, with unrealized holding gains and losses reported separately in the accumulated other comprehensive income or loss section of shareholders’ equity, net of tax effect. Restricted investments in Federal Reserve Bank stock and Federal Home Loan Bank stock are carried at cost. Equity securities consist of investments in preferred stock and investments in common stock of other financial institutions. Effective January 1, 2018, equity securities are reported at their fair value with changes in market value flowing through net income. Prior to 2018, equity securities were accounted for in a manner similar to available for sale debt securities.

Interest income includes amortization of purchase premium or discount. Premiums and discounts on securities are amortized using the level-yield method without anticipating prepayments. Gains or losses on sales are recorded on the trade date based on the amortized cost of the security sold.

Management evaluates securities for other-than-temporary impairment (“OTTI”) on a quarterly basis, and more frequently when economic or market conditions warrant such an evaluation. The evaluation of securities includes consideration given to the length of time and the extent to which the fair value has been less than cost, the financial condition and near-term prospects of the issuer, whether the market decline was affected by macroeconomic conditions and whether ChoiceOne has the intent to sell the security or it is more likely than not it will be required to sell the security before recovery of its amortized cost basis. In analyzing an issuer’s financial condition, management may consider whether the securities are issued by the federal government or its agencies, or U.S. Government sponsored enterprises, whether downgrades by bond rating agencies have occurred, and the results of reviews of the issuer’s financial condition. The assessment of whether an other-than-temporary decline exists involves a high degree of subjectivity and judgment and is based on the information available to management at a point in time.

When OTTI occurs, the amount of the OTTI recognized in earnings depends on whether ChoiceOne intends to sell the security or it is more likely than not it will be required to sell the security before recovery of its amortized cost basis. If ChoiceOne intends to sell or it is more likely than not it will be required to sell the security before recovery of its amortized cost basis, the OTTI shall be recognized in earnings equal to the entire difference between the investment's amortized cost basis and its fair value at the balance sheet date. The previous amortized cost basis less the OTTI recognized in earnings becomes the new amortized cost basis of the investment. If a security is determined to be other-than-temporarily impaired, but ChoiceOne does not intend to sell the security, only the credit portion of the estimated loss is recognized in earnings, with the other portion of the loss recognized in other comprehensive income.

Loans

Loans that management has the intent and ability to hold for the foreseeable future or until maturity or payoff are reported at the principal balance outstanding, net of unearned interest, deferred loan fees and costs, remaining purchase accounting adjustments, and an allowance for loan losses. Loans held for sale are reported at the lower of cost or market, on an aggregate basis.

Interest income on loans is reported on the interest method and includes amortization of net deferred loan fees and costs over the estimated loan term. Interest on loans is accrued based upon the principal balance outstanding. The accrual of interest is discontinued at the time at which loans are 90 days past due unless the loan is secured by sufficient collateral and is in the process of collection. Past due status is based on the contractual terms of the loan. Loans are placed into nonaccrual status or charged off at an earlier date if collection of principal or interest is considered doubtful. Interest accrued but not received is reversed against interest income when the loans are placed into nonaccrual status. Interest received on such loans is applied to principal until qualifying for return to accrual. Loans are returned to accrual basis when all the principal and interest amounts contractually due are brought current and future payment is reasonably assured.

No allowance for loan loss is recorded for loans acquired in a business combination unless losses are incurred subsequent to the acquisition date.

Acquired loans are considered purchased credit impaired ("PCI") if as of the acquisition date, management determines the loan has evidence of deterioration in credit quality since origination and it is probable at acquisition the Company will be unable to collect all contractually required payments. The discount related to credit quality for PCI loans is recorded as an adjustment to the loan balance as of the acquisition date and is not accreted into income. Management subsequently estimates expected cash flows on an individual loan basis. If the present value of expected cash flows is less than a loan's carrying amount, an allowance for loan loss is recorded through the provision for loan losses. If the present value of expected cash flows is greater than the carrying amount, the excess may be reclassified to an accretable difference and recognized into income over the loan's remaining life.

For non-PCI loans, the difference between acquisition date fair value and expected cash flows is accreted into income over a pool's expected life using the level yield method.

Loans to Other Financial Institutions

Loans to other financial institutions are made for the purpose of providing a warehouse line of credit to facilitate funding of residential mortgage loan originations at other financial institutions. The loans are short-term in nature and are designed to provide funding for the time period between the loan origination and its subsequent sale in the secondary market. Loans to other financial institutions earn a share of interest income, determined by the contract, from when the loan is funded to when the loan is sold on the secondary market. Similar to loans held for sale, these loans are excluded from the allowance for loan losses as the risk of default is minimal during the short time period held.

Allowance for Loan Losses

The allowance for loan losses is a valuation allowance for probable incurred credit losses. The allowance for loan losses is increased by the provision for loan losses and decreased by loans charged off less any recoveries of charged off loans. Management estimates the allowance for loan losses balance required based on past loan loss experience, the nature and volume of the loan portfolio, information about specific borrower situations and estimated collateral values, economic conditions, and other factors. Allocations of the allowance for loan losses may be made for specific loans, but the entire allowance for loan losses is available for any loan that, in management's judgment, should be charged off. Loan losses are charged against the allowance for loan losses when management believes that collection of a loan balance is not possible.

The allowance for loan losses consists of general and specific components. The general component covers non-classified loans and is based on historical loss experience adjusted for current factors. The specific component relates to loans that are individually classified as impaired or loans otherwise classified as substandard or doubtful.

A loan is impaired when full payment under the loan terms is not expected. Troubled debt restructuring of loans is undertaken to improve the likelihood that the loan will be repaid in full under the modified terms in accordance with a reasonable repayment schedule. All modified loans are evaluated to determine whether the loans should be reported as Troubled Debt Restructurings (TDR). A loan is a TDR when one of the Banks, for economic or legal reasons related to the borrower's financial difficulties, grants a concession to the borrower by modifying a loan. To make this determination, the Banks must determine whether (a) the borrower is experiencing financial difficulties and (b) the Bank granted the borrower a concession. This determination requires consideration of all facts and circumstances surrounding the modification. An overall general decline in the economy or some deterioration in a borrower's financial condition does not automatically mean the borrower is experiencing financial difficulties. Commercial loans are evaluated for impairment on an individual loan basis. If a loan is considered impaired or if a loan has been classified as a TDR, a portion of the allowance for loan losses is allocated to the loan so that it is reported, net, at the present value of estimated future cash flows using the loan's existing rate or at the fair value of collateral if repayment is expected solely from the collateral. Large groups of smaller-balance homogeneous loans such as consumer and residential real estate mortgage loans are collectively evaluated for impairment and, accordingly, they are not separately identified for impairment disclosures.

Premises and Equipment

Premises and equipment are stated at cost less accumulated depreciation. Land is carried at cost. Land improvements are depreciated using the straight-line method with useful lives ranging from 7 to 15 years. Building and related components are depreciated using the straight-line method with useful lives ranging from 5 to 39 years. Leasehold improvements are depreciated over the shorter of the estimated life or the lease term. Furniture and equipment are depreciated using the straight-line method with useful lives ranging from 3 to 7 years. Fixed assets are periodically reviewed for impairment. If impaired, the assets are recorded at fair value.

Other Real Estate Owned

Real estate properties acquired in the collection of a loan are initially recorded at the lower of the Banks' basis in the loans or fair value at acquisition establishing a new cost basis. Any reduction to fair value from the carrying value of the related loan is accounted for as a loan loss. After acquisition, a valuation allowance reduces the reported amount to the lower of the initial amount or fair value less costs to sell. Expenses to repair or maintain properties are included within other noninterest expenses. Gains and losses upon disposition and changes in the valuation allowance are reported net within noninterest income.

Bank Owned Life Insurance

Bank owned life insurance policies are stated at the current cash surrender value of the policy, or the policy death proceeds less any obligation to provide a death benefit to an insured's beneficiaries if that value is less than the cash surrender value. Increases in the asset value are recorded as earnings in other income.

Loan Servicing Rights

Loan servicing rights represent the allocated value of servicing rights on loans sold with servicing retained. Servicing rights are expensed in proportion to, and over the period of, estimated net servicing revenues. Impairment is evaluated based on the fair value of the rights, using groupings of the underlying loans as to interest rates and then, secondarily, as to geographic and prepayment characteristics. Servicing rights are initially recorded at estimated fair value and fair value is determined using prices for similar assets with similar characteristics when available or based upon discounted cash flows using market-based assumptions. Any impairment of a grouping is reported as a valuation allowance.

Goodwill

Goodwill results from business acquisitions and represents the excess of the purchase price over the fair value of the acquired tangible assets and liabilities and identifiable intangible assets. Goodwill and intangible assets acquired in a purchase business combination and determined to have an indefinite useful life are not amortized but tested for impairment at least annually or more frequently if events and circumstances exist that indicate that a goodwill impairment test should be performed.

Loan Commitments and Related Financial Instruments

Financial instruments include off-balance sheet credit instruments, such as commitments to make loans and commercial letters of credit issued to meet financing needs of customers. The face amount for these items represents the exposure to loss, before considering customer collateral or ability to repay. Such financial instruments are recorded when they are funded.

Employee Benefit Plans

ChoiceOne's 401(k) plan allows participants to make contributions to their individual accounts under the plan in amounts up to the IRS maximum. Employer matching contributions from ChoiceOne to its 401(k) plan are discretionary. ChoiceOne also allows retired employees to participate in its health insurance plan. Employees who have attained age 55 and completed at least ten years of service to ChoiceOne are eligible to participate as a retiree until they are eligible for Medicare. These post-retirement benefits are accrued during the years in which the employee provides service.

Income Taxes

Income tax expense is the sum of the current year income tax due and the change in deferred tax assets and liabilities. Deferred tax assets and liabilities are the expected future tax consequences of temporary differences between the carrying amounts and tax bases of assets and liabilities, computed using enacted tax rates. A valuation allowance, if needed, reduces deferred tax assets to the amount expected to be realized. A tax position is recognized as a benefit only if it is “more likely than not” that the tax position would be sustained in a tax examination, with a tax examination being presumed to occur. The amount recognized is the largest amount of tax benefit that is greater than 50% likely of being realized on examination. For tax positions not meeting the “more likely than not” test, no tax benefit is recorded. The Company recognizes interest and/or penalties related to income tax matters in income tax expense.

Earnings Per Share

Basic earnings per common share (“EPS”) is based on weighted-average common shares outstanding. Diluted EPS assumes issuance of any dilutive potential common shares issuable under stock options or restricted stock units granted.

Comprehensive Income

Comprehensive income consists of net income and other comprehensive income or loss. Other comprehensive income or loss includes unrealized gains and losses on securities available for sale and changes in the funded status of post-retirement plans, net of tax, which are also recognized as a separate component of shareholders’ equity.

Accumulated other comprehensive income was as follows:

(Dollars in thousands)	As of December 31,	
	2019	2018
Unrealized gain (loss) on available for sale securities	\$ 1,713	\$ (1,108)
Unrecognized gains on post-retirement benefits	158	181
Tax effect	(393)	195
Accumulated other comprehensive income (loss)	<u>\$ 1,478</u>	<u>\$ (732)</u>

Loss Contingencies

Loss contingencies, including claims and legal actions arising in the ordinary course of business, are recorded as liabilities when the likelihood of loss is probable and an amount or range of loss can be reasonably estimated. Management does not believe that there are any such matters that may have a material effect on the financial statements as of December 31, 2019.

Cash Restrictions

Cash on hand or on deposit with the Federal Reserve Bank of \$13,231,000 and \$781,000 was required to meet regulatory reserve and clearing requirements for the Banks at December 31, 2019 and 2018, respectively. The balance in excess of the amount required was interest-bearing as of December 31, 2019 and December 31, 2018.

Stock-Based Compensation

The Company values share-based stock option awards granted using the Black-Scholes option-pricing model. The Company recognizes compensation expense for its awards on a straight-line basis over the requisite service period for the entire award (straight-line attribution method), ensuring that the amount of compensation cost recognized at any date at least equals the portion of the grant-date fair value of the award that is vested at that time. Compensation costs related to stock options granted are disclosed in Note 14.

ChoiceOne has granted restricted stock units to a select group of employees under the Stock Incentive Plan of 2012. Each unit, once vested, is settled by delivery of one share of ChoiceOne common stock.

Dividend Restrictions

Banking regulations require the maintenance of certain capital levels and may limit the amount of dividends that may be paid by the Banks to ChoiceOne (see Note 20).

Fair Value of Financial Instruments

Fair values of financial instruments are estimated using relevant market information and other assumptions, which are more fully documented in Note 18 to the consolidated financial statements. Fair value estimates involve uncertainties and matters of significant judgment regarding interest rates, credit risk, prepayments, and other factors, especially in the absence of broad markets for particular items. Changes in assumptions or in market conditions could significantly affect the estimates.

Operating Segments

While ChoiceOne's management monitors the revenue streams of various products and services for the Banks, Insurance Agency, and Lakestone Financial, operations and financial performance are evaluated on a company-wide basis. Accordingly, all of the financial service operations are considered by management to be aggregated into one reportable operating segment.

Recent Accounting Pronouncements

The Financial Accounting Standards Board ("FASB") issued ASU 2016-01, *Recognition and Measurement of Financial Assets and Financial Liabilities*. The ASU covers various changes to the accounting, measurement, and disclosure related to certain financial instruments. The most significant change included in the update is the requirement for certain equity investments (excluding investments that are consolidated or accounted for under the equity method of accounting) to be measured at fair value with changes in fair value recognized in net income. An entity may choose to measure equity investments that do not have readily determinable fair values at cost, minus impairment. When a qualitative assessment of equity investments without readily determinable fair values indicates that impairment exists, an entity is required to measure the investment at fair value. The update also eliminates the requirement for public business entities to disclose the methods and significant assumptions used to estimate the fair value that is required to be disclosed for financial instruments measured at amortized cost. The new standard is effective for ChoiceOne for the fiscal year beginning after December 15, 2017, including interim periods within this fiscal year. Management implemented ASU 2016-01 effective January 1, 2018. A cumulative effect adjustment was recorded as of January 1, 2018 to reclassify \$244,000 of unrealized gains on equity securities from accumulated other comprehensive income to retained earnings. Equity securities have been presented separately from available for sale securities on the Consolidated Balance Sheet and changes in the market value of securities is presented on the Consolidated Statement of Income. In addition, the fair value of loans has been estimated using an exit price notion.

The FASB issued ASU 2016-02, *Leases*. The new standard establishes a right-of-use (ROU) model that requires a lessee to record a ROU asset and a lease liability on the balance sheet for all leases with terms longer than 12 months. Leases will be classified as either finance or operating, with classification affecting the pattern of expense recognition in the income statement. The new standard is effective for fiscal years beginning after December 15, 2018, including interim periods within those fiscal years. ChoiceOne adopted ASU 2016-02 using the modified retrospective approach to capitalize all leases existing at or entered into after January 1, 2019.

The FASB issued ASU No. 2016-13, *Financial Instruments—Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments*. This ASU provides financial statement users with more decision-useful information about the expected credit losses on financial instruments and other commitments to extend credit held by a reporting entity at each reporting date by replacing the incurred loss impairment methodology in current generally accepted accounting principles (GAAP) with a methodology that reflects expected credit losses and requires consideration of a broader range of reasonable and supportable information to inform credit loss estimates. The new guidance attempts to reflect an entity's current estimate of all expected credit losses and broadens the information that an entity must consider in developing its expected credit loss estimate for assets measured either collectively or individually to include forecasted information, as well as past events and current conditions. There is no specified method for measuring expected credit losses, and an entity may apply methods that reasonably reflect its expectations of the credit loss estimate. Although an entity may still use its current systems and methods for recording the allowance for credit losses, under the new rules, the inputs used to record the allowance for credit losses generally will need to change to appropriately reflect an estimate of all expected credit losses and the use of reasonable and supportable forecasts. Additionally, credit losses on available-for-sale debt securities will have to be presented as an allowance rather than as a write-down. This ASU is effective for fiscal years beginning after December 15, 2022, and for interim periods within those years for companies considered smaller reporting filers with the Securities and Exchange Commission. ChoiceOne was classified as a smaller reporting filer as of December 31, 2019. Management is currently evaluating the impact of this new ASU on its consolidated financial statements which may be significant.

The FASB issued ASU No. 2018-13, *Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement*. This ASU improves the effectiveness of disclosures in the notes to financial statements by facilitating clear communication of the information required by generally accepted accounting principles that is most important to users of each entity's financial statements. The objective of improving the effectiveness will include the development of a framework that promotes consistent decisions by FASB about disclosure requirements and the appropriate exercise of discretion by reporting entities. This ASU is effective for fiscal years and interim periods within those fiscal years beginning after December 15, 2019. Management is currently evaluating the impact of this new ASU on its consolidated financial statements.

Reclassifications

Certain amounts presented in prior year consolidated financial statements have been reclassified to conform to the 2019 presentation.

Note 2 – Securities

The fair value of equity securities and the related gross unrealized gains recognized in noninterest income at December 31 were as follows:

(Dollars in thousands)	2019			
	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
Equity securities	\$ 2,426	\$ 425	\$ —	\$ 2,851

(Dollars in thousands)	2018			
	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
Equity securities	\$ 2,502	\$ 459	\$ (114)	\$ 2,847

The fair value of securities available for sale and the related gross unrealized gains and losses recognized in accumulated other comprehensive income (loss) at December 31 were as follows:

(Dollars in thousands)	2019			
	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
U.S. Government and federal agency	\$ 17,231	\$ 23	\$ (39)	\$ 17,215
U.S. Treasury notes and bonds	1,994	14	—	2,008
State and municipal	172,487	2,694	(1,257)	173,924
Mortgage-backed	142,504	585	(329)	142,760
Corporate	2,649	24	(1)	2,672
Trust preferred securities	1,000	—	—	1,000
Total	\$ 337,865	\$ 3,340	\$ (1,626)	\$ 339,579

(Dollars in thousands)	2018			
	Amortized Cost	Gross Unrealized Gains	Gross Unrealized Losses	Fair Value
U.S. Government and federal agency	\$ 34,079	\$ 1	\$ (551)	\$ 33,529
U.S. Treasury notes and bonds	1,992	—	(45)	1,947
State and municipal	104,317	544	(933)	103,928
Mortgage-backed	21,654	126	(205)	21,575
Corporate	5,147	1	(46)	5,102
Trust preferred securities	500	—	—	500
Asset-backed securities	21	—	—	21
Total	\$ 167,710	\$ 672	\$ (1,780)	\$ 166,602

Information regarding sales of equity securities and securities available for sale for the year ended December 31 follows:

(Dollars in thousands)	2019	2018	2017
Proceeds from sales of securities	\$ 178,913	\$ 2,634	\$ 57,595
Gross realized gains	22	42	184
Gross realized losses	—	8	464

Contractual maturities of equity securities and securities available for sale at December 31, 2019 were as follows:

(Dollars in thousands)	Amortized Cost	Fair Value
Due within one year	\$ 26,742	\$ 26,849
Due after one year through five years	55,484	56,527
Due after five years through ten years	69,356	70,526
Due after ten years	43,779	42,917
Total debt securities	195,361	196,819
Mortgage-backed securities	142,504	142,760
Equity securities	2,426	2,851
Total	\$ 340,291	\$ 342,430

Various securities were pledged as collateral for securities sold under agreements to repurchase and participation in a program that provided Community Reinvestment Act credits. The carrying amount of securities pledged as collateral at December 31 was as follows:

(Dollars in thousands)	2019	2018
Securities pledged for securities sold under agreements to repurchase	\$ 252	\$ 257

The fair value of securities pledged to secure repurchase agreements may decline, and the Company may be required to provide additional collateral. The Company manages this risk by pledging securities with fair values in excess of the repurchase liability.

Securities with unrealized losses at year-end 2019 and 2018, aggregated by investment category and length of time the individual securities have been in an unrealized loss position, were as follows:

(Dollars in thousands)	2019					
	Less than 12 months		More than 12 months		Total	
	Fair Value	Unrealized Losses	Fair Value	Unrealized Losses	Fair Value	Unrealized Losses
U.S. Government and federal agency	\$ 7,175	\$ (39)	\$ —	\$ —	\$ 7,175	\$ (39)
U.S. Treasury notes and bonds	—	—	—	—	—	—
State and municipal	75,099	(1,256)	252	(1)	75,351	(1,257)
Mortgage-backed	109,652	(327)	373	(2)	110,025	(329)
Corporate	—	—	300	(1)	300	(1)
Total temporarily impaired	\$ 191,926	\$ (1,622)	\$ 925	\$ (4)	\$ 192,851	\$ (1,626)

(Dollars in thousands)	2018					
	Less than 12 months		More than 12 months		Total	
	Fair Value	Unrealized Losses	Fair Value	Unrealized Losses	Fair Value	Unrealized Losses
U.S. Government and federal agency	\$ —	\$ —	\$ 31,499	\$ (551)	\$ 31,499	\$ (551)
U.S. Treasury notes and bonds	—	—	1,947	(45)	1,947	(45)
State and municipal	9,726	(36)	56,763	(897)	66,489	(933)
Mortgage-backed	5,384	(28)	7,443	(177)	12,827	(205)
Corporate	—	—	4,604	(46)	4,604	(46)
Total temporarily impaired	\$ 15,110	\$ (64)	\$ 102,256	\$ (1,716)	\$ 117,366	\$ (1,780)

ChoiceOne evaluates all securities on a quarterly basis to determine whether unrealized losses are temporary or other than temporary. Consideration is given to the length of time and the extent to which the fair value has been less than cost, the financial condition and near-term prospects of the issuer, and the intent and ability of ChoiceOne to retain its investment in the issue for a period of time sufficient to allow for any anticipated recovery in fair value of amortized cost basis. Management believed that unrealized losses as of December 31, 2019 were temporary in nature and were caused primarily by changes in interest rates, increased credit spreads, and reduced market liquidity and were not caused by the credit status of the issuer. No other than temporary impairments were recorded in 2019 or 2018.

Following is information regarding unrealized gains and losses on equity securities for the years ending December 31:

	2019	2018
New gains and losses recognized during the period	\$ —	\$ 71
Less: Net gains and losses recognized during the period on securities sold	(5)	9
Unrealized gains and losses recognized during the reporting period on securities still held at the reporting date	<u>\$ 5</u>	<u>\$ 62</u>

At December 31, 2019, there were 63 securities with an unrealized loss, compared to 210 securities with an unrealized loss as of December 31, 2018.

Note 3 – Loans and Allowance for Loan Losses

The Banks' loan portfolio as of December 31 was as follows:

(Dollars in thousands)

	2019	2018
Agricultural	\$ 57,339	\$ 49,109
Commercial and industrial	148,083	91,406
Consumer	38,854	24,382
Real estate - commercial	326,379	139,453
Real estate - construction	13,411	8,843
Real estate - residential	217,982	95,880
Loans, gross	802,048	409,073
Allowance for loan losses	(4,057)	(4,673)
Loans, net	<u>\$ 797,991</u>	<u>\$ 404,400</u>

ChoiceOne manages its credit risk through the use of its loan policy and its loan approval process and by monitoring of loan credit performance. The loan approval process for commercial loans involves individual and group approval authorities. Individual authority levels are based on the experience of the lender. Group authority approval levels can consist of an internal loan committee that includes the applicable Bank's President or Senior Lender and other loan officers for loans that exceed individual approval levels, or a loan committee of the Board of Directors for larger commercial loans. Most consumer loans are approved by individual loan officers based on standardized underwriting criteria, with larger consumer loans subject to approval by the internal loan committee.

Ongoing credit review of commercial loans is the responsibility of the loan officers. ChoiceOne's internal credit committee meets at least monthly and reviews loans with payment issues and loans with a risk rating of 5, 6, or 7. Risk ratings of commercial loans are reviewed periodically and adjusted if needed. ChoiceOne's consumer loan portfolio is primarily monitored on an exception basis. Loans where payments are past due are turned over to the applicable Bank's collection department, which works with the borrower to bring payments current or take other actions when necessary. In addition to internal reviews of credit performance, ChoiceOne contracts with a third party for independent loan review that monitors the loan approval process and the credit quality of the loan portfolio.

The table below details the acquisition balances of the County Bank Corp acquired portfolio and the acquisition fair value adjustments at acquisition date:

(Dollars in thousands)

	Acquired Impaired	Acquired Non-impaired	Acquired Total
Loans acquired - contractual payments	\$ 7,729	\$ 387,394	\$ 395,123
Nonaccretable difference	(2,928)	—	(2,928)
Expected cash flows	4,801	387,394	392,195
Accretable yield	(185)	(1,656)	(1,841)
Carrying balance at acquisition date	<u>\$ 4,616</u>	<u>\$ 385,738</u>	<u>\$ 390,354</u>

The table below presents a roll-forward of the accretable yield on acquired loans for the year end December 31, 2019:

(Dollars in thousands)

	Acquired Impaired	Acquired Non-impaired	Acquired Total
Balance, January 1, 2019	\$ —	\$ —	\$ —
Merger with County Bank Corp on October 1, 2019	185	1,656	1,841
Accretion	—	(75)	(75)
Reclassification from nonaccretable difference	—	—	—
Balance, December 31, 2019	<u>\$ 185</u>	<u>\$ 1,581</u>	<u>\$ 1,766</u>

Activity in the allowance for loan losses and balances in the loan portfolio was as follows:

(Dollars in thousands)	Agricultural	Commercial and Industrial	Consumer	Commercial Real Estate	Construction Real Estate	Residential Real Estate	Unallocated	Total
<u>2019</u>								
<u>Allowance for Loan Losses</u>								
Beginning balance	\$ 481	\$ 892	\$ 254	\$ 1,926	\$ 38	\$ 537	\$ 545	\$ 4,673
Charge-offs	—	(83)	(292)	(589)	—	(25)	—	(989)
Recoveries	65	22	136	26	—	124	—	373
Provision	(75)	(176)	172	300	38	4	(263)	—
Ending balance	\$ 471	\$ 655	\$ 270	\$ 1,663	\$ 76	\$ 640	\$ 282	\$ 4,057

Individually evaluated for impairment	\$ 103	\$ —	\$ 4	\$ 13	\$ —	\$ 235	\$ —	\$ 355
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Collectively evaluated for impairment	\$ 368	\$ 655	\$ 266	\$ 1,650	\$ 76	\$ 405	\$ 282	\$ 3,702
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<u>Loans</u>								
Individually evaluated for impairment	\$ 924	\$ 259	\$ 17	\$ 2,288	\$ —	\$ 2,434		\$ 5,922
Collectively evaluated for impairment	56,415	141,583	38,524	323,358	13,411	215,106		788,397
Acquired with deteriorated credit quality	—	6,241	313	733	—	442		7,729
Ending balance	\$ 57,339	\$ 148,083	\$ 38,854	\$ 326,379	\$ 13,411	\$ 217,982		\$ 802,048

(Dollars in thousands)	Agricultural	Commercial and Industrial	Consumer	Commercial Real Estate	Construction Real Estate	Residential Real Estate	Unallocated	Total
<u>2018</u>								
<u>Allowance for Loan Losses</u>								
Beginning balance	\$ 506	\$ 1,001	\$ 262	\$ 1,761	\$ 35	\$ 726	\$ 286	\$ 4,577
Charge-offs	—	(58)	(282)	—	—	(25)	—	(365)
Recoveries	33	107	112	61	—	113	—	426
Provision	(58)	(158)	162	104	3	(277)	259	35
Ending balance	\$ 481	\$ 892	\$ 254	\$ 1,926	\$ 38	\$ 537	\$ 545	\$ 4,673

Individually evaluated for impairment	\$ 94	\$ 3	\$ 13	\$ 20	\$ —	\$ 167	\$ —	\$ 297
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Collectively evaluated for impairment	\$ 387	\$ 889	\$ 241	\$ 1,906	\$ 38	\$ 370	\$ 545	\$ 4,376
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<u>Loans</u>								
Individually evaluated for impairment	\$ 578	\$ 21	\$ 90	\$ 623	\$ —	\$ 2,712		\$ 4,024
Collectively evaluated for impairment	48,531	91,385	24,292	138,830	8,843	93,168		405,049
Ending balance	\$ 49,109	\$ 91,406	\$ 24,382	\$ 139,453	\$ 8,843	\$ 95,880		\$ 409,073

(Dollars in thousands)	Agricultural	Commercial and Industrial	Consumer	Commercial Real Estate	Construction Real Estate	Residential Real Estate	Unallocated	Total
<u>2017</u>								
<u>Allowance for Loan Losses</u>								
Beginning balance	\$ 433	\$ 688	\$ 305	\$ 1,438	\$ 62	\$ 1,013	\$ 338	\$ 4,277
Charge-offs	—	(439)	(253)	—	—	(43)	—	(735)
Recoveries	—	21	169	258	40	62	—	550
Provision	73	731	41	65	(67)	(306)	(52)	485
Ending balance	\$ 506	\$ 1,001	\$ 262	\$ 1,761	\$ 35	\$ 726	\$ 286	\$ 4,577

Individually evaluated for impairment	\$ —	\$ 26	\$ 3	\$ 49	\$ —	\$ 224	\$ —	\$ 302
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Collectively evaluated for impairment	\$	506	\$	975	\$	259	\$	1,712	\$	35	\$	502	\$	286	\$	4,275
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Loans

Individually evaluated for impairment	\$	423	\$	124	\$	36	\$	778	\$	—	\$	2,779	\$	4,140
Collectively evaluated for impairment		48,041		104,262		24,477		122,709		6,613		88,543		394,645
Ending balance	\$	48,464	\$	104,386	\$	24,513	\$	123,487	\$	6,613	\$	91,322	\$	398,785

The process to monitor the credit quality of ChoiceOne's loan portfolio includes tracking (1) the risk ratings of business loans, (2) the level of classified business loans, and (3) delinquent and nonperforming consumer loans. Business loans are risk rated on a scale of 1 to 8. A description of the characteristics of the ratings follows:

Risk ratings 1 and 2: These loans are considered pass credits. They exhibit good to exceptional credit risk and demonstrate the ability to repay the loan from normal business operations.

Risk rating 3: These loans are considered pass credits. They exhibit acceptable credit risk and demonstrate the ability to repay the loan from normal business operations.

Risk rating 4: These loans are considered watch credits. They have potential developing weaknesses that, if not corrected, may cause deterioration in the ability of the borrower to repay the loan. While a loss is possible for a loan with this rating, it is not anticipated.

Risk rating 5: These loans are considered special mention credits. Loans in this risk rating are considered to be inadequately protected by the net worth and debt service coverage of the borrower or of any pledged collateral. These loans have well defined weaknesses that may jeopardize the borrower's ability to repay the loan. If the weaknesses are not corrected, loss of principal and interest could be probable.

Risk rating 6: These loans are considered substandard credits. These loans have well defined weaknesses, the severity of which makes collection of principal and interest in full questionable. Loans in this category may be placed on nonaccrual status.

Risk rating 7: These loans are considered doubtful credits. Some loss of principal and interest has been determined to be probable. The estimate of the amount of loss could be affected by factors such as the borrower's ability to provide additional capital or collateral. Loans in this category are on nonaccrual status. No loans are classified as risk rating 7 and the category has been omitted from the table below.

Risk rating 8: These loans are considered loss credits. They are considered uncollectible and will be charged off against the allowance for loan losses. No loans are classified as risk rating 8 and the category has been omitted from the table below.

Information regarding the Banks' credit exposure as of December 31 was as follows:

Corporate Credit Exposure - Credit Risk Profile By Creditworthiness Category

(Dollars in thousands)	Agricultural		Commercial and Industrial		Commercial Real Estate	
	2019	2018	2019	2018	2019	2018
Risk ratings 1 and 2	\$ 14,173	\$ 15,300	\$ 14,920	\$ 11,972	\$ 11,051	\$ 7,962
Risk rating 3	27,163	23,938	105,656	50,266	271,120	89,173
Risk rating 4	14,530	9,082	26,152	23,961	39,934	36,193
Risk rating 5	1,094	211	1,081	5,204	1,332	4,850
Risk rating 6	379	578	274	3	2,942	1,275
	<u>\$ 57,339</u>	<u>\$ 49,109</u>	<u>\$ 148,083</u>	<u>\$ 91,406</u>	<u>\$ 326,379</u>	<u>\$ 139,453</u>

Consumer Credit Exposure - Credit Risk Profile Based On Payment Activity

(Dollars in thousands)	Consumer		Construction Real Estate		Residential Real Estate	
	2019	2018	2019	2018	2019	2018
Performing	\$ 38,838	\$ 24,320	\$ 13,411	\$ 8,843	\$ 216,651	\$ 94,925
Nonperforming	—	—	—	—	—	—
Nonaccrual	16	62	—	—	1,331	955
	<u>\$ 38,854</u>	<u>\$ 24,382</u>	<u>\$ 13,411</u>	<u>\$ 8,843</u>	<u>\$ 217,982</u>	<u>\$ 95,880</u>

Included within the loan categories above were loans in the process of foreclosure. As of December 31, 2019 and 2018, loans in the process of foreclosure totaled \$173,000 and \$156,000, respectively.

Loans are classified as performing when they are current as to principal and interest payments or are past due on payments less than 90 days. Loans are classified as nonperforming when they are past due 90 days or more as to principal and interest payments or are considered a troubled debt restructuring.

There were no loans that were considered troubled debt restructurings (“TDRs”) that were modified during the twelve months ended December 31, 2019 and December 31, 2018. The Banks may agree to modify the terms of a loan in order to improve the Banks’ ability to collect amounts due. These modifications may include reduction of the interest rate, extension of the loan term, or in some cases, reduction of the principal balance.

As of December 31, 2019 and December 31, 2018 there were no instances of a borrower who was past due with respect to principal and/or interest for 30 days or more during the twelve months ended December 31, 2019 and December 31, 2018 that had been modified during the 12-month period prior to the default. Loans modified in a TDR may already be on nonaccrual status and partial charge-offs have in some cases already been taken against the outstanding loan balance. As a result, loans modified in a TDR for the Banks may have the financial effect of increasing the specific allowance associated with the loan. The allowance for impaired loans that have been modified in a TDR is measured based on the estimated fair value of the collateral, less any selling costs, if the loan is collateral dependent or on the present value of expected future cash flows discounted at the loan’s effective interest rate. Management exercises significant judgment in developing these estimates. At December 31, 2019 the Banks had no commitments to lend additional funds to the related debtors whose terms have been modified in a TDR.

Impaired loans by loan category as of December 31 were as follows:

(Dollars in thousands)	Recorded Investment	Unpaid Principal Balance	Related Allowance	Average Recorded Investment	Interest Income Recognized
<u>2019</u>					
With no related allowance recorded					
Agricultural	\$ 545	\$ 545	\$ —	\$ 146	\$ 10
Commercial and industrial	259	340	—	104	9
Consumer	—	—	—	—	—
Construction real estate	—	—	—	—	—
Commercial real estate	1,882	2,471	—	782	30
Residential real estate	42	42	—	133	4
Subtotal	<u>2,728</u>	<u>3,398</u>	<u>—</u>	<u>1,165</u>	<u>53</u>
With an allowance recorded					
Agricultural	379	439	103	388	—
Commercial and industrial	—	—	—	86	1
Consumer	17	18	4	48	—
Construction real estate	—	—	—	—	—
Commercial real estate	406	406	13	975	32
Residential real estate	2,392	2,460	235	2,486	83
Subtotal	<u>3,194</u>	<u>3,323</u>	<u>355</u>	<u>3,983</u>	<u>116</u>
Total					
Agricultural	924	984	103	534	10
Commercial and industrial	259	340	—	190	10
Consumer	17	18	4	48	—
Construction real estate	—	—	—	—	—
Commercial real estate	2,288	2,877	13	1,757	62
Residential real estate	2,434	2,502	235	2,619	87
Total	<u>\$ 5,922</u>	<u>\$ 6,721</u>	<u>\$ 355</u>	<u>\$ 5,148</u>	<u>\$ 169</u>

(Dollars in thousands)	Recorded Investment	Unpaid Principal Balance	Related Allowance	Average Recorded Investment	Interest Income Recognized
<u>2018</u>					
With no related allowance recorded					
Agricultural	\$ 185	\$ 185	\$ —	\$ 291	\$ —
Commercial and industrial	—	—	—	29	2
Consumer	1	1	—	2	8
Construction real estate	—	—	—	54	—
Commercial real estate	74	109	—	78	30
Residential real estate	250	261	—	177	114
Subtotal	510	556	—	631	154
With an allowance recorded					
Agricultural	393	440	94	161	13
Commercial and industrial	21	21	3	296	—
Consumer	88	88	13	59	—
Construction real estate	—	—	—	—	—
Commercial real estate	550	609	20	692	—
Residential real estate	2,462	2,494	167	2,523	6
Subtotal	3,514	3,652	297	3,731	19
Total					
Agricultural	578	625	94	452	13
Commercial and industrial	21	21	3	325	2
Consumer	90	90	13	61	8
Construction real estate	—	—	—	54	—
Commercial real estate	623	718	20	770	30
Residential real estate	2,712	2,755	167	2,700	120
Total	\$ 4,024	\$ 4,209	\$ 297	\$ 4,362	\$ 173

(Dollars in thousands)	Recorded Investment	Unpaid Principal Balance	Related Allowance	Average Recorded Investment	Interest Income Recognized
<u>2017</u>					
With no related allowance recorded					
Agricultural	\$ 423	\$ 455	\$ —	\$ 322	\$ —
Commercial and industrial	—	—	—	103	—
Consumer	—	—	—	—	—
Commercial real estate	127	258	—	110	—
Residential real estate	115	126	—	106	4
Subtotal	665	839	—	641	4
With an allowance recorded					
Agricultural	—	—	—	121	—
Commercial and industrial	124	124	26	177	1
Consumer	36	36	3	33	1
Commercial real estate	651	734	49	826	34
Residential real estate	2,664	2,690	224	2,522	110
Subtotal	3,475	3,584	302	3,679	146
Total					
Agricultural	423	455	—	443	—
Commercial and industrial	124	124	26	280	1
Consumer	36	36	3	33	1
Commercial real estate	778	992	49	936	34
Residential real estate	2,779	2,816	224	2,628	114
Total	\$ 4,140	\$ 4,423	\$ 302	\$ 4,320	\$ 150

An aging analysis of loans by loan category as of December 31 follows:

(Dollars in thousands)	Loans	Loans	Loans	Total (1)	Loans Not Past Due	Total Loans	Loans 90 Days Past Due and Accruing
	Past Due 30 to 59 Days (1)	Past Due 60 to 89 Days (1)	Past Due Greater Than 90 Days (1)				
2019							
Agricultural	\$ —	\$ 68	\$ —	\$ 68	\$ 57,271	\$ 57,339	\$ —
Commercial and industrial	542	15	259	816	147,267	148,083	—
Consumer	121	19	11	151	38,703	38,854	—
Commercial real estate	—	—	1,882	1,882	324,497	326,379	—
Construction real estate	—	—	—	—	13,411	13,411	—
Residential real estate	2,466	582	393	3,441	214,541	217,982	—
	<u>\$ 3,129</u>	<u>\$ 684</u>	<u>\$ 2,545</u>	<u>\$ 6,358</u>	<u>\$ 795,690</u>	<u>\$ 802,048</u>	<u>\$ —</u>
2018							
Agricultural	\$ —	\$ —	\$ —	\$ —	\$ 49,109	\$ 49,109	\$ —
Commercial and industrial	5	—	—	5	91,401	91,406	—
Consumer	149	40	11	200	24,182	24,382	—
Commercial real estate	—	—	73	73	139,380	139,453	—
Construction real estate	—	—	—	—	8,843	8,843	—
Residential real estate	1,493	486	648	2,627	93,253	95,880	—
	<u>\$ 1,647</u>	<u>\$ 526</u>	<u>\$ 732</u>	<u>\$ 2,905</u>	<u>\$ 406,168</u>	<u>\$ 409,073</u>	<u>\$ —</u>

(1) Includes nonaccrual loans

Nonaccrual loans by loan category as of December 31 as follows:

(Dollars in thousands)

	2019	2018
Agricultural	\$ 379	\$ 393
Commercial and industrial	776	—
Consumer	16	62
Commercial real estate	2,185	123
Construction real estate	—	—
Residential real estate	1,331	954
	<u>\$ 4,687</u>	<u>\$ 1,532</u>

Note 4 – Mortgage Banking

Activity in secondary market loans during the year was as follows:

(Dollars in thousands)

	2019	2018	2017
Loans originated for resale, net of principal payments	\$ 63,920	\$ 33,555	\$ 43,171
Proceeds from loan sales	62,763	34,872	42,883
Net gains on sales of loans held for sale	1,951	1,003	1,265
Loan servicing fees, net of amortization	82	91	155

Net gains on sales of loans held for sale include capitalization of loan servicing rights. Loans serviced for others are not reported as assets in the accompanying consolidated balance sheets. The unpaid principal balances of these loans were \$242.0 million and \$134.6 million at December 31, 2019 and 2018, respectively. The Banks maintain custodial escrow balances in connection with these serviced loans; however, such escrows were immaterial at December 31, 2019 and 2018.

Activity for loan servicing rights (included in other assets) was as follows:

(Dollars in thousands)

	2019	2018	2017
Balance, beginning of year	\$ 1,049	\$ 908	\$ 697
Capitalized	822	441	443
Amortization	(453)	(300)	(232)
Acquired from merger with County Bank Corp	713	—	—
Balance, end of year	<u>\$ 2,131</u>	<u>\$ 1,049</u>	<u>\$ 908</u>

The fair value of loan servicing rights was \$2,304,000 and \$1,700,000 as of December 31, 2019 and 2018, respectively. Consequently, a valuation allowance was not necessary at year-end 2019 or 2018. The fair value of ChoiceOne Bank's servicing rights at December 31, 2019 was determined using a discount rate of 5.51% and prepayment speeds ranging from 11% to 18%. The fair value of Lakestone Bank & Trust's servicing rights at December 31, 2019 was determined using a discount rate of 8.65% and prepayment speeds ranging from 11% to 13%. The fair value of servicing rights at December 31, 2018 was determined using a discount rate of 6.92% and prepayment speeds ranging from 7% to 13%.

Note 5 – Premises and Equipment

As of December 31, premises and equipment consisted of the following:

(Dollars in thousands)

	2019	2018
Land and land improvements	\$ 7,576	\$ 5,318
Leasehold improvements	38	38
Buildings	20,251	16,251
Furniture and equipment	11,078	7,357
Total cost	38,943	28,964
Accumulated depreciation	(14,678)	(13,085)
Premises and equipment, net	<u>\$ 24,265</u>	<u>\$ 15,879</u>

Depreciation expense was \$1,610,000, \$1,183,000, and \$1,389,000 for 2019, 2018 and 2017, respectively.

The Banks lease certain branch properties and automated-teller machine locations in their normal course of business. Rent expense totaled \$72,000, \$108,000, and \$99,000 for 2019, 2018 and 2017, respectively. The associated right of use assets are included in the applicable categories of fixed assets in the above table and the net book value of such assets approximates the operating lease liability. Rent commitments under non-cancelable operating leases were as follows, before considering renewal options that generally are present (dollars in thousands):

2020	\$	138
2021		139
2022		120
2023		75
2024		28
Thereafter		14
Total undiscounted cash flows		514
Less discount		27
Total operating lease liabilities	<u>\$</u>	<u>487</u>

Note 6 - Goodwill and Intangible Assets

Goodwill

The change in the balance for goodwill was as follows:

(Dollars in thousands)	2019	2018
January 1	\$ 13,728	\$ 13,728
Acquired goodwill from merger with County	39,142	—
December 31	<u>\$ 52,870</u>	<u>\$ 13,728</u>

ChoiceOne evaluates goodwill annually for impairment. Accounting pronouncements allow a company to first perform a qualitative assessment for goodwill prior to a quantitative assessment (Step 1 assessment). If the results of the qualitative assessment indicate that it is more likely than not that goodwill is impaired, then a quantitative assessment must be performed. If not, there is no further assessment required. The Company previously acquired Valley Ridge Financial Corp. in 2006 and County in 2019, which resulted in the recognition of goodwill of \$13.7 million and \$39.1 million, respectively. Management concluded no impairment of goodwill existed as of the reporting date.

Acquired Intangible Assets

Information for acquired intangible assets at December 31, 2019 follows:

(Dollars in thousands)	Gross Carrying Amount	Accumulated Amortization
Core deposit intangible	<u>\$ 6,359</u>	<u>\$ 353</u>

The core deposit intangible is being amortized on a sum-of-the-years digits basis over ten years. Amortization expense was \$353,000 in 2019. The estimated amortization expense for the next five years ending December 31 is as follows:

2020	\$ 1,369
2021	1,192
2022	1,016
2023	839
2024	662
Thereafter	928
Total	<u>\$ 6,006</u>

Note 7 – Other Real Estate Owned

Other real estate owned represents residential and commercial properties primarily owned as a result of loan collection activities and is reported net of a valuation allowance. Activity within other real estate owned was as follows:

(Dollars in thousands)	2019	2018	2017
Balance, beginning of year	\$ 102	\$ 106	\$ 437
Transfers from loans	347	432	314
Acquisition from County Bank Corp	1,364	—	—
Proceeds from sales	(938)	(515)	(663)
Gains/(losses) on sales	54	79	18
Balance, end of year	<u>\$ 929</u>	<u>\$ 102</u>	<u>\$ 106</u>

Included in the balances above were residential real estate mortgage loans of \$175,000, \$102,000, and \$106,000 as of December 31, 2019, 2018, and 2017, respectively, and \$754,000 of commercial real estate loans as of December 31, 2019.

Note 8 – Deposits

Deposit balances as of December 31 consisted of the following:

(Dollars in thousands)	2019	2018
Noninterest-bearing demand deposits	\$ 287,460	\$ 153,542
Interest-bearing demand deposits	236,154	135,425
Money market deposits	263,666	86,720
Savings deposits	206,050	75,615
Local certificates of deposit	158,985	91,343
Brokered certificates of deposit	2,287	34,370
Total deposits	<u>\$ 1,154,602</u>	<u>\$ 577,015</u>

Scheduled maturities of certificates of deposit at December 31, 2019 were as follows:

(Dollars in thousands)

2020	\$ 121,653
2021	19,378
2022	9,661
2023	6,984
2024	3,539
Thereafter	57
Total	<u>\$ 161,272</u>

The Banks had certificates of deposit issued in denominations of \$250,000 or greater totaling \$68.3 million and \$39.3 million at December 31, 2019 and 2018, respectively. The Banks held \$2.3 million in brokered certificates of deposit at December 31, 2019, compared to \$34.4 million at December 31, 2018. In addition, the Banks had \$7.1 million and \$2.1 million of certificates of deposit as of December 31, 2019, and December 31, 2018, respectively, that had been issued through the Certificate of Deposit Account Registry Service (CDARS). As a result of the Economic Growth, Regulatory Relief, and Consumer Protection Act which became law in May 2018, reciprocal brokered deposits are no longer considered brokered deposits as of December 31, 2018 and December 31, 2019.

Note 9 – Repurchase Agreements

Securities sold under agreements to repurchase are advances to the Banks by customers or another bank. These agreements are direct obligations of the Banks and are secured by securities held in safekeeping at a correspondent bank. Repurchase agreements with the Banks' customers mature daily. Information regarding repurchase agreements follows:

(Dollars in thousands)	2019	2018
Outstanding balance at December 31	\$ —	\$ —
Average interest rate at December 31	—%	—%
Average balance during the year	\$ —	\$ 1,412
Average interest rate during the year	—%	0.05%
Maximum month end balance during the year	\$ —	\$ 7,148

Note 10 – Federal Home Loan Bank Advances

At December 31, advances from the FHLB were as follows:

(Dollars in thousands)	2019	2018
Maturity of November 2024 with fixed interest rate of 3.98%	\$ 198	\$ 233
Maturity of April 2020 with floating interest rate of 1.99%	10,000	—
Maturity of May 2020 with fixed interest rate of 2.16%	23,000	—
Maturity of March 2019 with fixed interest rate of 2.57%	—	5,000
Total advances outstanding at year-end	<u>\$ 33,198</u>	<u>\$ 5,233</u>

Fees are charged on fixed rate advances that are paid prior to maturity. No fixed rate advances were paid prior to maturity in 2019 or 2018. Advances were secured by agricultural loans, commercial real estate loans, and residential real estate loans with a carrying value of approximately \$200.1 million and \$96.8 million at December 31, 2019 and December 31, 2018, respectively. Based on this collateral, the Banks were eligible to borrow an additional \$78.6 million at year-end 2019.

The scheduled maturities of advances from the FHLB at December 31, 2019 were as follows:

(Dollars in thousands)	
2020	\$ 33,037
2021	39
2022	40
2023	42
2024	40
Total	<u>\$ 33,198</u>

Note 11 – Income Taxes

Information as of December 31 and for the year follows:

(Dollars in thousands)	2019	2018	2017
<u>Provision for Income Taxes</u>			
Current federal income tax expense	\$ 984	\$ 946	\$ 2,325
Deferred federal income tax expense/(benefit)	310	209	62
Income tax expense	<u>\$ 1,294</u>	<u>\$ 1,155</u>	<u>\$ 2,387</u>
<u>Reconciliation of Income Tax Provision to Statutory Rate</u>			
Income tax computed at statutory federal rate of 21% in 2019 and 2018 and 34% in 2017	\$ 1,778	\$ 1,783	\$ 2,909
Tax exempt interest income	(320)	(309)	(486)
Tax exempt earnings on bank-owned life insurance	(162)	(81)	(135)
Tax credits	(218)	(154)	(85)
Deferred tax adjustment related to reduction in U.S. federal statutory income tax rate	—	—	206
Non deductible merger expenses	164	—	—
Other items	52	(84)	(22)
Income tax expense	<u>\$ 1,294</u>	<u>\$ 1,155</u>	<u>\$ 2,387</u>
Effective income tax rate	<u>15%</u>	<u>14%</u>	<u>28%</u>

(Dollars in thousands)

Components of Deferred Tax Assets and Liabilities	2019	2018
Deferred tax assets:		
Purchase accounting adjustments from merger with County	\$ 1,129	\$ —
Allowance for loan losses	585	981
Alternative minimum tax credit carryforward	301	—
Unrealized losses on securities available for sale	—	233
Deferred compensation	169	102
Other	198	160
Total deferred tax assets	2,382	1,476
Deferred tax liabilities:		
Purchase accounting adjustments from merger with County	1,285	—
Depreciation	778	797
Loan servicing rights	447	220
Unrealized gains on securities available for sale	360	—
Other	235	88
Total deferred tax liabilities	3,105	1,105
Net deferred tax (liability) asset	\$ (723)	\$ 371

On December 22, 2017, H.R. 1, commonly known as the Tax Cuts and Jobs Act (the “Tax Act”), was signed into law. The Tax Act reduced the corporate income tax rate to 21% effective January 1, 2018 and changed certain other provisions. Accounting guidance required the Company to remeasure its deferred tax assets and liabilities as of the date of the Tax Act’s enactment using the new effective tax rate. The effect of the remeasurement is recognized in income tax expense in the year of enactment. The Company recorded \$206,000 in additional income tax expense in 2017 as a result of the remeasurement of its net deferred tax asset.

Note 12 – Related Party Transactions

Loans to executive officers, directors and their affiliates were as follows at December 31:

(Dollars in thousands)	2019	2018
Balance, beginning of year	\$ 5,343	\$ 6,477
New loans	2,988	3,029
Repayments	(3,372)	(3,835)
Effect of changes in related parties	(4,664)	(328)
Loans acquired from merger with County Bank Corp	10,268	—
Balance, end of year	\$ 10,563	\$ 5,343

Deposits from executive officers, directors and their affiliates were \$9.0 million and \$6.3 million at December 31, 2019 and 2018, respectively.

Note 13 – Employee Benefit Plans

401(k) Plan:

The 401(k) plan allows employees to contribute to their individual accounts under the plan amounts up to the IRS maximum. Matching company contributions to the plan are discretionary. Expense for matching company contributions under the plan was \$233,000, \$207,000, and \$189,000 in 2019, 2018, and 2017, respectively.

Post-retirement Benefits Plan:

ChoiceOne maintains an unfunded post-retirement health care plan, which permits employees (and their dependents) the ability to participate upon retirement from ChoiceOne. ChoiceOne does not pay any portion of the health care premiums charged to its retired participants. A liability has been accrued for the obligation under this plan. ChoiceOne realized a recovery of post-retirement benefit expense of \$14,000, \$12,000, and \$14,000 in 2019, 2018, and 2017, respectively. The post-retirement obligation liability was \$107,000 as of December 31, 2019 and \$98,000 as of December 31, 2018.

Deferred Compensation Plans:

A deferred director compensation plan covers former directors of Valley Ridge Financial Corp., which was acquired by ChoiceOne in 2006. Under the plan, ChoiceOne pays each former director the amount of director fees deferred plus interest at rates ranging from 5.50% to 5.84% over various periods as elected by each director. A liability has been accrued for the obligation under this plan. ChoiceOne incurred deferred compensation plan expense of \$3,000, \$5,000, and \$7,000 in 2019, 2018, and 2017, respectively. The deferred compensation liability was \$33,000 as of December 31, 2019 and \$65,000 as of December 31, 2018.

A supplemental executive retirement plan covers four former executive officers of Valley Ridge Financial Corp. Under the plan, ChoiceOne pays these individuals a specific amount of compensation over a 15-year period commencing upon early retirement age (as defined in the plan) or normal retirement age (as defined in the plan). A liability has been accrued for the obligation under this plan. The effective interest rate used for the accrual for the retirement liability is based on long-term interest rates. ChoiceOne incurred deferred compensation plan expense of \$26,000, \$6,000, and \$12,000 in 2019, 2018, and 2017, respectively. Liabilities related to the supplemental executive retirement plan of \$368,000 and \$420,000 were outstanding as of December 31, 2019 and December 31, 2018, respectively.

A supplemental executive retirement plan covers one former executive officer and one current executive officer of Lakestone Bank & Trust. Under the plan, the individuals would be paid a specific amount of compensation over a 15-year period commencing upon early or normal retirement age (as defined in the plan). A liability has been accrued for the obligation under this plan. The liability related to this plan was \$337,000 as of December 31, 2019.

Note 14 – Stock Based Compensation

Options to buy stock have been granted to key employees to provide them with additional equity interests in ChoiceOne. Compensation expense in connection with stock options granted was \$53,000 in 2019, \$38,000 in 2018, and \$49,000 in 2017. The Stock Incentive Plan of 2012 was approved by the Company's shareholders at the Annual Meeting held on April 25, 2012. The Stock Incentive Plan of 2012, as amended effective May 23, 2018, provides for the issuance of up to 200,000 shares of common stock. At December 31, 2019, there were 100,971 shares available for future grants.

A summary of stock options activity during the year ended December 31, 2019 was as follows:

	Shares	Weighted average exercise price
Options outstanding at January 1, 2019	58,129	\$ 22.41
Options granted	13,500	27.25
Options exercised	(12,381)	21.64
Options forfeited or expired	(1,500)	27.25
Options outstanding, end of year	<u>57,748</u>	<u>\$ 23.39</u>
Options exercisable at December 31, 2019	<u>45,748</u>	<u>\$ 22.38</u>

The exercise prices for options outstanding and exercisable at the end of 2019 ranged from \$20.86 to \$27.25 per share. The weighted average remaining contractual life of options outstanding and exercisable at the end of 2019 was approximately 6.6 years.

The intrinsic value of all outstanding in-the-money stock options and exercisable in-the-money stock options was \$495,000 and \$438,000 respectively, at December 31, 2019. The aggregate intrinsic values of outstanding and exercisable options at December 31, 2019 were calculated based on the closing market price of the Company's common stock on December 31, 2019 of \$31.96 per share less the exercise price.

Information pertaining to options outstanding at December 31, 2019 was as follows:

Exercise price of stock options:	Number of options outstanding at year-end	Number of options exercisable at year-end	Average remaining contractual life (in years)
\$27.25	12,000	—	9.47
\$25.65	12,000	12,000	8.54
\$20.86	12,404	12,404	7.39
\$21.13	15,986	15,986	6.05
\$22.31	5,358	5,358	2.04

The fair value of each option award is estimated on the date of grant using a Black-Scholes option valuation model. ChoiceOne uses historical data to estimate the volatility of the market price of ChoiceOne stock and employee terminations within the valuation model. The risk-free rate for periods within the contractual life of the option is based on the U.S. Treasury yield curve in effect at the time of grant. As of December 31, 2019, there was \$34,000 in unrecognized compensation expense related to stock options issued in 2019.

The fair value of stock options granted during 2019 was \$49,000, which was determined using the following weighted-average assumptions as of the grant date.

Risk-free interest rate	0.48%
Expected option life	6.50 years
Expected stock price volatility	21.00%
Dividend yield	2.65%
Fair value of options granted	\$ 3.64

ChoiceOne has granted restricted stock units to a select group of employees under the Stock Incentive Plan of 2012. Beginning with the awards granted in April 2019, restricted stock units vest on the three year anniversary of the grant date. Certain additional vesting provisions apply. Each restricted stock unit, once vested, is settled by delivery of one share of ChoiceOne common stock. ChoiceOne recognized compensation expense of \$349,000, \$244,000, and \$191,000 in 2019, 2018, and 2017, respectively, in connection with restricted stock units for current participants during these years.

A summary of the activity for RSU's during the year ended December 31, 2019 is presented below:

Outstanding Stock Awards	Shares	Weighted Average Grant Date Fair Value Per Share
Outstanding at January 1, 2019	20,440	\$ 24.74
Granted	9,900	27.25
Vested	(20,440)	24.74
Forfeited	(900)	27.25
Outstanding at December 31, 2019	9,000	\$ 27.25

At December 31, 2019, there were 9,000 restricted stock units outstanding with an approximate stock value of \$288,000 based on ChoiceOne's December 31, 2019 stock price. At December 31, 2018, there were 20,440 restricted stock units outstanding with an approximate stock value of \$511,000 based on ChoiceOne's December 31, 2018 stock price. As a result of the merger with County, all unvested stock awards granted prior to December 31, 2018 vested upon completion of the merger.

Note 15 – Earnings Per Share

(Dollars in thousands, except share data)

	2019	2018	2017
Basic			
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Weighted average common shares outstanding	4,528,786	3,614,302	3,621,216
Basic earnings per common shares	\$ 1.58	\$ 2.03	\$ 1.70
Diluted			
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Weighted average common shares outstanding	4,528,786	3,614,302	3,621,216
Plus dilutive stock options and restricted stock units	10,489	13,825	8,465
Weighted average common shares outstanding and potentially dilutive shares	4,539,275	3,628,127	3,629,682
Diluted earnings per common share	\$ 1.58	\$ 2.02	\$ 1.70

Per share amounts have been adjusted for the 5% stock dividends paid on May 31, 2017 and May 31, 2018.

Stock options considered anti-dilutive to earnings per share were 0, 15,000, and 0 as of December 31, 2019, December 31, 2018, and December 31, 2017, respectively. This calculation is based on the average stock price during the year.

Note 16 – Condensed Financial Statements of Parent Company**Condensed Balance Sheets**

(Dollars in thousands)

	December 31,	
	2019	2018
Assets		
Cash	\$ 991	\$ 1,400
Equity securities at fair value	1,840	1,960
Securities available for sale	959	1,692
Other assets	468	122
Investment in Bank subsidiaries	189,578	75,313
Total assets	<u>\$ 193,836</u>	<u>\$ 80,487</u>
Liabilities		
Other liabilities	\$ 1,697	\$ 10
Total liabilities	1,697	10
Shareholders' equity		
Total liabilities and shareholders' equity	<u>192,139</u>	<u>80,477</u>
	<u>\$ 193,836</u>	<u>\$ 80,487</u>

Condensed Statements of Income

(Dollars in thousands)

	Years Ended December 31,		
	2019	2018	2017
Interest and dividends from ChoiceOne Bank	\$ 4,011	\$ 2,800	\$ 3,042
Interest and dividends from other securities	50	47	55
Gains on sales of securities	8	9	1
Change in market value of equity securities	(114)	184	—
Total income	<u>3,955</u>	<u>3,040</u>	<u>3,098</u>
Other expenses	2,348	144	123
Income before income tax and equity in undistributed net income of subsidiaries	<u>1,607</u>	<u>2,896</u>	<u>2,975</u>
Income tax (expense)/benefit	261	(14)	73
Income before equity in undistributed net income of subsidiaries	<u>1,868</u>	<u>2,882</u>	<u>3,048</u>
Equity in undistributed net income of subsidiaries	5,303	4,451	3,120
Net income	<u>\$ 7,171</u>	<u>\$ 7,333</u>	<u>\$ 6,168</u>

Condensed Statements of Cash Flows

(Dollars in thousands)

	Years Ended December 31,		
	2019	2018	2017
Cash flows from operating activities:			
Net income	\$ 7,171	\$ 7,333	\$ 6,168
Adjustments to reconcile net income to net cash from operating activities:			
Equity in undistributed net income of subsidiaries	(5,303)	(4,451)	(3,120)
Amortization	14	18	19
Compensation expense on employee and director stock purchases, stock options, and restricted stock units	359	331	304
Net gain on sale of securities	(8)	(9)	(1)
Change in market value of equity securities	114	(184)	—
Changes in other assets	(344)	66	(37)
Changes in other liabilities	1,485	(19)	(39)
Net cash from operating activities	<u>3,488</u>	<u>3,085</u>	<u>3,294</u>
Cash flows from investing activities:			
Sales of securities	1,102	91	334
Purchases of securities	—	—	(466)
Cash acquired from merger with County Bank Corp	1,038	—	—
Net cash from investing activities	<u>2,140</u>	<u>91</u>	<u>(132)</u>
Cash flows from financing activities:			
Issuance of common stock	142	77	98
Repurchase of common stock	(67)	(523)	(203)
Cash used as part of equity issuance for merger	(297)	—	—
Cash dividends and fractional shares from stock dividend and merger	(5,815)	(2,579)	(2,324)
Net cash from financing activities	<u>(6,037)</u>	<u>(3,025)</u>	<u>(2,429)</u>
Net change in cash	(409)	151	733
Beginning cash	1,400	1,249	516
Ending cash	<u>\$ 991</u>	<u>\$ 1,400</u>	<u>\$ 1,249</u>

Note 17 – Financial Instruments

Financial instruments as of the dates indicated were as follows:

(Dollars in thousands)	Carrying Amount	Estimated Fair Value	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
December 31, 2019					
Assets					
Cash and cash equivalents	\$ 59,558	\$ 59,558	\$ 59,558	\$ —	\$ —
Equity securities at fair value	2,851	2,851	1,379	—	1,472
Securities available for sale	339,579	339,579	—	327,212	12,367
Federal Home Loan Bank and Federal Reserve					
Bank stock	6,458	6,458	—	6,458	—
Loans held for sale	3,095	3,134	—	3,134	—
Loans to other financial institutions	51,048	51,048	—	51,048	—
Loans, net	797,991	793,270	—	—	793,270
Accrued interest receivable	3,965	3,965	—	3,965	—
Liabilities					
Noninterest-bearing deposits	287,460	287,460	—	287,460	—
Interest-bearing deposits	867,142	867,154	—	867,154	—
Federal Home Loan Bank advances	33,198	33,243	—	33,243	—
Accrued interest payable	411	411	—	411	—
December 31, 2018					
Assets					
Cash and due from banks	\$ 19,690	\$ 19,690	\$ 19,690	\$ —	\$ —
Equity securities at fair value	2,847	2,847	1,961	—	886
Securities available for sale	166,602	166,602	—	158,104	8,498
Federal Home Loan Bank and Federal Reserve					
Bank stock	3,567	3,567	—	3,567	—
Loans held for sale	831	856	—	856	—
Loans to other financial institutions	20,644	20,644	—	20,644	—
Loans, net	404,400	399,091	—	—	399,091
Accrued interest receivable	2,267	2,267	—	2,267	—
Liabilities					
Noninterest-bearing deposits	153,542	153,542	—	153,542	—
Interest-bearing deposits	423,473	422,381	—	422,381	—
Federal funds purchased	4,800	4,800	—	4,800	—
Federal Home Loan Bank advances	5,233	5,241	—	5,241	—
Accrued interest payable	210	210	—	210	—

The estimated fair values approximate the carrying amounts for all financial instruments except those described later in this paragraph. The methodology for determining the estimated fair value for securities available for sale is described in Note 18. The estimated fair value for loans follows the guidance in ASU 2016-01 which prescribes an “exit price” approach, which incorporates discounts for credit, liquidity, and marketability. The allowance for loan losses is considered to be a reasonable estimate of discount for credit quality concerns. The estimated fair value of loans also included the mark to market adjustments related to the Company’s merger with County.

The estimated fair value of deposits is based on comparing the average rate paid on deposits compared to the three month LIBOR rate which is assumed to be the replacement value of these deposits. The estimated fair values for time deposits and FHLB advances are based on the rates paid at December 31 for new deposits or FHLB advances, applied until maturity. The estimated fair values for other financial instruments and off-balance sheet loan commitments are considered nominal.

Note 18 – Fair Value Measurements

The following tables present information about the Company's assets and liabilities measured at fair value on a recurring basis at December 31, 2019 and December 31, 2018, and the valuation techniques used by the Company to determine those fair values.

In general, fair values determined by Level 1 inputs use quoted prices in active markets for identical assets or liabilities that the Company has the ability to access.

Fair values determined by Level 2 inputs use other inputs that are observable, either directly or indirectly. These Level 2 inputs include quoted prices for similar assets and liabilities in active markets, and other inputs such as interest rates and yield curves that are observable at commonly quoted intervals.

Level 3 inputs are unobservable inputs, including inputs that are available in situations where there is little, if any, market activity for the related asset or liability.

In instances where inputs used to measure fair value fall into different levels in the above fair value hierarchy, fair value measurements in their entirety are categorized based on the lowest level input that is significant to the valuation. The Company's assessment of the significance of particular inputs to these fair value measurements requires judgment and considers factors specific to each asset or liability.

There were no liabilities measured at fair value as of December 31, 2018 or December 31, 2019. Disclosures concerning assets measured at fair value are as follows:

Assets Measured at Fair Value on a Recurring Basis

(Dollars in thousands)	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Balance at Date Indicated
<u>Equity Securities Held at Fair Value - December 31, 2019</u>				
Equity securities	\$ 1,379	\$ —	\$ 1,472	\$ 2,851
<u>Investment Securities, Available for Sale - December 31, 2019</u>				
U. S. Government and federal agency	\$ —	\$ 17,215	\$ —	\$ 17,215
U. S. Treasury notes and bonds	—	2,008	—	2,008
State and municipal	—	162,557	11,367	173,924
Mortgage-backed	—	142,760	—	142,760
Corporate	—	2,672	—	2,672
Trust preferred securities	—	—	1,000	1,000
Total	\$ —	\$ 327,212	\$ 12,367	\$ 339,579
<u>Equity Securities Held at Fair Value - December 31, 2018</u>				
Equity securities	\$ 1,961	\$ —	\$ 886	\$ 2,847
<u>Investment Securities, Available for Sale - December 31, 2018</u>				
U. S. Government and federal agency	\$ —	\$ 33,529	\$ —	\$ 33,529
U. S. Treasury notes and bonds	—	1,947	—	1,947
State and municipal	—	95,930	7,998	103,928
Mortgage-backed	—	21,575	—	21,575
Corporate	—	5,102	—	5,102
Trust preferred securities	—	—	500	500
Asset backed securities	—	21	—	21
Total	\$ —	\$ 158,104	\$ 8,498	\$ 166,602

Securities classified as available for sale are generally reported at fair value utilizing Level 2 inputs. ChoiceOne's external investment advisor obtained fair value measurements from an independent pricing service that uses matrix pricing, which is a mathematical technique widely used in the industry to value debt securities without relying exclusively on quoted prices for the specific securities but rather by relying on the securities' relationship to other benchmark quoted securities (Level 2 inputs). The fair value measurements considered observable data that may include dealer quotes, market spreads, cash flows and the bonds' terms and conditions, among other things. Securities classified in Level 2 included U.S. Government and federal agency securities, U.S. Treasury notes and bonds, state and municipal securities, mortgage-backed securities, corporate bonds, and asset backed securities. The Company classified certain state and municipal securities and corporate bonds, and equity securities as Level 3. Based on the lack of observable market data, estimated fair values were based on the observable data available and reasonable unobservable market data.

Changes in Level 3 Assets Measured at Fair Value on a Recurring Basis

(Dollars in thousands)

	2019	2018
Equity Securities Held at Fair Value		
Balance, January 1	\$ 886	\$ —
Reclassification due to implementation of ASU 2016-01	—	1,000
Total realized and unrealized gains included in noninterest income	114	(114)
Net purchases, sales, calls, and maturities	—	—
Net transfers into Level 3	—	—
Acquired from merger with County Bank Corp	472	—
Balance, December 31	<u>\$ 1,472</u>	<u>\$ 886</u>
Investment Securities, Available for Sale		
Balance, January 1	\$ 8,498	\$ 13,398
Reclassification due to implementation of ASU 2016-01	—	(1,000)
Total realized and unrealized gains included in income	—	—
Total unrealized gains/(losses) included in other comprehensive income	210	(186)
Net purchases, sales, calls, and maturities	1,375	(3,714)
Net transfers into Level 3	—	—
Acquired from merger with County Bank Corp	2,284	—
Balance, December 31	<u>\$ 12,367</u>	<u>\$ 8,498</u>

Of the Level 3 assets that were still held by the Company at December 31, 2019, the net unrealized gain for the twelve months ended December 31, 2019 was \$324,000, compared to a \$300,000 unrealized loss for the twelve months ended December 31, 2018, which is recognized in noninterest income or other comprehensive income in the consolidated balance sheets and income statements. Amounts recognized in noninterest income relate to changes in equity securities based on ASU 2016-01, which was implemented by ChoiceOne effective January 1, 2018. A total of \$2,091,000 and \$224,000 of Level 3 securities were purchased in 2019 and 2018, respectively. In addition, Level 3 securities totaling \$2,756,000 were obtained from the merger with County.

Both observable and unobservable inputs may be used to determine the fair value of positions classified as Level 3 assets and liabilities. As a result, the unrealized gains and losses for these assets and liabilities presented in the tables above may include changes in fair value that were attributable to both observable and unobservable inputs.

Available for sale investment securities categorized as Level 3 assets consist of bonds issued by local municipalities and a trust-preferred security. The Company estimates the fair value of these assets based on the present value of expected future cash flows using management's best estimate of key assumptions, including forecasted interest yield and payment rates, credit quality and a discount rate commensurate with the current market and other risks involved.

The Company also has assets that under certain conditions are subject to measurement at fair value on a non-recurring basis. These assets are not normally measured at fair value, but can be subject to fair value adjustments in certain circumstances, such as impairment. Disclosures concerning assets measured at fair value on a non-recurring basis are as follows:

Assets Measured at Fair Value on a Non-recurring Basis

(Dollars in thousands)	Balances at Dates Indicated	Quoted Prices In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Impaired Loans				
December 31, 2019	\$ 5,922	\$ —	\$ —	\$ 5,922
December 31, 2018	\$ 4,024	\$ —	\$ —	\$ 4,024
Other Real Estate				
December 31, 2019	\$ 929	\$ —	\$ —	\$ 929
December 31, 2018	\$ 102	\$ —	\$ —	\$ 102

Impaired loans categorized as Level 3 assets consist of non-homogeneous loans that are considered impaired. The Company estimates the fair value of the loans based on the present value of expected future cash flows using management's best estimate of key assumptions. These assumptions include future payment ability, timing of payment streams, and estimated realizable values of available collateral (typically based on outside appraisals). The changes in fair value consisted of charge-downs of impaired loans that were posted to the allowance for loan losses and write-downs of other real estate owned that were posted to a valuation account. The fair value of other real estate owned was based on appraisals or other reviews of property values, adjusted for estimated costs to sell.

Note 19 – Off-Balance Sheet Activities

Some financial instruments, such as loan commitments, credit lines, letters of credit, and overdraft protection, are issued to meet customers' financing needs. These are agreements to provide credit or to support the credit of others, as long as conditions established in the contract are met, and usually have expiration dates. Commitments may expire without being used. Off-balance sheet risk to credit loss exists up to the face amount of these instruments, although material losses are not anticipated. The same credit policies are used to make such commitments as are used for loans, including obtaining collateral at exercise of the commitment.

The contractual amount of financial instruments with off-balance sheet risk was as follows at December 31:

	2019		2018	
	Fixed Rate	Variable Rate	Fixed Rate	Variable Rate
(Dollars in thousands)				
Unused lines of credit and letters of credit	\$ 38,064	\$ 177,447	\$ 20,036	\$ 103,978
Commitments to fund loans (at market rates)	\$ 18,216	\$ 4,580	\$ 20,997	\$ 1,421

Commitments to fund loans are generally made for periods of 180 days or less. The fixed rate loan commitments have interest rates ranging from 3.25% to 7.50% and maturities ranging from 1 year to 30 years.

Note 20 – Regulatory Capital

ChoiceOne and the Banks are subject to regulatory capital requirements administered by federal banking agencies. Capital adequacy guidelines and prompt corrective action regulations involve quantitative measures of assets, liabilities, and certain off-balance sheet items calculated under regulatory accounting practices. The prompt corrective action regulations provide five classifications, including well capitalized, adequately capitalized, undercapitalized, significantly undercapitalized, and critically undercapitalized, although these terms are not used to represent overall financial condition. Depending upon the capital category to which an institution is assigned, the regulators' corrective powers include: prohibiting the acceptance of brokered deposits; requiring the submission of a capital restoration plan; placing limits on asset growth and restrictions on activities; requiring the institution to issue additional capital stock (including additional voting stock) or to be acquired; restricting transactions with affiliates; restricting the interest rate the institution may pay on deposits; ordering a new election of directors of the institution; requiring that senior executive officers or directors be dismissed; prohibiting the institution from accepting deposits from correspondent banks; requiring the institution to divest certain subsidiaries; prohibiting the payment of principal or interest on subordinated debt; and ultimately, appointing a receiver for the institution. At year-end 2019 and 2018, the Banks were categorized as well capitalized under the regulatory framework for prompt corrective action.

Actual capital levels and minimum required levels for ChoiceOne and the Banks were as follows:

(Dollars in thousands)	Actual		Minimum Required for Capital Adequacy Purposes		Minimum Required to be Well Capitalized Under Prompt Corrective Action Regulations	
	Amount	Ratio	Amount	Ratio	Amount	Ratio
December 31, 2019						
ChoiceOne Financial Services Inc.						
Total capital (to risk weighted assets)	\$ 135,836	14.2%	\$ 76,288	8.0%	N/A	N/A
Common equity Tier 1 capital (to risk weighted assets)	131,785	13.8	42,912	4.5	N/A	N/A
Tier 1 capital (to risk weighted assets)	131,785	13.8	57,216	6.0	N/A	N/A
Tier 1 capital (to average assets)	131,785	9.6	54,646	4.0	N/A	N/A
ChoiceOne Bank						
Total capital (to risk weighted assets)	\$ 69,412	13.2%	\$ 42,039	8.0%	\$ 52,549	10.0%
Common equity Tier 1 capital (to risk weighted assets)	65,362	12.4	23,647	4.5	34,157	6.5
Tier 1 capital (to risk weighted assets)	65,362	12.4	31,530	6.0	42,039	8.0
Tier 1 capital (to average assets)	65,362	10.0	26,179	4.0	32,724	5.0
Lakestone Bank & Trust						
Total capital (to risk weighted assets)	\$ 63,885	15.0%	\$ 34,056	8.0%	\$ 42,570	10.0%
Common equity Tier 1 capital (to risk weighted assets)	63,885	15.0	19,156	4.5	27,670	6.5
Tier 1 capital (to risk weighted assets)	63,885	15.0	25,542	6.0	34,056	8.0
Tier 1 capital (to average assets)	63,885	9.0	28,338	4.0	35,423	5.0
December 31, 2018						
ChoiceOne Financial Services Inc.						
Total capital (to risk weighted assets)	\$ 72,148	13.8%	\$ 41,811	8.0%	N/A	N/A
Common equity Tier 1 capital (to risk weighted assets)	67,481	12.9	23,519	4.5	N/A	N/A
Tier 1 capital (to risk weighted assets)	67,481	12.9	31,359	6.0	N/A	N/A
Tier 1 capital (to average assets)	67,481	10.5	25,658	4.0	N/A	N/A
ChoiceOne Bank						
Total capital (to risk weighted assets)	\$ 66,976	12.9%	\$ 41,599	8.0%	\$ 51,999	10.0%
Common equity Tier 1 capital (to risk weighted assets)	62,309	12.0	23,399	4.5	33,799	6.5
Tier 1 capital (to risk weighted assets)	62,309	12.0	31,199	6.0	41,599	8.0
Tier 1 capital (to average assets)	62,309	9.8	25,512	4.0	31,890	5.0

Banking regulations limit capital distributions by state-chartered banks. Generally, capital distributions are limited to undistributed net income for the current and prior two years. At December 31, 2019, approximately \$12.9 million was available for the Banks to pay dividends to ChoiceOne. ChoiceOne's ability to pay dividends to shareholders is dependent on the payment of dividends from the Banks, which is restricted by state law and regulations.

Note 21 – Business Combination

ChoiceOne completed the merger of County Bank Corp (“County”) with and into ChoiceOne on October 1, 2019. County had 14 branch offices and one loan production office as of the date of the merger. Total assets of County as of October 1, 2019 were \$673 million, including total loans of \$424 million. Deposits garnered in the merger, the majority of which are core deposits, totaled \$574 million. The results of operations as a result of the merger have been included in ChoiceOne’s results since the effective date of the merger. As consideration in the merger, ChoiceOne issued 3,603,872 shares of ChoiceOne common stock, which was net of 299 fractional shares not issued, with an approximate value of \$108 million. ChoiceOne recorded a preliminary deposit based intangible of \$6.4 million and goodwill of \$39.1 million. While ChoiceOne believes the majority of the business combination and purchase accounting activity is complete, it is expected there will be minor adjustments in the normal course within the allotted GAAP adjustment period. Purchase accounting activity still being analyzed primarily includes certain tax implications.

Acquisition costs related to the merger amounted to \$2.1 million, of which \$1.8 million was expensed and \$297,000 was netted with stock issuance costs. The transaction created \$39.1 million of goodwill, none of which is deductible for tax purposes. As the transaction happened on October 1, 2019, only earnings related to the period from October 1, 2019 through December 31, 2019 were included in ChoiceOne Financial Services income for the year ended December 31, 2019. These County earnings amounted to \$2.3 million for the year ended December 31, 2019.

The table below highlights the allocation of purchase price for the merger with County (dollars in thousands):

Purchase Price:

Consideration	\$	107,945
<i>Net assets acquired:</i>		
Cash and cash equivalents		20,638
Equity securities at fair value		474
Securities available for sale		187,230
Federal Home Loan Bank and Federal Reserve Bank stock		2,903
Loans to other financial institutions		33,481
Originated loans		390,354
Premises and equipment		9,271
Other real estate owned		1,364
Deposit based intangible		6,359
Bank owned life insurance		16,912
Other assets		4,002
Total assets		<u>672,988</u>
Non-interest bearing deposits		124,113
Interest bearing deposits		449,488
Total deposits		573,601
Federal funds purchased		3,800
Advances from Federal Home Loan Bank		23,000
Other liabilities		3,784
Total liabilities		<u>604,185</u>
Net assets acquired		<u>68,803</u>
Goodwill	\$	<u>39,142</u>

The following table provides the unaudited pro forma information for the results of operations for the twelve months ended December 31, 2019, 2018 and 2017, as if the merger with County had occurred on January 1. Dollars are shown in thousands, except for per share data. These adjustments reflect the impact of certain purchase accounting fair value measurements, primarily on the loan and deposit portfolios of County. In addition, merger-related costs are excluded from the amounts below, for comparative purposes. Further operating cost savings are expected along with additional business synergies as a result of the merger which are not presented in the pro forma amounts. These unaudited pro forma results are presented for illustrative purposes only and are not intended to represent or be indicative of the actual results of operations of the combined banking organization that would have been achieved had the merger occurred at the beginning of the period, nor are they intended to represent or be indicative of the future results of the Company.

(Dollars in thousands, except per share data)

	2019	2018	2017
Net interest income	\$ 44,440	\$ 42,974	\$ 40,178
Noninterest income	13,289	12,151	13,364
Noninterest expense	42,611	38,501	37,361
Net income	13,487	14,251	11,513
Net income per diluted share	1.86	1.97	1.63

In most instances, determining the fair value of the acquired assets and assumed liabilities required ChoiceOne to estimate the cash flows expected to result from those assets and liabilities and to discount those cash flows at appropriate rates of interest. The most significant of those determinations is related to the valuation of acquired loans. For such loans, the excess cash flows expected at the effective time of the merger over the estimated fair value is recognized as interest income over the remaining lives of the loans. The difference between contractually required payments at the effective time of the merger and the cash flows expected to be collected at the effective time of the merger reflects the impact of estimated credit losses, interest rate changes, and other factors, such as prepayments. In accordance with the applicable accounting guidance for business combinations, there was no carry-over of the County's previously established allowance for loan losses.

The Merger with County was effective on October 1, 2019. The combined company will have the opportunity to deploy existing low-cost funding into strategic markets across Michigan. County appears to be a cultural fit with very similar values regarding community involvement and development that ChoiceOne has fostered over its history. County also has an attractive core deposit base expected to provide support for future expansion.

On January 6, 2020, ChoiceOne entered into an Agreement and Plan of Merger with Community Shores Bank Corp ("Community Shores"), the holding company for Community Shores Bank. Completion of the acquisition is subject to receipt of shareholder approval from Community Shores shareholders, receipt of regulatory approval, and the satisfaction of other customary closing conditions. Management expects the merger to become effective in the second half of 2020. As of December 31, 2019, Community Shores had total assets of approximately \$204 million, total loans of approximately \$156 million, and total deposits of approximately \$184 million.

Note 22 – Quarterly Financial Data (Unaudited)

(Dollars in thousands, except per share data)	Interest Income	Net Interest Income	Net Income	Earnings Per Share	
				Basic	Fully Diluted
2019					
First Quarter	\$ 6,477	\$ 5,496	\$ 1,637	\$ 0.45	\$ 0.45
Second Quarter	6,554	5,501	1,486	0.41	0.41
Third Quarter	6,561	5,570	1,021	0.28	0.28
Fourth Quarter	12,881	11,206	3,027	0.44	0.44
2018					
First Quarter	\$ 5,722	\$ 5,330	\$ 1,658	\$ 0.46	\$ 0.46
Second Quarter	6,141	5,595	1,833	0.51	0.51
Third Quarter	6,212	5,522	2,014	0.55	0.55
Fourth Quarter	6,450	5,617	1,828	0.51	0.50

Per share amounts have been adjusted for the 5% stock dividend paid on May 31, 2018.

The growth in interest income and net interest income in the first three quarters of 2019 was primarily due to growth in earning assets, which was partially offset by a tightening of ChoiceOne's net interest spread. The increase in the fourth quarter of 2019 resulted primarily from the merger with County. The increase that occurred during 2018 in interest income and net interest income was due to growth in earning assets and a widening of ChoiceOne's net interest spread resulting from rising general market interest rates. Net income in 2019 was lower than the prior year primarily as a result of merger-related expenses incurred in 2019.

Item 9. Changes in and Disagreements with Accountants on Accounting and Financial Disclosure

None.

Item 9A. Controls and Procedures

An evaluation was performed under the supervision and with the participation of the Company's management, including the Chief Executive Officer and principal financial officer, of the effectiveness of the design and operation of the Company's disclosure controls and procedures. Based on and as of the time of that evaluation, the Company's management, including the Chief Executive Officer and principal financial officer, concluded that the Company's disclosure controls and procedures were effective as of the end of the period covered by this report to ensure that information required to be disclosed by the Company in the reports that it files or submits under the Securities Exchange Act of 1934 is recorded, processed, summarized and reported within the required time periods.

Management of the Company is responsible for establishing and maintaining adequate internal control over financial reporting that is designed to produce reliable financial statements in conformity with United States generally accepted accounting principles. The system of internal control over financial reporting as it relates to the financial statements is evaluated for effectiveness by management and tested for reliability through a program of internal audits. Actions are taken to correct potential deficiencies as they are identified. Any system of internal control, no matter how well designed, has inherent limitations, including the possibility that a control can be circumvented or overridden and misstatements due to error or fraud may occur and not be detected. Also, because of changes in conditions, internal control effectiveness may vary over time. Accordingly, even an effective system of internal control will provide only reasonable assurance with respect to financial statement preparation.

Management assessed the effectiveness of the Company's system of internal control over financial reporting as of December 31, 2019, as required by Section 404 of the Sarbanes-Oxley Act of 2002. Management's assessment is based on the criteria for effective internal control over financial reporting as described in Internal Control – Integrated Framework (2013) issued by the Committee of Sponsoring Organizations of the Treadway Commission ("COSO"). Based on this assessment, management has concluded that, as of December 31, 2019, its system of internal control over financial reporting was effective and meets the criteria of the "Internal Control – Integrated Framework." Plante & Moran PLLC, the independent registered public accounting firm that audited the consolidated financial statements of the Company incorporated by reference to this Annual Report on Form 10-K, has issued an attestation report, included herein, on the Company's internal control over financial reporting as of December 31, 2019. As permitted by SEC guidance, the Company has excluded the operations of County Bank Corp, which was merged with and into Company, the merger of which is described in Note 21 (Business Combination) of the Notes to the Consolidated Financial Statements included in Item 8 of this report, from the scope of management's report on internal control over financial reporting.

There was no change in the Company's internal control over financial reporting that occurred during the three months ended December 31, 2019 that has materially affected, or that is reasonably likely to materially affect, the Company's internal control over financial reporting.

Report of Independent Registered Public Accounting Firm

To the Stockholders and Board of Directors of ChoiceOne Financial Services, Inc.

Opinion on Internal Control over Financial Reporting

We have audited the internal control over financial reporting as of December 31, 2019 of ChoiceOne Financial Services, Inc. (the “Company”), based on criteria established in *Internal Control-Integrated Framework (2013)* issued by the Committee of Sponsoring Organizations of the Treadway Commission (the “COSO framework”). In our opinion, the Company maintained, in all material respects, effective internal control over financial reporting as of December 31, 2019 based on criteria established in the COSO framework.

We also have audited the accompanying balance sheets of the Company as of December 31, 2019 and 2018, the related statements of income, comprehensive income, stockholders’ equity, and cash flows for each of the years in the three-year period ended December 31, 2019, 2018, and the related notes (collectively referred to as the “financial statements”), in accordance with the standards of the Public Company Accounting Oversight Board (United States). Our report dated March 16, 2020, expresses an unqualified opinion.

The Company acquired County Bank Corp and its wholly-owned subsidiary Lakestone Bank & Trust on October 1, 2019. County Bank Corp was merged into ChoiceOne Financial Services, Inc. as of October 1, 2019, and Lakestone Bank & Trust remained a wholly-owned subsidiary of ChoiceOne Financial Services, Inc. as of December 31, 2019. Management has excluded from its assessment of the effectiveness of the Company’s internal control over financial reporting as of December 31, 2019, internal control over financial reporting associated with total assets of \$711 million and total revenues of \$8 million included in the consolidated financial statements of the Company as of and for the year ended December 31, 2019. Our audit of internal control over financial reporting of the Company also excluded an evaluation of the internal control over financial reporting of Lakestone Bank & Trust.

Basis for Opinion

The Company’s management is responsible for maintaining effective internal control over financial reporting and for its assessment of the effectiveness of internal control over financial reporting included in the accompanying Management’s Annual Report on Internal Control over Financial Reporting. Our responsibility is to express an opinion on the company’s internal control over financial reporting based on our audit. We are a public accounting firm registered with the PCAOB and are required to be independent with respect to the Company in accordance with the U.S. federal securities laws and the applicable rules and regulations of the Securities and Exchange Commission and the PCAOB.

We conducted our audit in accordance with the standards of the PCAOB. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether effective internal control over financial reporting was maintained in all material respects. Our audit of internal control over financial reporting included obtaining an understanding of internal control over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. Our audit also included performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion.

Definition and Limitations of Internal Control over Financial Reporting

A company’s internal control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A company’s internal control over financial reporting includes those policies and procedures that (1) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the company; (2) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the company are being made only in accordance with authorizations of management and directors of the company; and (3) provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the company’s assets that could have a material effect on the financial statements.

Because of its inherent limitations, internal control over financial reporting may not prevent or detect misstatements. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.

/s/Plante & Moran, PLLC

We have served as the Company’s auditor since 2006.
Auburn Hills, Michigan
March 16, 2020

Item 9B. Other Information

None.

PART III

Item 10. Directors, Executive Officers and Corporate Governance

The information under the captions “ChoiceOne’s Board of Directors and Executive Officers,” “Related Matters – Delinquent Section 16(a) Reports” and “Corporate Governance” in the Company’s Definitive Proxy Statement for the Annual Meeting of Shareholders to be held May 27, 2020, is incorporated herein by reference.

The Company has adopted a Code of Ethics for Executive Officers and Senior Financial Officers, which applies to the Chief Executive Officer and the Chief Financial Officer, as well as all other senior financial and accounting officers. The Code of Ethics is posted on the Company’s website at “www.choiceone.com.” The Company intends to satisfy the disclosure requirements under Item 5.05 of Form 8-K regarding an amendment to, or a waiver from, a provision of the Code of Ethics by posting such information on its website at “www.choiceone.com.”

Item 11. Executive Compensation

The information under the captions “Executive Compensation” in the Company’s Definitive Proxy Statement for the Annual Meeting of Shareholders to be held May 27, 2020, is incorporated herein by reference.

Item 12. Security Ownership of Certain Beneficial Owners and Management and Related Stockholder Matters

The information under the caption “Ownership of ChoiceOne Common Stock” in the Company’s Definitive Proxy Statement for the Annual Meeting of Shareholders to be held May 27, 2020, is incorporated herein by reference.

The following table presents information regarding the equity compensation plans both approved and not approved by shareholders at December 31, 2019:

	Number of securities to be issued upon exercise of outstanding options, warrants and rights	Weighted-average exercise price of outstanding options, warrants and rights	Number of securities remaining available for future issuance under equity compensation plans (excluding securities reflected in column (a))
	(a)	(b)	(c)
Equity compensation plans approved by security holders	66,748	\$ 20.24	121,103
Equity compensation plans not approved by security holders	—	—	200,000
Total	<u>66,748</u>	<u>\$ 20.24</u>	<u>321,103</u>

Equity compensation plans approved by security holders include the Stock Incentive Plan of 2012, the Amended and Restated Executive Stock Incentive Plan and the Employee Stock Purchase Plan. 100,971 shares remain available for future issuance under the Stock Incentive Plan of 2012 and 20,132 shares remain available for future issuance under the Employee Stock Purchase Plan, in each case other than upon the exercise of outstanding stock options. No further future issuances of shares are permitted under the Amended and Restated Executive Stock Incentive Plan other than upon the exercise of outstanding stock options.

The Directors’ Stock Purchase Plan and the Directors’ Equity Compensation Plan are the only equity compensation plans not approved by security holders. The Directors’ Stock Purchase Plan is designed to provide directors of the Company the option of receiving their fees in the Company’s common stock. Directors who elect to participate in the plan may elect to contribute to the plan twenty-five, fifty, seventy-five or one hundred percent of their board of director fees and one hundred percent of their director committee fees earned as directors of the Company. Contributions to the plan are made by the Company on behalf of each electing participant. Plan participants may terminate their participation in the plan at any time by written notice of withdrawal to the Company. The Directors’ Equity Compensation Plan provides for the grant and award of stock options, restricted stock, restricted stock units, stock awards, and other stock-based and stock-related awards as part of director compensation. Participants will cease to be eligible to participate in both plans when they cease to serve as directors of the Company. Shares are distributed to participants on a quarterly basis. The Directors’ Equity Compensation Plan provides for the issuance of a maximum of 100,000 shares of the Company’s common stock thereunder and the Directors’ Stock Purchase Plan provides for issuance of a maximum of 100,000 shares thereunder, in each case subject to adjustments for certain changes in the capital structure of the Company. As of December 31, 2019, 100,000 shares remained available for issuance under each plan.

Item 13. Certain Relationships and Related Transactions, and Director Independence

The information under the captions “Related Matters - Transactions with Related Persons” and “Corporate Governance” in the Company’s Definitive Proxy Statement for the Annual Meeting of Shareholders to be held May 27, 2020, is incorporated herein by reference.

Item 14. Principal Accountant Fees and Services

The information under the caption “Related Matters - Independent Certified Public Accountants” in the Company’s Definitive Proxy Statement for the Annual Meeting of Shareholders to be held May 27, 2020, is incorporated herein by reference.

PART IV

Item 15. Exhibits and Financial Statement Schedules

(a) (1) Financial Statements. The following financial statements and independent auditors’ reports are filed as part of this report:

Consolidated Balance Sheets at December 31, 2019 and 2018.

Consolidated Statements of Income for the years ended December 31, 2019, 2018, and 2017.

Consolidated Statement of Comprehensive Income for the years ended December 31, 2019, 2018, and 2017.

Consolidated Statements of Changes in Shareholders’ Equity for the years ended December 31, 2019, 2018, and 2017.

Consolidated Statements of Cash Flows for the years ended December 31, 2019, 2018, and 2017.

Notes to Consolidated Financial Statements.

Report of Independent Registered Public Accounting Firm dated March 16, 2020.

(2) Financial Statement Schedules. None.

Exhibit Document

2.1 Agreement and Plan of Merger between ChoiceOne Financial Services, Inc. and County Bank Corp dated March 22, 2019. Previously filed as an exhibit to ChoiceOne’s Form 8-K filed March 25, 2019. Here incorporated by reference.

2.2 Agreement and Plan of Merger between ChoiceOne Financial Services, Inc. and Community Shores Bank Corporation dated January 3, 2020. Previously filed as an exhibit to ChoiceOne Financial Services, Inc.’s Form 8-K filed January 6, 2020. Here incorporated by reference.

3.1 Restated Articles of Incorporation of ChoiceOne Financial Services, Inc. Previously filed as an exhibit to ChoiceOne Financial Services, Inc.’s Form 8-A filed February 4, 2020. Here incorporated by reference.

3.2 Bylaws of ChoiceOne Financial Services, Inc., as currently in effect and any amendments thereto. Previously filed as an exhibit to ChoiceOne Financial Services, Inc.’s Form 8-K filed October 1, 2019. Here incorporated by reference.

4.1 Advances, Pledge and Security Agreement between ChoiceOne Bank and the Federal Home Loan Bank of Indianapolis. Previously filed as an exhibit to ChoiceOne Financial Services, Inc.’s Form 10-K Annual Report for the year ended December 31, 2013. Here incorporated by reference.

4.2 Description of Rights of Shareholders.

- [10.1](#) Employment Agreement between ChoiceOne Financial Services, Inc. and Kelly J. Potes, dated as of September 30, 2019. (1) Previously filed as an exhibit to ChoiceOne's Form 8-K filed October 1, 2019. Here incorporated by reference.
- [10.2](#) Employment Agreement between ChoiceOne Financial Services, Inc. and Michael J. Burke, Jr., dated as of March 22, 2019. (1) Previously filed as Exhibit 10.7 to ChoiceOne's Pre-Effective Amendment No. 2 to Form S-4 filed August 5, 2019. Here incorporated by reference.
- [10.3](#) Stock Incentive Plan of 2012. (1) Previously filed as Appendix A to ChoiceOne's definitive proxy statement for ChoiceOne's 2018 Annual Meeting of Shareholders, filed on April 19, 2018. Here incorporated by reference.
- [10.4](#) Directors' Stock Purchase Plan, as amended. (1)
- [10.5](#) Director Equity Compensation Plan of 2019. (2)
- [10.6](#) Former Valley Ridge Executive Employee Salary Continuation Agreements, as amended. (1) Previously filed as an exhibit to ChoiceOne Financial Services, Inc.'s Form 10-K Annual Report for the year ended December 31, 2013. Here incorporated by reference.
- [10.7](#) Former Valley Ridge Directors' Deferred Compensation Plan and Agreement. (1) Previously filed as an exhibit to the ChoiceOne Financial Services, Inc.'s Form 10-K Annual Report for the year ended December 31, 2013. Here incorporated by reference.
- [10.8](#) Amended and Restated Employee Stock Purchase Plan. (1) Previously filed as an exhibit to ChoiceOne Financial Services, Inc.'s Form 10-K Annual Report for the year ended December 31, 2016. Here incorporated by reference.
- [21](#) Subsidiaries of ChoiceOne Financial Services, Inc.
- [23](#) Consent of Independent Registered Public Accounting Firm.
- [24](#) Powers of Attorney.
- [31.1](#) Certification of Chief Executive Officer.
- [31.2](#) Certification of Treasurer.
- [32](#) Certification pursuant to 18 U.S.C. § 1350.
- 101.1 Interactive Data File.

(1) This agreement is a management contract or compensation plan or arrangement to be filed as an exhibit to this Form 10-K.

Copies of any exhibits will be furnished to shareholders upon written request. Requests should be directed to: Thomas L. Lampen, Treasurer, ChoiceOne Financial Services, Inc., 109 East Division, Sparta, Michigan, 49345.

SIGNATURES

Pursuant to the requirements of Section 13 or 15(d) of the Securities Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized.

ChoiceOne Financial Services, Inc.

By: /s/ Kelly J. Potes March 16, 2020
Kelly J. Potes
Chief Executive Officer

Pursuant to the requirements of the Securities Exchange Act of 1934, this report has been signed below by the following persons on behalf of the Registrant and in the capacities and on the dates indicated.

<u>/s/ Kelly J. Potes</u> Kelly J. Potes	Chief Executive Officer and Director (Principal Executive Officer)	March 16, 2020
<u>/s/ Thomas L. Lampen</u> Thomas L. Lampen	Treasurer (Principal Financial and Accounting Officer)	March 16, 2020
<u>*s/ Paul L. Johnson</u> Paul L. Johnson	Chairman of the Board and Director	March 16, 2020
<u>*s/ James A. Bosserd</u> James A. Bosserd	Director	March 16, 2020
<u>*s/ Keith Brophy</u> Keith Brophy	Director	March 16, 2020
<u>*s/ Michael J. Burke, Jr.</u> Michael J. Burke, Jr.	President and Director	March 16, 2020
<u>*s/ Harold J. Burns</u> Harold J. Burns	Director	March 16, 2020
<u>*s/ Eric E. Burrough</u> Eric E. Burrough	Director	March 16, 2020
<u>*s/ David H. Bush</u> David H. Bush	Director	March 16, 2020
<u>*s/ Bruce J. Cady</u> Bruce J. Cady	Director	March 16, 2020
<u>*s/ Patrick A. Cronin</u> Patrick A. Cronin	Director	March 16, 2020
<u>*s/ Jack G. Hendon</u> Jack G. Hendon	Director	March 16, 2020
<u>*s/ Gregory A. McConnell</u> Gregory A. McConnell	Director	March 16, 2020
<u>*s/ Nels W. Nyblad</u> Nels W. Nyblad	Director	March 16, 2020
<u>*s/ Roxanne M. Page</u> Roxanne M. Page	Director	March 16, 2020
<u>*By /s/ Thomas L. Lampen</u> Attorney-in-Fact		

Section 2: EX-4.2 (DESCRIPTION OF RIGHTS OF SHAREHOLDERS)

Description of Rights of Shareholders

General

The authorized capital stock of ChoiceOne Financial Services, Inc. ("ChoiceOne") consists of 12,000,000 shares of common stock, no par value, and 100,000 shares of preferred stock, no par value.

As of February 28, 2020, there were 7,248,492 shares of ChoiceOne common stock issued and outstanding, and no shares of ChoiceOne preferred stock were outstanding. ChoiceOne's common stock trades on the NASDAQ Capital Market under the trading symbol "COFS." ChoiceOne's transfer agent is Continental Stock Transfer & Trust Company.

Each share of common stock has the same relative powers, preferences and rights as, and is identical in all respects with, all the other shares of common stock. Holders of ChoiceOne common stock have no conversion rights and are not entitled to any preemptive or subscription rights. ChoiceOne common stock is not subject to redemption or any further calls or assessments. ChoiceOne common stock does not have cumulative voting rights in the election of directors.

Voting rights

Each holder of common stock is entitled to one vote for each share held by such shareholder. The ChoiceOne Bylaws provide that any action required or permitted to be taken at a meeting of the ChoiceOne shareholders may be taken without a meeting, without prior notice, and without a vote, if all the shareholders entitled to vote at the meeting consent in writing. Except as otherwise provided in ChoiceOne's Articles of Incorporation (the "ChoiceOne Articles"), ChoiceOne's Bylaws, or applicable law, a majority of the votes cast at a meeting is required to take any action. Directors are elected by a vote of the plurality of the votes cast with respect to the director at any meeting for the election of directors.

Number and Classification of Directors

The ChoiceOne Articles provide that the board of directors is divided into three classes. Each class of directors is as equal as possible in number and serves for a three-year term of office, except that directors may be elected for shorter terms so that approximately one-third of the directors are elected each year. One class of ChoiceOne's directors is elected each year, to hold office for a three-year term (or until their respective successors are elected and qualified, or until their respective resignation or removal). ChoiceOne's board currently consists of 14 directors.

Dividend policies

Holders of ChoiceOne common stock are entitled to receive dividends, if any, as may be declared by ChoiceOne's board of directors out of assets legally available therefor after payment to holders of any outstanding shares of any class having preference over ChoiceOne common stock as to the payment of dividends. The amount of and nature of any dividends declared on ChoiceOne common stock will be determined by ChoiceOne's board of directors in their sole discretion.

Liquidation rights

In the event ChoiceOne liquidates, dissolves or winds up, each holder of ChoiceOne common stock will be entitled to receive a pro rata portion of all assets available for distribution, after ChoiceOne pays or provides for payment of all of ChoiceOne's debts and liabilities and of any amounts owing to holders of any outstanding shares of any class having preference over ChoiceOne common stock in such event.

Issuance of additional shares

In the future, ChoiceOne's board of directors may authorize the issuance of additional shares of common stock and preferred stock, in one or more series, up to the amounts authorized in the ChoiceOne Articles. Generally, no shareholder approval would be required for the issuance of these additional shares, subject only to the restrictions of the Michigan Business Corporation Act and the ChoiceOne Articles.

Modification of Rights of Shareholders

The ChoiceOne Articles may be amended by the affirmative vote of the holders of a majority of the outstanding ChoiceOne shares entitled to vote, except that certain provisions of the ChoiceOne Articles related to directors, interested party transactions, business combinations and tender or exchange offers, and amendment of the ChoiceOne Articles may be amended only by the affirmative vote of at least 66 2/3% of the outstanding ChoiceOne shares entitled to vote. ChoiceOne's Bylaws may be amended by the affirmative vote of a majority of the board of directors or by the affirmative vote of the holders of a majority of the outstanding ChoiceOne shares entitled to vote.

Business Combination Restrictions

The ChoiceOne Articles include certain provisions related to business combinations with a person who owns 10% or more of the outstanding ChoiceOne stock or who is an affiliate who in the past two years owned 10% or more of the outstanding ChoiceOne stock. Such business combinations require approval by the affirmative vote of the holders of at least 66 2/3% of outstanding ChoiceOne stock (other than stock held by certain related persons involved in such business combination). However, approval by the affirmative vote of the holders of only a majority of outstanding ChoiceOne stock is required if the business combination has been approved by a vote of a majority of disinterested directors or if payment to shareholders in connection with the business combination is solely in cash and certain additional conditions are met.

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Section 3: EX-10.4 (DIRECTORS' STOCK PURCHASE PLAN, AS AMENDED)

[ChoiceOne Financial Services, Inc. 10-K](#)

Exhibit 10.4

CHOICEONE FINANCIAL SERVICES, INC. DIRECTORS' STOCK PURCHASE PLAN

SECTION 1

Establishment and Purposes of Plan

1.1 **Establishment of Plan; Purposes of Plan.** The Company hereby amends and restates the ChoiceOne Financial Services, Inc. Directors' Stock Purchase Plan. The purposes of the Plan are to provide an opportunity and means by which directors can increase their financial interest in the Company, and thereby increase their personal interest in the Company's continued success, through the payment of directors' fees in Company Common Stock.

1.2 **Effective Date.** The Plan was originally effective July 15, 1998, and the "Effective Date" of this amended and restated Plan is December 18, 2019. Each Plan provision applies until the effective date of an amendment of that provision.

1.3 **Number of Shares of Stock.** Subject to appropriate adjustment as required in connection with any change in the capital structure of the Company, a maximum of 100,000 shares of Common Stock shall be available under the Plan after the Effective Date.

SECTION 2

Definitions

2.1 **Board.** "Board" means the Board of Directors of the Company.

2.2 **Committee.** "Committee" means the Personnel and Benefits Committee of the Board or such other committee as the Board shall designate to administer the Plan. The Committee shall consist of at least two members of the Board, and all of its members shall be "non-employee directors" as defined in Rule 16b-3 under the Securities Exchange Act of 1934, as amended.

2.3 **Common Stock.** "Common Stock" means the common stock, without par value, of ChoiceOne Financial Services, Inc.

2.4 **Company.** "Company" means ChoiceOne Financial Services, Inc.

2.5 **Director's Fee.** "Director's Fee" means the amount of income payable to a Participant for service as a director, including payments

for attendance at meetings of the Board or meetings of committees of the Board, and any retainer fee paid to members of the Board.

2.6 **Eligible Director.** “Eligible Director” means a member of the Board of Directors of the Company or any of its Subsidiaries.

2.7 **Market Value.** “Market Value” of a share of Common Stock as of any Stock Purchase Date or other applicable date means: (a) if the Common Stock is listed for trading on The Nasdaq Stock Market or one or more national securities exchanges, the last reported sales price on the day before the applicable Stock Purchase Date, or if the Common Stock shall not have been traded on the principal exchange on such date, the last reported sales price on the first day before such date on which Common Stock was so traded; (b) if the security is not so listed for trading but is traded in the over-the-counter market, the fair market value determined by the Committee in good faith, taking into account such factors as it considers advisable in a manner consistent with the valuation principles of Section 409A of the Code, except when the Committee expressly determines not to use Section 409A valuation principles, which determination shall be final and binding on all parties. Factors that the Committee may, but need not, consider when determining Market Value include, without limitation, the prices at which recent sales of Common Stock have been made, and the most recent reported bid and asked prices of the Common Stock as reported by the Company’s market makers on the applicable date.

2.8 **Participant.** “Participant” means any individual who is participating in the Plan.

2.9 **Plan.** “Plan” means the ChoiceOne Financial Services, Inc. Directors’ Stock Purchase Plan, as such plan may be amended, administered or interpreted from time to time.

2.10 **Stock Purchase Date.** “Stock Purchase Date” means a date on which shares of Common Stock are purchased pursuant to the Plan. Unless otherwise determined by the Committee, the Stock Purchase Date shall be the date on which Director’s Fees are paid.

2.11 **Subsidiary.** “Subsidiary” or “Subsidiaries” means any corporation or other entity of which 50% of more of the outstanding voting stock or voting ownership interest is directly or indirectly owned or controlled by the Company or by one or more Subsidiaries of the Company, now or in the future.

SECTION 3

Administration

3.1 **Power and Authority.** The Committee shall administer the Plan, shall have full power and authority to interpret the provisions of the Plan, and shall have full power and authority to supervise the administration of the Plan. All determinations, interpretations and selections made by the Committee regarding the Plan shall be final and conclusive. The Committee shall hold its meetings at such times and places as it deems advisable. Action may be taken by a written instrument signed by a majority of the members of the Committee, and any action so taken shall be fully as effective as if it had been taken at a meeting duly called and held. The Committee shall make such rules and regulations for the conduct of its business as it deems advisable. The members of the Committee shall not be paid any additional fees for their services.

3.2 **Delegation of Powers; Employment of Advisers.** The Committee may delegate to any agent such duties and powers, both ministerial and discretionary, as it deems appropriate except those that may not be delegated by law or regulation. In administering the Plan, the Committee may employ attorneys, consultants, accountants or other persons, and the Company and the Committee shall be entitled to rely upon the advice, opinions or valuation of any such persons. All usual and reasonable expenses of the Committee shall be paid by the Company.

3.3 **Indemnification of Committee Members.** Each person who is or shall have been a member of the Committee shall be indemnified and held harmless by the Company from and against any cost, liability or expense imposed or incurred in connection with such person's or the Committee's taking or failing to take any action under the Plan. Each such person shall be justified in relying on information furnished in connection with the Plan's administration by any appropriate person or persons.

SECTION 4

Participation

4.1 **Eligibility to Participate.** An Eligible Director may become a Participant in the Plan on the first day of the individual's term as a director.

SECTION 5

Elective Payment of Director's Fees in Common Stock

5.1 **Payment of Director's Fees.** A Participant may elect to receive payment of 25%, 50%, 75% or 100% of Director's Fees in the form of Common Stock. On each Stock Purchase Date, the Participant shall receive a number of shares of Common Stock (rounded to the nearest whole share) determined by dividing the dollar amount of fees payable that the director has elected to receive in Common Stock by the Market Value of Common Stock on the day before the Stock Purchase Date.

5.2 **Prior Election.** The election to receive Director's Fees in the form of Common Stock shall be made by the Participant on a form provided for that purpose prior to a Stock Purchase Date. The election shall continue in effect until revoked or modified for a subsequent Stock Purchase Date by the Participant.

5.3 **Timing of Payments.** Payment of Director's Fees in the form of Common Stock shall be made to the Participant on each date on which the Director's Fees would have been payable to the Participant if the Participant had not made an election to receive Director's Fees in the form of Common Stock.

5.4 **Vesting.** The right to receive payment of Director's Fees in shares of Common Stock as provided by this Plan and any shares of Common Stock acquired under this Plan shall not be subject to forfeiture for any reason.

5.5 **Redemption of Common Stock.** The Company will have an option, exercisable within ninety (90) days after the termination of a Participant's directorship, to purchase, and the Participant will be required to sell upon notice of exercise of the Company's option, all of the shares that were acquired pursuant to this Plan at a price equal to the Market Value at the time of the sale. This option will be binding on anyone who would be deemed a beneficial owner of a Participant's shares under Section 16 of the Securities Exchange Act of 1934, as amended. The Company may exercise its option by providing written notice to the Participant or other holders of the shares.

SECTION 6

General Provisions

6.1 **Amendment; Termination.** The Company reserves the right to amend the Plan prospectively or retroactively, in whole or in part, or to terminate the Plan, provided that an amendment or termination may not reduce or revoke shares of Common Stock acquired under the Plan as of the later of the date of adoption of the amendment or the effective date of the amendment or termination.

6.2 **Rights Not Assignable.** Amounts promised under the Plan shall not be subject to assignment, conveyance, transfer, anticipation, pledge, alienation, sale, encumbrance or charge, whether voluntary or involuntary, by the Participant, even if directed under a qualified domestic relations order or other divorce order. An interest in any amount shall not provide collateral or security for a debt of a Participant or be subject to garnishment, execution, assignment, levy or to another form of judicial or administrative process or to the claim of a creditor of a Participant through legal process or otherwise. Any attempt to anticipate, alienate, sell, transfer, assign, pledge, encumber, charge or to otherwise dispose of benefits payable, before actual receipt of the benefits, or a right to receive benefits, shall be void and shall not be recognized.

6.3 **Unsecured Creditor Status.** A Participant shall be an unsecured general creditor of the Company as to the payment of any benefit under the Plan. The right of any Participant to be paid the amount promised in the Plan shall be no greater than the right of any other general, unsecured creditor of the Company.

6.4 **No Trust or Fiduciary Relationship.** Nothing contained in the Plan shall be deemed to create a trust or fiduciary relationship of any kind for the benefit of any Participant.

6.5 **Construction.** The singular includes the plural, and the plural includes the singular, unless the context clearly indicates the contrary. Capitalized terms (except those at the beginning of a sentence or part of a heading) have the meaning specified in the Plan. If a capitalized term is not defined in the Plan, the term shall have the general, accepted meaning of the term.

6.6 **Disputes.** In the event that a dispute arises regarding the eligibility to participate in the Plan or any other matter relating to Plan participation, such dispute shall be made to the Committee. The determination by the Committee with respect to such disputes shall be final and binding on all parties. In the event that a dispute arises regarding the amount of any benefit payment under the Plan that is not related to Participant eligibility disputes, the Committee may appoint a qualified independent certified public accountant to determine the amount of payment and such determination shall be final and binding on all parties.

6.7 **Unfunded Plan.** This shall be an unfunded plan within the meaning of the Internal Revenue Code of 1986, as amended. Benefits provided in the Plan constitute only an unsecured contractual promise to pay in accordance with the terms of the Plan by the Company.

6.8 **Self-Employment Taxes.** To the extent that amounts paid under the Plan are deemed to be net earnings from self-employment, each director shall be responsible for any taxes payable under federal, state or local law.

6.9 **No Limit on Other Compensation Arrangements.** Nothing contained in the Plan shall prevent the Company or any Subsidiary from adopting or continuing in effect other or additional compensation arrangements, including the grant of stock options and other stock-based and stock-related awards, and such arrangements may be either generally applicable or applicable only in specific cases.

6.10 **Right of Company to Replace Directors.** Neither the action of the Company in establishing the Plan, nor any provision of the Plan, shall be construed as giving any director the right to be retained as a director, or any right to any payment whatsoever except to the extent of the benefits provided for by the Plan. The Company expressly reserves the right at any time to replace or fail to renominate any director without any liability for any claim against the Company for any payment whatsoever except to the extent provided for in the Plan. The Company has no obligation to create any other or subsequent deferred compensation plan for directors.

6.11 **Governing Law; Severability.** The Plan shall be construed, regulated and administered under the laws of the State of Michigan. If any provisions of the Plan shall be held invalid or unenforceable for any reason, such invalidity or unenforceability shall not affect the remaining provisions of the Plan, and the Plan shall be deemed to be modified to the least extent possible to make it valid and enforceable in its entirety.

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Section 4: EX-10.5 (DIRECTOR EQUITY COMPENSATION PLAN OF 2019)

[ChoiceOne Financial Services, Inc. 10-K](#)

Exhibit 10.5

CHOICEONE FINANCIAL SERVICES, INC. DIRECTOR EQUITY COMPENSATION PLAN OF 2019

SECTION 1

Establishment Of Plan; Purpose Of Plan

1.1 Establishment of Plan. The Company hereby establishes the DIRECTOR EQUITY COMPENSATION PLAN OF 2019 for its corporate and Subsidiary non-employee directors. The Plan permits the grant and award of Stock Options, Restricted Stock, Restricted Stock Units, Stock Awards and other stock-based and stock-related awards.

1.2 Purpose of Plan. The purpose of the Plan is to provide Participants with an increased incentive to contribute to the long-term growth of the Company and its Subsidiaries, to join the interests of Participants with the interests of the Company's shareholders through the opportunity for increased stock ownership and to attract and retain Participants. The Plan is further intended to provide flexibility to the Company in structuring Director compensation to best promote the foregoing objectives.

SECTION 2

Definitions

The following words have the following meanings unless a different meaning plainly is required by the context:

2.1 "Act" means the Securities Exchange Act of 1934, as amended.

2.2 "Affiliate" means any organization controlling, controlled by or under common control with the Company.

2.3 "Board" means the Board of Directors of the Company.

2.4 "Change in Control," unless otherwise defined in an Equity Award agreement, means an occurrence of a nature that would be required to be reported in response to Item 6(e) of Schedule 14A of Regulation 14A issued under the Act. Without limiting the inclusiveness of the

definition in the preceding sentence, a Change in Control of the Company shall be deemed to have occurred as of the first day that any one or more of the following conditions is satisfied: (a) any Person is or becomes the "beneficial owner" (as defined in Rule 13d-3 under the Act), directly or indirectly, of securities of the Company representing 25% or more of the combined voting power of the Company's then outstanding securities; (b) the failure at any time of the Continuing Directors to constitute at least a majority of the Board; or (c) any of the following occur: (i) any merger or consolidation of the Company, other than a merger or consolidation in which the voting securities of the Company immediately prior to the merger or consolidation continue to represent (either by remaining outstanding or being converted into securities of the surviving entity) 60% or more of the combined voting power of the Company or surviving entity immediately after the merger or consolidation with another entity; (ii) any sale, exchange, lease, mortgage, pledge, transfer or other disposition (in a single transaction or a series of related transactions) of assets or earning power aggregating more than 50% of the assets or earning power of the Company on a consolidated basis; (iii) any complete liquidation or dissolution of the Company; (iv) any reorganization, reverse stock split or recapitalization of the Company which would result in a Change in Control as otherwise defined in this Plan; or (v) any transaction or series of related transactions having, directly or indirectly, the same effect as any of the foregoing.

2.5 “**Code**” means the Internal Revenue Code of 1986, as amended. Each reference in this Plan to a section or sections of the Code, unless otherwise noted, shall be deemed to include a reference to the rules and regulations issued under such section or sections of the Code.

2.6 “**Committee**” means the Personnel and Benefits Committee of the Board or such other committee as the Board may designate from time to time. The Committee shall consist of at least two members of the Board and all of its members shall be “non-employee directors” as defined in Rule 16b-3 issued under the Act.

2.7 “**Common Stock**” means the Company’s common stock, no par value per share.

2.8 “**Company**” means ChoiceOne Financial Services, Inc., a Michigan corporation, and its successors and assigns.

2.9 “**Continuing Directors**” means the individuals who were either (a) first elected or appointed as a director in connection with the merger of the Company and County Bank Corp. pursuant to the terms of an Agreement and Plan of Merger dated as of March 22, 2019 and the First Amendment to Agreement and Plan of Merger dated as of April 25, 2019, between County Bank Corp. and the Company, or (b) subsequently appointed as a director, if appointed or nominated by at least a majority of the Continuing Directors in office at the time of the nomination or appointment, but specifically excluding any individual whose initial assumption of office occurs as a result of either an actual or threatened solicitation subject to Rule 14a-12(c) of Regulation 14A issued under the Act or other actual or threatened solicitation of proxies or consents by or on behalf of a Person other than the Board.

2.10 “**Director**” means a member of the board of directors of the Company or one of its Subsidiaries who is not a common law employee of the Company or one of its Subsidiaries.

2.11 “**Disability**” means an inability of a Participant to perform his or her duties as a Director due to physical or mental disability for a continuous period of 180 days or longer.

2.12 “**Equity Award**” means the award or grant of a Stock Option, Restricted Stock, a Restricted Stock Unit, a Stock Award, or another stock-based or stock-related award, to a Participant pursuant to the Plan.

2.13 “**Market Value**” on any given date means: (a) if the security is listed for trading on The Nasdaq Stock Market or one or more national securities exchanges, the last reported sales price on the date in question, or if the security shall not have been traded on the principal exchange on the applicable date, the last reported sales price on the first day before that date on which such security was so traded; (b) if the security is not so listed for trading but is traded in the over-the-counter market, the fair market value determined by the Committee in good faith, taking into account such factors as it considers advisable in a manner consistent with the valuation principles of Section 409A of the Code, except when the Committee expressly determines not to use Section 409A valuation principles, which determination shall be final and binding on all parties. Factors that the Committee may, but need not, consider when determining Market Value include, without limitation, the prices at which recent sales of Common Stock have been made, and the most recent reported bid and asked prices of the Common Stock as reported by the Company’s market makers on the applicable date.

2.14 “Participant” means a Director of the Company or one of its Subsidiaries who is granted an Equity Award under the Plan.

2.15 “Person” has the same meaning as set forth in Sections 13(d) and 14(d)(2) of the Act.

2.16 “Plan” means the ChoiceOne Financial Services, Inc. Director Equity Compensation Plan of 2019 as set forth herein, as it may be amended from time to time.

2.17 “Restricted Period” means the period of time during which Restricted Stock, Restricted Stock Units or other stock-based or stock-related awards that are awarded under the Plan are subject to the risk of forfeiture, restrictions on transfer and other restrictions or conditions pursuant to Sections 6 or 7. The Restricted Period may differ among Participants and may have different expiration dates with respect to shares of Common Stock covered by the same Equity Award.

2.18 “Restricted Stock” means Common Stock awarded to a Participant pursuant to Section 6 of the Plan while such Common Stock remains subject to the risk of forfeiture, restrictions on transfer and other restrictions or conditions pursuant to Section 6.

2.19 “Restricted Stock Unit” means an award to a Participant pursuant to Section 6 of the Plan and described as a “Restricted Stock Unit” in Section 6.

2.20 “Retirement” means the voluntary resignation of service as a Director by the Participant after the Participant has attained 55 years of age and completed six years of service with the Company or any of its Subsidiaries or as otherwise may be set forth in the Equity Award agreement or other grant document with respect to a Participant and a particular Equity Award.

2.21 “Stock Award” means an award of Common Stock awarded to a Participant pursuant to Section 7 of the Plan.

2.22 “Stock Option” means the right to purchase Common Stock at a stated price for a specified period of time. For purposes of the Plan, a Stock Option may only be a nonqualified stock option.

2.23 “Subsidiary” means any corporation or other entity of which 50% or more of the outstanding voting stock or voting ownership interest is directly or indirectly owned or controlled by the Company or by one or more Subsidiaries of the Company. The term “Subsidiary” includes present and future Subsidiaries of the Company.

2.24 “Termination” or “Cessation” of service shall be considered to occur on the date on which the Director's term as a director ends whether due to resignation, removal, or no longer being elected as a director for any reason.

SECTION 3

Administration

3.1 Power and Authority. The Committee shall administer the Plan. The Committee may delegate any, some or all of its record keeping, calculation, payment and other ministerial or administrative authority and responsibility from time to time to and among one or more individuals, who may be members of the Committee or employees, but all actions taken pursuant to delegated authority and responsibility shall be subject to such review, change and approval by the Committee as the Committee considers appropriate. Except as limited in the Plan, the Committee shall have all of the express and implied powers and duties set forth in the Bylaws of the Company and the Plan, shall have full power and authority to interpret the provisions of the Plan and Equity Awards granted under the Plan and shall have full power and authority to supervise the administration of the Plan and Equity Awards granted under the Plan and to make all other determinations and do all things considered necessary or advisable for the administration of the Plan. All determinations, interpretations and selections made by the Committee regarding the Plan shall be final and conclusive. The Committee shall hold its meetings at such times and places as it considers advisable. Action may be taken by a written instrument signed by all of the members of the Committee and any action so taken shall be fully as effective as if it had been taken at a meeting duly called and held. The Committee shall make such rules and regulations for the conduct of its business as it considers advisable.

3.2 Grants or Awards to Participants. In accordance with and subject to the provisions of the Plan, the Committee shall have the authority to determine all provisions of Equity Awards as the Committee may consider necessary or desirable and as are consistent with the terms of the Plan, including, without limitation, the following: (a) the persons who shall be selected as Participants; (b) the nature and, subject to the limitations set forth in Section 4.1 of the Plan, extent of the Equity Awards to be made to each Participant (including the number of shares of Common Stock to be subject to each Equity Award, any exercise or purchase price, the manner in which an Equity Award will vest or become exercisable and the form of payment for the Equity Award); (c) the time or times when Equity Awards will be granted; (d) the duration of each Equity Award; and (e) the restrictions and other conditions to which payment or vesting of Equity Awards may be subject.

3.3 Amendments or Modifications of Equity Awards. Subject to Section 10, the Committee shall have the authority to amend or modify the terms of any outstanding Equity Award in any manner, provided that the amended or modified terms are not prohibited by the Plan as then in effect and provided such actions do not cause an Equity Award not already subject to Section 409A of the Code to become subject to Section 409A of the Code, including, without limitation, the authority to: (a) modify the number of shares or other terms and conditions of an Equity Award; provided that any increase in the number of shares of an Equity Award other than pursuant to Section 4.2 shall be considered to be a new grant with respect to such additional shares for purposes of Section 409A of the Code and such new grant shall be made at Market Value on the date of grant; (b) extend the term of an Equity Award to a date that is no later than the earlier of the latest date upon which the Equity Award could have expired by its terms under any circumstances or the 10th anniversary of the date of grant (for purposes of clarity, as permitted under Section 409A of the Code, if the term of a Stock Option is extended at a time when the Stock Option exercise price equals or exceeds the Market Value, it will not be an extension of the term of the Stock Option, but instead will be treated as a modification of the Stock Option and a new Stock Option will be treated as having been granted); (c) accelerate the exercisability or vesting or otherwise terminate, waive or modify any restrictions relating to an Equity Award; (d) accept the surrender of any outstanding Equity Award; and (e) to the extent not previously exercised or vested, authorize the grant of new Equity Awards in substitution for surrendered Equity Awards; *provided, however*, that such grant of new Equity Awards shall be considered to be a new grant for purposes of Section 409A of the Code and shall be made at Market Value on the date of grant and, provided further, that Equity Awards issued under the Plan may not be repriced, replaced, regranted through cancellation or modified without shareholder approval if the effect of such repricing, replacement, regrant or modification would be to reduce the exercise price or base price of such Equity Awards to the same Participants.

3.4 Indemnification of Committee Members. Neither any member or former member of the Committee, nor any individual or group to whom authority or responsibility is or has been delegated, shall be personally responsible or liable for any act or omission in connection with the performance of powers or duties or the exercise of discretion or judgment in the administration and implementation of the Plan. Each person who is or shall have been a member of the Committee, and any other individual or group exercising delegated authority or responsibility with respect to the Plan, shall be indemnified and held harmless by the Company from and against any cost, liability or expense imposed or incurred in connection with such person's or the Committee's taking or failing to take any action under the Plan or the exercise of discretion or judgment in the administration and implementation of the Plan. This Section 3.4 shall not be construed as limiting the Company's or any Subsidiary's ability to terminate or otherwise alter the terms and conditions of the employment of an individual or group exercising delegated authority or responsibility with respect to the Plan, or to discipline any such person. Each such person shall be justified in relying on information furnished in connection with the Plan's administration by any appropriate person or persons.

SECTION 4

Shares Subject to the Plan

4.1 Number of Shares. Subject to adjustment as provided in Section 4.2 of the Plan, the total number of shares available for Equity Awards under the Plan shall be 100,000 shares of Common Stock; plus shares subject to Equity Awards that are canceled, surrendered, modified, exchanged for substitute Equity Awards or that expire or terminate prior to the exercise or vesting of the Equity Awards in full and shares that are surrendered to the Company in connection with the exercise or vesting of Equity Awards, whether previously owned or otherwise subject to such Equity Awards. Such shares shall be authorized and may be unissued shares, shares issued and repurchased by the Company (including shares purchased on the open market), and shares issued and otherwise reacquired by the Company.

4.2 Adjustments.

(a) **Stock Dividends and Distributions.** If the number of shares of Common Stock outstanding changes by reason of a stock dividend, stock split, recapitalization or other general distribution of Common Stock or other securities to holders of Common Stock, the number and kind of securities subject to outstanding Equity Awards and available for issuance under the Plan, together with applicable exercise prices and base prices, shall be adjusted in such manner and at such time as shall be equitable under the circumstances. No fractional shares shall be issued pursuant to the Plan and any fractional shares resulting from such adjustments shall be eliminated from the respective Equity Awards.

(b) **Other Actions Affecting Common Stock.** If there occurs, other than as described in Section 4.2(a), any merger, business combination, recapitalization, reclassification, subdivision or combination approved by the Board that would result in the persons who were shareholders of the Company immediately prior to the effective time of any such transaction owning or holding, in lieu of or in addition to shares of Common Stock, other securities, money and/or property (or the right to receive other securities, money and/or property) immediately after the effective time of such transaction, then the outstanding Equity Awards (including exercise prices) and reserves for Equity Awards under the Plan shall be adjusted in such manner and at such time as shall be equitable under the circumstances. It is intended that in the event of any such transaction, Equity Awards under the Plan shall entitle the holder of each Equity Award to receive (upon exercise in the case of Stock Options), in lieu of or in addition to shares of Common Stock, any other securities, money and/or property receivable upon consummation of any such transaction by holders of Common Stock with respect to each share of Common Stock outstanding immediately prior to the effective time of such transaction; upon any such adjustment, holders of Equity Awards under the Plan shall have only the right to receive in lieu of or in addition to shares of Common Stock such other securities, money and/or other property as provided by the adjustment.

SECTION 5

Stock Options

5.1 Grant. A Participant may be granted one or more Stock Options under the Plan. All Stock Options granted under this Plan will be non-qualified Stock Options. No Participant shall have any rights as a shareholder with respect to any shares of stock subject to Stock Options granted hereunder until such shares have been issued. For purposes of determining the number of shares available under the Plan, each Stock Option shall count as the number of shares of Common Stock subject to the Stock Option. Stock Options shall be subject to such terms and conditions, consistent with the other provisions of the Plan, as may be determined by the Committee in its sole discretion. In addition, the Committee may vary, among Participants and among Stock Options granted to the same Participant, any and all of the terms and conditions of the Stock Options granted under the Plan. The Committee shall have complete discretion in determining the number of Stock Options granted to each Participant.

5.2 Stock Option Agreements. Stock Options shall be evidenced by stock option agreements, certificates of award, or both, containing the terms and conditions applicable to such Stock Options. To the extent not covered by a stock option agreement or certificate of award, the terms and conditions of this Section 5 shall govern.

5.3 Stock Option Exercise Price and Grant Date. The per share Stock Option exercise price shall be determined by the Committee, but shall be a price that is equal to or greater than 100% of the Market Value on the date of grant. The date of grant of a Stock Option shall be the date the Stock Option is authorized by the Committee or a future date specified by the Committee as the date for issuing the Stock Option.

5.4 Medium and Time of Payment. The exercise price for each share purchased pursuant to a Stock Option granted under the Plan shall be payable in cash or, if the Committee consents or provides in the applicable stock option agreement or grant, in shares of Common Stock or other consideration substantially equivalent to cash. The time and terms of payment may be amended with the consent of a Participant before or after exercise of a Stock Option, provided that such amendment would not cause a Stock Option to become subject to Section 409A of the Code. Except as limited by the Act, the Sarbanes-Oxley Act of 2002 or other laws, rules or regulations, the Committee may from time to time authorize payment of all or a portion of the Stock Option exercise price in the form of a promissory note or other deferred payment installments according to such terms as the Committee may approve; provided, however, that such promissory note or other deferred payment installments shall be with full recourse and shall bear a market rate of interest. The Board may restrict or suspend the power of the Committee to permit such loans and may require that adequate security be provided. The Committee may implement a program for the broker-assisted cashless exercise of Stock Options.

5.5 Limits on Exercisability. Stock Options shall be exercisable for such periods, not to exceed 10 years and one day from the date of grant, as may be fixed by the Committee. At the time of exercise of a Stock Option, the holder of the Stock Option, if requested by the Committee, must represent to the Company that the shares are being acquired for investment and not with a view to the distribution thereof. The Committee may in its discretion require a Participant to continue the Participant's service with the Company or its Subsidiaries for a certain length of time prior to a Stock Option becoming exercisable and may eliminate such delayed vesting provisions.

Restrictions on Transferability.

(a) **General.** Unless the Committee otherwise consents or permits (before or after the stock option grant) or unless the stock option agreement or grant provides otherwise, Stock Options granted under the Plan may not be sold, exchanged, transferred, pledged, assigned or otherwise alienated or hypothecated except by will or the laws of descent and distribution. All provisions of a Stock Option that are determined with reference to the Participant, including without limitation those that refer to the Participant's service with the Company or its Subsidiaries, shall continue to be determined with reference to the Participant after any transfer of a Stock Option.

(b) **Other Restrictions.** The Committee may impose other restrictions on any shares of Common Stock acquired pursuant to the exercise of a Stock Option under the Plan as the Committee considers advisable, including, without limitation, holding periods or further transfer restrictions, forfeiture or "claw-back" provisions, and restrictions under applicable federal or state securities laws.

5.7 Termination of Service. Unless the Committee otherwise consents or permits (before or after the stock option grant) or unless the stock option agreement or grant provides otherwise:

(a) **General.** If a Participant is no longer a Director for any reason other than the Participant's Retirement, death, Disability or removal for cause, the Participant may exercise his or her Stock Options in accordance with their terms for a period of 3 months after such termination of service, but only to the extent the Participant was entitled to exercise the Stock Options on the date of termination.

(b) **Death.** If a Participant dies either while a Director or otherwise during a time when the Participant could have exercised a Stock Option, the Stock Options issued to such Participant shall be exercisable in accordance with their terms by the personal representative of such Participant or other successor to the interest of the Participant for a period of one year after such Participant's death to the extent that the Participant was entitled to exercise the Stock Options on the date of death or termination, whichever first occurred, but not beyond the original term of the Stock Options.

(c) **Disability.** If a Participant ceases to be a Director due to the Participant's Disability, he or she may exercise his or her Stock Options in accordance with their terms for one year after he or she ceases service unless such Stock Options earlier expire by their terms, but only to the extent that the Participant was entitled to exercise the Stock Options on the date of such event and not beyond the original terms of the Stock Options.

(d) **Participant Retirement.** If a Participant ceases to a Director due to Retirement, the Participant may exercise his or her Stock Options in accordance with their terms for three years after such termination of service unless such Stock Options earlier expire by their terms, but only to the extent that the Participant was entitled to exercise the Stock Options on the date of such event and not beyond the original terms of the Stock Options.

(e) **Termination for Cause.** If a Participant's service as a Director is terminated for cause, the Participant shall have no further right to exercise any Stock Options previously granted to him or her. The Committee or officers designated by the Committee shall have absolute discretion to determine whether a termination is for cause.

SECTION 6

Restricted Stock and Restricted Stock Units

Grant. Subject to the limitations set forth in Section 4.1 of the Plan, Restricted Stock and Restricted Stock Units may be granted to Participants under the Plan. Shares of Restricted Stock are shares of Common Stock the retention, vesting and/or transferability of which is subject, during specified periods of time, to such conditions (including continued service as a Director) and terms as the Committee deems appropriate. Restricted Stock Units are Equity Awards denominated in units of Common Stock under which the issuance of shares of Common Stock is subject to such conditions (including continued service as a Director) and terms as the Committee deems appropriate. For purposes of determining the number of shares available under the Plan, each Restricted Stock Unit shall count as the number of shares of Common Stock subject to the Restricted Stock Unit. Unless determined otherwise by the Committee, each Restricted Stock Unit shall be equal to one share of Common Stock and shall entitle a Participant to either shares of Common Stock or an amount of cash determined with reference to the value of shares of Common Stock. To the extent determined by the Committee, Restricted Stock and Restricted Stock Units may be satisfied or settled in cash, in shares of Common Stock or in a combination thereof. Restricted Stock Units shall be settled no later than the 15th day of the third month after the Restricted Stock Units vest. Restricted Stock and Restricted Stock Units granted pursuant to the Plan need not be identical but shall be consistent with the terms of the Plan. Subject to the requirements of applicable law, the Committee shall determine the price, if any, at which awards of Restricted Stock or Restricted Stock Units, or shares of Common Stock issuable pursuant to Restricted Stock Unit awards, shall be sold or awarded to a Participant, which may vary from time to time and among Participants.

Restricted Stock Agreements. Awards of Restricted Stock and Restricted Stock Units shall be evidenced by restricted stock or restricted stock unit agreements or certificates of award containing such terms and conditions, consistent with the provisions of the Plan, as the Committee shall from time to time determine. Unless the restricted stock or restricted stock unit agreement or certificate of award provides otherwise, awards of Restricted Stock and Restricted Stock Units shall be subject to the terms and conditions set forth in this Section 6.

Vesting. The grant, issuance, retention, vesting and settlement of shares of Restricted Stock and Restricted Stock Units shall occur at such time and in such installments as determined by the Committee or under criteria established by the Committee. The Committee shall have the right to make the timing of the grant and/or issuance of, the ability to retain and the vesting and/or the settlement of Restricted Stock Units and shares of Restricted Stock subject to continued service and/or passage of time as deemed appropriate by the Committee.

Termination of Service. Unless the Committee otherwise consents or permits (before or after the grant of Restricted Stock or Restricted Stock Units) or unless the restricted stock or restricted stock unit agreement or grant provides otherwise:

(a) **General.** If a Participant ceases to be a Director during the Restricted Period for any reason other than death, Disability, Retirement, failure to be re-elected as a Director upon being nominated, or termination for cause, each share of Restricted Stock and Restricted Stock Unit still subject in full or in part to restrictions at the date of such termination shall automatically be forfeited and returned to the Company.

(b) **Death, Retirement, Disability, or Failure to be Re-elected.** In the event a Participant terminates service as a Director with the Company because of death, Disability, Retirement, or failing to be re-elected as a Director by the Company's shareholders after being nominated to serve as a Director during the Restricted Period, the restrictions remaining on any or all shares of Restricted Stock and Restricted Stock Units shall terminate automatically with respect to that respective number of such shares or Restricted Stock Units (rounded to the nearest whole number) equal to the respective total number of such shares or Restricted Stock Units granted to such Participant multiplied by the number of full months that have elapsed since the date of grant divided by the total number of full months in the respective Restricted Period. All remaining shares of Restricted Stock and Restricted Stock Units shall be forfeited and returned to the Company; provided, that the Committee may, in its sole discretion, waive the restrictions remaining on any or all such remaining shares of Restricted Stock and Restricted Stock Units either before or after the Participant's death, Disability, Retirement or failure to be re-elected as a Director by the Company's shareholders after being nominated to serve as a Director.

(c) **Termination for Cause.** If a Participant's service as a Director is terminated for cause, the Participant shall have no further right to receive any Restricted Stock or Restricted Stock Units and all Restricted Stock and Restricted Stock Units still subject to restrictions at the date of such termination shall automatically be forfeited and returned to the Company. For purposes of the Plan, the Committee or officers designated by the Committee shall have absolute discretion to determine whether a termination is for cause.

Restrictions on Transferability.

(a) **General.** Unless the Committee otherwise consents or permits or unless the terms of the restricted stock or restricted stock unit agreement or grant provide otherwise: (i) neither shares of Restricted Stock nor Restricted Stock Units may be sold, exchanged, transferred, pledged, assigned or otherwise alienated or hypothecated during the Restricted Period except by will or the laws of descent and distribution; and (ii) all rights with respect to Restricted Stock and Restricted Stock Units granted to a Participant under the Plan shall be exercisable during the Participant's lifetime only by such Participant or his or her guardian or legal representative.

(b) Other Restrictions. The Committee may impose other restrictions on any shares of Common Stock acquired pursuant to an award of Restricted Stock or issuable pursuant to Restricted Stock Unit awards under the Plan as the Committee considers advisable, including, without limitation, holding periods or further transfer restrictions, forfeiture or “claw-back” provisions, and restrictions under applicable federal or state securities laws.

Legending of Restricted Stock. In addition to any other legend that may be set forth on a Participant’s share certificate, any certificates evidencing shares of Restricted Stock awarded pursuant to the Plan shall bear the following legend:

The shares represented by this certificate were issued subject to certain restrictions under the ChoiceOne Financial Services, Inc. Director Equity Compensation Plan of 2019 (the “Plan”). This certificate is held subject to the terms and conditions contained in a restricted stock agreement that includes a prohibition against the sale or transfer of the stock represented by this certificate except in compliance with that agreement and that provides for forfeiture upon certain events. Copies of the Plan and the restricted stock agreement are on file in the office of the Secretary of the Company.

The Committee may require that certificates representing shares of Restricted Stock be retained and held in escrow by a designated employee or agent of the Company or any Subsidiary until any restrictions applicable to shares of Restricted Stock so retained have been satisfied or lapsed.

Rights as a Shareholder. A Participant shall have all dividend, liquidation and other rights with respect to Restricted Stock held of record by such Participant as if the Participant held unrestricted Common Stock; provided, that the unvested portion of any award of Restricted Stock shall be subject to any restrictions on transferability or risks of forfeiture imposed pursuant to this Section 6 and the terms and conditions set forth in the Participant’s restricted stock agreement. Unless the Committee otherwise determines or unless the terms of the applicable restricted stock unit agreement or grant provide otherwise, a Participant shall have all dividend and liquidation rights with respect to shares of Common Stock subject to awards of Restricted Stock Units held by such Participant as if the Participant held unrestricted Common Stock. Unless the Committee determines otherwise or unless the terms of the applicable restricted stock or restricted stock unit agreement or grant provide otherwise, any noncash dividends or distributions paid with respect to shares of unvested Restricted Stock and shares of Common Stock subject to unvested Restricted Stock Units shall be subject to the same restrictions and vesting schedule as the shares to which such dividends or distributions relate. Any dividend payment with respect to Restricted Stock or Restricted Stock Units shall be made no later than the 15th day of the third month following the date the dividends are paid to shareholders.

Voting Rights. Unless otherwise determined by the Committee, Participants holding shares of Restricted Stock granted hereunder may exercise full voting rights with respect to those shares during the Restricted Period. Participants shall have no voting rights with respect to shares of Common Stock underlying Restricted Stock Units unless and until such shares are reflected as issued and outstanding shares on the Company's stock ledger.

SECTION 7

Stock-Based Awards

Grant. Subject to the limitations set forth in Section 4.1 of the Plan, in addition to any Stock Options, Restricted Stock, or Restricted Stock Units that a Participant may be granted under the Plan, a Participant may be granted one or more other types of awards based on or related to shares of Common Stock (including the grant of Stock Awards). Such awards shall be subject to such terms and conditions, consistent with the other provisions of the Plan, as may be determined by the Committee in its sole discretion. Notwithstanding the previous sentence, the shares of stock subject to Stock Awards shall be issued no later than the 15th day of the third month after the end of the calendar year in which the award is granted. Such awards shall be expressed in terms of shares of Common Stock or denominated in units of Common Stock. For purposes of determining the number of shares available under the Plan, each such unit shall count as the number of shares of Common Stock to which it relates.

Rights as a Shareholder.

(a) **Stock Awards.** A Participant shall have all voting, dividend, liquidation and other rights with respect to shares of Common Stock issued to the Participant as a Stock Award under this Section 7 upon the Participant becoming the holder of record of the Common Stock granted pursuant to such Stock Award; provided, that the Committee may impose such restrictions on the assignment or transfer of Common Stock awarded pursuant to a Stock Award as it considers appropriate. Any dividend payment with respect to a Stock Award shall be made no later than the 15th day of the third month following the date the dividends are paid to shareholders.

(b) **General.** With respect to shares of Common Stock subject to awards granted under the Plan other than Stock Options, Restricted Stock, Restricted Stock Units and Stock Awards, a Participant shall have such rights as determined by the Committee and set forth in the respective award agreements; and the Committee may impose such restrictions on the assignment or transfer of Common Stock awarded pursuant to such awards as it considers appropriate.

SECTION 8

Change in Control

Acceleration of Vesting. If a Change in Control of the Company occurs, then, unless the Committee or the Board otherwise determines and expressly states in the agreements governing one or more Equity Awards, without action by the Committee or the Board: (a) all outstanding Stock Options shall become vested and exercisable in full immediately prior to the effective time of a Change in Control and shall remain exercisable during the remaining terms thereof, regardless of whether the Participants to whom such Stock Options have been granted remain in the service of the Company or any Subsidiary; and (b) all other outstanding Equity Awards shall become immediately fully vested and exercisable and nonforfeitable.

Cash Payment for Stock Options. If a Change in Control of the Company occurs, then the Committee, in its sole discretion and without the consent of any Participant affected thereby, may determine that some or all Participants holding outstanding Stock Options shall receive, with respect to and in lieu of some or all of the shares of Common Stock subject to such Stock Options, as of the effective date of any such Change in Control of the Company, cash in an amount equal to the highest price per share actually paid in connection with any Change in Control of the Company over the exercise price per share of such Stock Options. Upon a Participant's receipt of such amount with respect to some or all of his or her Stock Options, the respective Stock Options shall be cancelled and may no longer be exercised by such Participant.

SECTION 9

General Provisions

No Rights to Equity Awards. No Participant or other person shall have any claim to be granted any Equity Award under the Plan and there is no obligation of uniformity of treatment of Participants or holders or beneficiaries of Equity Awards under the Plan. The terms and conditions of Equity Awards of the same type and the determination of the Committee to grant a waiver or modification of any Equity Award and the terms and conditions thereof need not be the same with respect to each Participant or the same Participant.

Self-Employment Taxes. To the extent that amounts paid under the Plan are deemed to be net earnings from self-employment, each Director shall be responsible for any taxes payable under federal, state or local law.

Compliance With Laws; Listing and Registration of Shares. All Equity Awards granted under the Plan (and all issuances of Common Stock or other securities under the Plan) shall be subject to all applicable laws, rules and regulations, and to the requirement that if at any time the Committee shall determine, in its discretion, that the listing, registration or qualification of the shares covered thereby upon any securities exchange or under any state or federal law, or the consent or approval of any governmental regulatory body, is necessary or desirable as a condition of, or in connection with, the grant of such Equity Award or the issuance or purchase of shares thereunder, such Equity Award may not be exercised in whole or in part, or the restrictions on such Equity Award shall not lapse, unless and until such listing, registration, qualification, consent or approval shall have been effected or obtained free of any conditions not acceptable to the Committee.

No Limit on Other Compensation Arrangements. Nothing contained in the Plan shall prevent the Company or any Subsidiary from adopting or continuing in effect other or additional compensation arrangements, including the grant of Stock Options and other stock-based and stock-related awards, and such arrangements may be either generally applicable or applicable only in specific cases.

No Right to Service. The grant of an Equity Award shall not be construed as giving a Participant the right to be retained in the service of the Company or any Subsidiary as a Director. A Participant's service as a Director may be terminated at any time pursuant to the Company's Bylaws, free from any liability or any claim under the Plan, unless otherwise expressly provided in the Plan or in any written agreement with the Participant.

No Liability of Company. The Company and any Subsidiary or Affiliate which is in existence or hereafter comes into existence shall not be liable to a Participant or any other person as to: (a) the non-issuance or non-sale of Common Stock as to which the Company has been unable to obtain from any regulatory body having jurisdiction the authority deemed by the Company's counsel to be necessary to the lawful issuance and sale of any shares hereunder; (b) any tax consequence to any Participant or other person due to the receipt, exercise or settlement of any Equity Award granted hereunder; and (c) any provision of law or legal restriction that prohibits or restricts the transfer of shares of Common Stock issued pursuant to any Equity Award.

Suspension of Rights under Equity Awards. The Company, by written notice to a Participant, may suspend a Participant's and any transferee's rights under any Equity Award for a period not to exceed 60 days while the termination for cause of that Participant's service as a Director with the Company and its Subsidiaries is under consideration.

Governing Law. The validity, construction and effect of the Plan and any rules and regulations relating to the Plan shall be determined in accordance with the laws of the State of Michigan and applicable federal law.

Severability. In the event any provision of the Plan shall be held illegal or invalid for any reason, the illegality or invalidity shall not affect the remaining provisions of the Plan and the Plan shall be construed and enforced as if the illegal or invalid provision had not been included, unless such construction would cause the Plan to fail in its essential purposes.

Compliance with 409A. The Plan is intended to provide Equity Awards that are exempt from Section 409A of the Code as either exempt equity awards under Treasury Regulation Section 1.409A-1(b)(5) or as exempt short-term deferrals under Treasury Regulation Section 1.409A-1(b)(4), and is to be interpreted and operated consistently with those intentions. To the extent that the Committee determines that any Equity Award granted hereunder is subject to Section 409A of the Code, the agreement evidencing such Equity Award shall incorporate the terms and conditions necessary to avoid the tax consequences specified in Section 409A(a)(1) of the Code. To the extent applicable, the Plan and agreements shall be interpreted in accordance with Section 409A of the Code.

SECTION 10

Termination and Amendment

Board and Committee Actions. The Board may terminate the Plan at any time or may from time to time amend or alter the Plan or any aspect of it as it considers proper and in the best interests of the Company; provided, that no such amendment may be made, without the approval of shareholders of the Company, that would (i) reduce the exercise price at which Stock Options may be granted below the price provided for in Section 5.3, (ii) reduce the exercise price of outstanding Stock Options, or (iii) otherwise amend the Plan in any manner requiring shareholder approval by law or under the rules or listing requirements of any national securities exchange on which the Company's Common Stock is traded, and provided further that the Plan may not be amended in any way that causes the Plan to fail to comply with or be exempt from Section 409A of the Code.

No Impairment. Notwithstanding anything to the contrary in Section 10.1, no such amendment or alteration to the Plan or to any previously granted award agreement or Equity Award shall be made which would impair the rights of the holder of the Equity Award, without such holder's consent; provided, that no such consent shall be required if the Committee determines in its sole discretion and prior to the date of any Change of Control that such amendment or alteration is required or advisable in order for the Company, the Plan or the Equity Award to satisfy any law or regulation or to meet the requirements of or avoid adverse financial accounting consequences under any tax or accounting standard, law or regulation.

SECTION 11

Effective Date of the Plan

The Plan shall take effect December 18, 2019.

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Section 5: EX-21 (SUBSIDIARIES OF CHOICEONE FINANCIAL SERVICES, INC.)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 21

SUBSIDIARIES OF THE REGISTRANT

The following lists the subsidiaries of the Registrant and the state or jurisdiction of incorporation.

	<u>Name and Address of Subsidiary</u>	<u>Incorporated</u>
1.	ChoiceOne Bank 109 East Division Sparta, Michigan 49345	Michigan
2.	ChoiceOne Insurance Agencies, Inc. (1) 109 East Division Sparta, Michigan 49345	Michigan
3.	1423 West Main, L.L.C. (1) 450 West Muskegon Kent City, Michigan 49330	Michigan
4.	Lakestone Bank & Trust 83 West Nepessing Street Lapeer, Michigan 48446	Michigan
5.	Lakestone Financial Services, Inc. (2) 83 West Nepessing Street Lapeer, Michigan 48446	Michigan

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- (1) These are wholly-owned subsidiaries of ChoiceOne Bank.
 - (2) This is a wholly-owned subsidiary of Lakerstone Bank & Trust.

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Section 6: EX-23 (CONSENT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 23

CONSENT OF INDEPENDENT REGISTERED PUBLIC ACCOUNTING FIRM

We consent to the incorporation in the ChoiceOne Financial Services, Inc. (ChoiceOne) Form 10-K of our report dated March 16, 2020 on the financial statements of ChoiceOne for the years ended December 31, 2019, 2018, and 2017 which is included in Item 8 of the Annual Report on Form 10-K for the fiscal year ended December 31, 2019.

/s/Plante & Moran, PLLC
Auburn Hills, Michigan
March 16, 2020

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Section 7: EX-24 (POWERS OF ATTORNEY)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 24

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 13, 2020

/s/ James A. Bosserd
(signature)

James A. Bosserd
(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 20, 2020

/s/ Keith D. Brophy

(signature)

Keith D. Brophy

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 20, 2020

/s/ Michael J. Burke, Jr.

(signature)

Michael J. Burke, Jr.

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 14, 2020

/s/ Harold J. Burns

(signature)

Harold J. Burns

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 22, 2020

/s/ Eric E. Burrough

(signature)

Eric E. Burrough

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 14, 2020

/s/ David H. Bush

(signature)

David H. Bush

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 14, 2020

/s/ Bruce J. Cady

(signature)

Bruce J. Cady

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 17, 2020

/s/ Patrick A. Cronin

(signature)

Patrick A. Cronin

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 21, 2020

/s/ Jack G. Hendon

(signature)

Jack G. Hendon

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 22, 2020

/s/ Paul L. Johnson

(signature)

Paul L. Johnson

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 20, 2020

/s/ Gregory A. McConnell

(signature)

Gregory A. McConnell

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 17, 2020

/s/ Nels W. Nyblad

(signature)

Nels W. Nyblad

(type or print name)

LIMITED POWER OF ATTORNEY

The undersigned, in his or her capacity as a director or officer, or both, of ChoiceOne Financial Services, Inc., does hereby appoint Kelly J. Potes, Adom J. Greenland, and Thomas L. Lampen, or any of them, his or her attorneys or attorney, with full power of substitution, to execute in his or her name an Annual Report of ChoiceOne Financial Services, Inc. on Form 10-K for its fiscal year ended December 31, 2019, and any amendments to that report, and to file it with the Securities and Exchange Commission. Each attorney shall have power and authority to do and perform in the name and on behalf of the undersigned, in any and all capacities, every act to be done in the premises as fully and to all intents and purposes as the undersigned could do in person, and the undersigned hereby ratifies and approves the acts of such attorneys.

Dated: January 19, 2020

/s/ Roxanne M. Page

(signature)

Roxanne M. Page

(type or print name)

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Section 8: EX-31.1 (CERTIFICATION OF CHIEF EXECUTIVE OFFICER)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 31.1

CERTIFICATION

I, Kelly J. Potes, certify that:

1. I have reviewed this annual report on Form 10-K for the year ended December 31, 2019 of ChoiceOne Financial Services, Inc.;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer(s) and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)) for the registrant and have:
 - a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
 - b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
 - c) Evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
 - d) Disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer(s) and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent functions):

- a) All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and
- b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

Date: March 16, 2020

/s/ Kelly J. Potes

Kelly J. Potes
Chief Executive Officer
ChoiceOne Financial Services, Inc.

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Section 9: EX-31.2 (CERTIFICATION OF TREASURER)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 31.2

CERTIFICATION

I, Thomas L. Lampen, certify that:

1. I have reviewed this annual report on Form 10-K for the year ended December 31, 2019 of ChoiceOne Financial Services, Inc.;
2. Based on my knowledge, this report does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements made, in light of the circumstances under which such statements were made, not misleading with respect to the period covered by this report;
3. Based on my knowledge, the financial statements, and other financial information included in this report, fairly present in all material respects the financial condition, results of operations and cash flows of the registrant as of, and for, the periods presented in this report;
4. The registrant's other certifying officer(s) and I are responsible for establishing and maintaining disclosure controls and procedures (as defined in Exchange Act Rules 13a-15(e) and 15d-15(e)) and internal control over financial reporting (as defined in Exchange Act Rules 13a-15(f) and 15d-15(f)) for the registrant and have:
 - a) Designed such disclosure controls and procedures, or caused such disclosure controls and procedures to be designed under our supervision, to ensure that material information relating to the registrant, including its consolidated subsidiaries, is made known to us by others within those entities, particularly during the period in which this report is being prepared;
 - b) Designed such internal control over financial reporting, or caused such internal control over financial reporting to be designed under our supervision, to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles;
 - c) Evaluated the effectiveness of the registrant's disclosure controls and procedures and presented in this report our conclusions about the effectiveness of the disclosure controls and procedures, as of the end of the period covered by this report based on such evaluation; and
 - d) Disclosed in this report any change in the registrant's internal control over financial reporting that occurred during the registrant's most recent fiscal quarter (the registrant's fourth fiscal quarter in the case of an annual report) that has materially affected, or is reasonably likely to materially affect, the registrant's internal control over financial reporting; and
5. The registrant's other certifying officer(s) and I have disclosed, based on our most recent evaluation of internal control over financial reporting, to the registrant's auditors and the audit committee of the registrant's board of directors (or persons performing the equivalent functions):
 - a) All significant deficiencies and material weaknesses in the design or operation of internal control over financial reporting which are reasonably likely to adversely affect the registrant's ability to record, process, summarize and report financial information; and
 - b) Any fraud, whether or not material, that involves management or other employees who have a significant role in the registrant's internal control over financial reporting.

Date: March 16, 2020

/s/ Thomas L. Lampen

Thomas L. Lampen
Treasurer
ChoiceOne Financial Services, Inc.

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Section 10: EX-32 (CERTIFICATION)

[ChoiceOne Financial Services, Inc. 10-K](#)

EXHIBIT 32

CERTIFICATION

Pursuant to 18 U.S.C. § 1350, each of the undersigned hereby certifies in his capacity as an officer of ChoiceOne Financial Services, Inc. (the “Company”) that the Annual Report of the Company on Form 10-K for the accounting period ended December 31, 2019 fully complies with the requirements of Section 13(a) of the Securities Exchange Act of 1934 and that the information contained in such report fairly presents, in all material respects, the financial condition of the Company at the end of such period and the results of operations of the Company for such period.

Dated: March 16, 2020

/s/ Kelly J. Potes

Kelly J. Potes
Chief Executive Officer

Dated: March 16, 2020

/s/ Thomas L. Lampen

Thomas L. Lampen
Treasurer

A signed original of this written statement required by Section 906 has been provided to ChoiceOne Financial Services, Inc. and will be retained by ChoiceOne Financial Services, Inc. and furnished to the Securities and Exchange Commission or its staff upon request.

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